SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

SHETH C D BARFIWALA COLLEGE OF COMMERCE

SAHYOG SOCIETY, SUMUL DAIRY ROAD, SURAT
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barfiwalacollegesurat.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in year 1967 by visionary founder of Surat Education Society late Shri Shabhubhai V. Patel, Sheth C. D. Barfiwala College of Commerce was started as first morning college in Surat city to provide opportunities of higher education to young boys and girls who have to work in day time. The legacy of Surat Education Society is now carried on by visionary leaders Advocate Shri Kamleshbhai Patel, Shri Nitinbhai Mehta and Shri Shanilbhai Patel.

The College is Grant-in-College having permanent affiliation with Veer Narmad South Gujarat University to run B. Com. Program and Post Graduate centre of M. Com. The College has been running unaided additional divisions of B. Com. till last year. The College is recognized by UGC under section 12 (B) and 2 (f).

Vision

To have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.

Mission

* To instill managerial zeal and develop skilled human resources to meet with contemporary challenges.

*To facilitate young adult learners with opportunities. Education by its very nature is transformative process. With a mission to towards forecasting a knowledge-based society, providing quality education serves as a gateway to socio-cultural and economic development of an individual and the country. This institutional special dimension has been provided to prepare them for effective and skilful communication as well as drive them towards self expression and creativity.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Part of the heritage of Surat Education Society, Surat, the one of the oldest educational Society in Surat, was founded by a great visionary late Shri Shmbhubhai V. Patel with the legacy of imparting education to working students from modest income group families.

*experienced and dedicated trustees.

*Grant in aid college status which enables it to give education to students with modest fees *Recognized by UGC under section 12 B and 2 (f)

*co-education system

*Running B. Com. and M. Com. programs which are multi-disciplinary allowing the students to take up employment in very wide areas of jobs, self employment in retail business, stock market, finance, fintech, marketing, freelancing and so on. The UG and PG programs in Commerce allows the students to go for higher education in professional courses like CA ; CMA; CS ; MBA, Law, Banking, HRM, Marketing, Fintech and Data analysis.

* permanent Principal

*full time faculties with mix of experienced and young staff.

* Own campus having modest physical and other allied facilities for smooth running of UG and PG programs.

* Inclusive Environment

*Located near Railway station and State Transport Bus Stand.

*Representation of College in BoS, and various committees/ bodies of Veer Narmad South Gujarat University, the affiliating university.

Institutional Weakness

*Inherent limitations of affiliating structure lacking academic autonomy.

*single faculty college.

*limitations to promote wide use of online courses like MOOC on Swayam portal of UGC and other online courses as well use of library e-resources among students due to vernacular medium of instructions.

*located away from the centre of city.

*Limited residential area in near vicinity limiting the intake of students from nearby areas.

* high student –teacher ratio

*low computer –students ratio

*heavy loads of teaching- learning and evaluation for faculties and admin work for office

*limited campus area with vertical building.

*dearth of permanent faculties/ due to superannuation /voluntary retirement in late 50s due to personal reasons and no immediate recruitment in grant in aid colleges due to Government recruitment policy, filled vacant post by management putting financial burden on management.

*faced dearth of permanent office staff due to government recruitment policy, filled vacant post by

management putting burden on financial resources.

*imparting education only in vernacular medium, till recently now started in English medium also

Institutional Opportunity

*The HEI now with new recruitment of permanent young faculties very recently can strengthen further its capabilities in ICT use, research and publication, and long term growth. It has added more vibrancy to college.

*The HEI now with offering UG program through both Gujarati and English medium can attract more bright students making the overall high academic standards in few years.

* The HEI now having right mix of experienced and young staff ; having teaching –learning capabilities in vernacular and dual languages ; more options in CBCS under NEP 2020 framework it has the opportunities to offer more varieties/ options in courses

* In context of outcome-based education,mapping the attainment of PO- CO with IT based software in near future.

The HEI having infrastructure facilities to start few new programs ; one of which is alredy approved and to start B. Sc. (Computer Application) to cater to the demands of digitalization. This will make the HEI multi-disciplinary HEI, a mandate of NEP 2020 paving way for academic autonomy in medium term.

*More add on courses on vocational training / skill enhancement with financial support of regulatory authorities and sponsors in immediate future to make the students employment ready.

* streamlining documentation for NAAC accreditation with support of software, for better monitoring to overcome the challenges of limited time availability of faculties due to high students teacher ratio.

* switch to Outcome Based Education from exam oriented education system in line with NEP vision* Development of e-content in vernacular languages for online courses/ additional study material for flexible teaching –learning to benefit the students working along with studies

* Teaching – learning BKS/ IKS and environmental studies courses in vernacular/ dual

languages

* Undertaking research projects by young faculties/ senior faculties for overall capability enhancement in research and publication.

* More industry interaction / linkage for internship and vocational / skill-based course.

* strengthen further Alumni engagement in HEI for students support and progression, feedback and networking for infrastructure development.

* contributing to sustainability by waste management, use of alternate energy, energy efficiency, sensitizing the students/ stakeholders for sustainability.

*remedial coaching

* Academic autonomy in progressive manner in mid-term period / 5-7 years.

Tracking the drop out students and making them beneficiaries of multiple entry and exit options of NEP 2020

Institutional Challenge

- Strengthening the academic performance of students
- Coping with high students –teachers' ratio in imparting quality education of world class.
- Tracking the students' progression and placement and its documentation-developing system for it.
- Coping with affiliating structure of HEI for effective implantation of NEP 2020

- *Many of our students migrate from other vernacular medium like Marathi, Hindi to Gujarati in UG program their performance gets affected.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

*Our college is a co-education institute.

*It is affiliated to Veer Narmad South Gujarat University, Surat

*Academic Calendar is prepared every year.

*For curriculum delivery, annual teaching plan is prepared.

*The curriculum is implemented with a well-documented process that includes Academic Calendar, Timetable, Teaching and Evaluation plan, syllabus completion report, etc.

*Teachers conduct interactive activities like seminars, webinars, workshops, conferences, guest lectures, group discussions, ICT lectures, field visits, and exhibitions for effective curricular delivery.

*The college carries out continuous internal evaluation (CIE) by organizing formative tests such as open-book tests, home assignments, unit tests, etc. It helps teachers to monitor the learning process of students.

* The college incorporates cross-cutting issues as a part of the curriculum enrichment. Several teachers in the college are members of Boards of studies and syllabus sub-committees.

*The College also organize several curricular, co-curricular, and extra-curricular activities to transact and sensitize our students to these issues.

* The college regularly takes feedback on the syllabus from stakeholders - students, teachers, employers, and alumni, and takes the necessary measures for updating it. It is analyzed and action-taken reports are uploaded on the college website.

*The college also take feedback on the academic performance and ambience from Students, Teachers, Employers, and Alumni for the last one year.

Teaching-learning and Evaluation

*The average enrolments ratio is 68.16 %

* Students teacher ratio is 125: 1

*97.03 % teaching faculties seats are filled by full time teachers as the management fills the shortfall of permanent faculties on yearly basis.

* 47.96% of teaching faculties posts are filled with faculties having NET/ SLET /Ph. D.

* The senior faculties of HEI becomes member of BoS and participate in curriculum design ; the cross cutting issues of professional ethics, gender equity, sustainability etc are included in course content of various courses in UG and PG programs.

*The HEI has very transparent and time tested internal and external evaluation system and the grievances Redressal system for internal evaluation is in place in HEI; for university examination also. The same is well laid down by Veer Narmad South Gujarat University.

*The HEI has published the CO- PO on website and are also discussed in class from time to time.

*The HEI has started to measure the PO –CO attainment for the first time in year 2022-2023

*The average result of HEI''s outgoing UG and PG program students for the years 2018-19 to 2022-23 is 34.55%.

Research, Innovations and Extension

*The college has an active Research centre. It encourages and provides necessary guidance to the faculty members for submitting research projects to various funding agencies and for publishing Research papers.

*The research committee also inculcates research attitudes among students through various seminars and career counseling.

*College organized 7 workshops, on research methodology and IPR.

*Two UGC Junior Research Fellows enrolled ; total 8 students are pursuing Ph. D. under Guideship of College principal. There are two recognized PH. D. Guides in the College.

*Faculty members have published 12 research papers and 24 books and chapters in the books.

*NSS, Women Empowerment Cell have organized 50 extension activities and programs such as AIDS awareness rallies, Swachh Bharat Abhiyan, blood donation camps, cleanliness drives, tree plantations, voter awareness programs.

Students and faculty members have been rewarded for their valuable contributions to these activities. The college received total 10 awards from government and government-recognized organizations were received for extension and outreach programme.

There are 31 numbers of MOUs signed with academic institutions and industries for collaborative research activities, student and faculty exchange and internship etc.

Infrastructure and Learning Resources

*The college campus has 0.62 acres of land in Surat city, located near Surat Railway station and state transport Bus stand.

*The total built-up area of three college buildings is 2383 square metre.

*The Main Building comprises the principal's cabin, Administrative Office, staff room; 12 ICT enabled class Rooms, Ladies' Room, old Library section, NSS Room and IQAC office.

RUSA Building comprises new library and Reading Room, Research Centre, 2 Class rooms; Computer/ Language lab, Sports Room and Hall.

The S. V. Patel Memorial Building consists of Placement cell office, Multi –purpose hall; and computer lab.

*The college has incurred a total expenditure 177.42 Lakhs on infrastructure augmentation and maintenance of physical and academic support facilities.

*Wheelchairs and ramps for Divyangjans are available on the premises.

*The college has a well-established library having collection of 22388 books; 14 Journals; 38 magazines in library.

*The total expenditure on books and journals in last five years is Rs. 3.152 lakh.

*The library is semi automated using the Integrated Library Management System (ILMS).

*Library has subscription of INFLIBNET N-LIST for sharing e-resources.

*The college campus is wi-fi enabled and 90 computers for students.

* There are three internet connections with 200 mbps speed and lease lines of 100 Mbps spped and 50 mbps speed in college.

*The classrooms are equipped with 13 LCD projectors and white screens, and one interactive smart board.

*ICT resources have been sufficiently strengthened in the college.

*The computer-student ratio is 1:22

*All the software's are regularly updated as per needs.

*Expenditure incurred on maintenance of academic and physical facilities during the last five years is about 98 lakhs.

Student Support and Progression

* The college makes available scholarships and other financial assistance from the state government/non government agencies to students.

*On average 35.6 percent of students have received scholarships/ free ship in the last five years.

*The college has policy to motive economically weaker students to work along with studies beyond college timings.

*The college provides fees to needy students through Student Aid Fund Scheme.

*15 programs related to soft skills, language and communication skills, life skills, and technological awareness were conducted to enhance the capabilities of students in the last five years.

*34.98% of students benefited from guidance for competitive examinations and career counseling.

*40.19% students have been placed in state government services and private companies and progressed to higher education in the last five years.

*The college has a transparent mechanism for the timely Redressal of student grievances through statutory committees like the Internal Complaints Committee, Grievance Redressal Cell, and Anti-Ragging Committee.

*200 plus Activities like workshops, various competitions, seminars, quizzes, and discussions have been organized for the holistic development of the students.

18 awards and medals have been bagged in sports and culture during the last five years

Governance, Leadership and Management

*Managed by Surat Education Society,the college is grant-in-aid college affiliated with Veer Narmad South Gujarat University (VNSGU), Surat.Its governed by the rules and regulations for affiliated college of Education Department, Government of Gujarat and various guidelines of UGC.

*The Perspective plan and different policies related to quality culture drafted by IQAC are in line with the Vision and Mission of the Institute and NEP 2020.

* The College administration follows the principle of decentralization by forming several committees with faculties and student representatives for day-to-day smooth functioning of academic and administrative work.

* The college has several welfare measures for the well-being of teaching and non-teaching staff.

* There is Implementation of e-governance in areas of planning and administration, admission, examination, student activities and finance.

* The college strategically works for the mobilization and utilization of resources and funds. During the NAAC cycle it has got sanction of RUSA grant of Rs. 2 crore out of which Rs. 1 crore is utilized during this NAAC cycle period. It has also used CSR funding, for infrasructure development and installation of solar plant.

* The college conducts internal and external financial audits regularly.

 *IQAC regularly conducts meetings for planning and Execution of decisions.

*All AQAR are submitted within extended time limits.

* Energy audit is carried out.

* ISO 9001: 2015 and ISO 14001: 2015 certification has been done.

*participation is Gujarat State Institutional Ranking Framework 2020 (GSIRF 2020) and NIRF 2024 is done by college.

*IQAC promotes outcome-based education.

*The IQAC institutionalized several quality assurance strategies such as   preparation of perspective plan and strategic plans; IDP, submission of proposal for PM USHA grant ; stakeholders' feedback system, use of student-centric teaching methods, strengthening extension activities, practicing decentralization and participative management, gender equity, green initiatives like use of alternate energy, energy audit, resource mobilization for infrastructure augmentation, participation in GSIRF and NIRF, in-house FDPs and training for non teaching staff, use of ICT, SSIP and Innovation awareness activities; NEP 2020 implementation ; adoption of OBE, policy making in various areas, website updating, submission of AQAR for NAAC accreditation and so on.

Institutional Values and Best Practices

*The male-to-female ratio of the college is 68:32.

*The college has adopted several measures to bring gender equity.

*Women empowerment cell plays proactive role by taking several initiatives of gender sensitization.

*Student Grievance Redressal Cell, Anti Ragging Committee, Discipline Committee strives for the promotion of gender equity among girls and boys through activities like yoga for health, organization of special lectures on legal rights, health awareness activities.

*As per the policy of the college, vibrant campus environment has been created that allows equal participation of girls and boys in all the activities

***Inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic diversity is hallmark of the college.**

*The college celebrates commemorative days of personalities to acquaint students with their life and work.

*To sensitize students and teachers towards constitutional obligations, National integration activities like pledge taking on Constitution Day, National Integration Day, World AIDS Day, Voter Awareness, Poster Presentation, and Elocution programs are organized.

*Green audits and energy audits are conducted to measure the impact of green initiatives.

*16.5 KW capacity two solar plants are is installed and generates approximately 24.09 MWh of electricity every year.

*Green campus initiatives include use of public transport ; pool vehicles , rain water harvesting, ERP module to enable paperless office, reuse of one-side used papers, distribution of saplings to students and staff, ICT in teaching learning and evaluation, display of awareness slogans, plastic-free campus and so on.

*The college has disabled friendly environment and facilities that include railings and ramps, Help center, wheel chairs, provision of assistance in examination.

*There is a prescribed code of conduct for students, principal, teachers and non-teaching staff.

*The two best practices identified are '1. Extension activities for sensitizing the students to social issues for their holistic development', 2. Nurturing students potentials through various co-curricular and extra-curricular activities, skill development programs executed by well-planned Academic & Activities Calendar for holistic development of students'.

*The college stands unique in its diversity of culture, with students from various backgrounds, ethnicities, and traditions coming together to create a rich and inclusive environment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHETH C D BARFIWALA COLLEGE OF COMMERCE
Address	Sahyog Society, Sumul Dairy Road, Surat
City	Surat
State	Gujarat
Pin	395008
Website	barfiwalacollegesurat.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Dr. Heena Sunil Oza	0261-2537752	9737114382	-	cdbcollegeiqac@gmail.com
IQAC / CIQA coordinator	Roshan S. Patel	-9033121089	9426124543	-	roshan_sangita@yahoo.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Gujarat	Veer Narmad South Gujarat University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-03-2004	[View Document](#)
12B of UGC	31-03-2024	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sahyog Society, Sumul Dairy Road, Surat	Urban	0.62	2383

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce,Advanced Accounting and Auditing	36	H.S.C	Gujarati	1200	553
PG	MCom,Commerce,Financial and Management Accounting	24	Graduation in Commerce or any subject equivalent to or allied to Commerce.	Gujarati	88	73

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				6				11			
Recruited	0	1	0	1	3	3	0	6	1	2	0	3
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				9			
Recruited	0	0	0	0	0	0	0	0	6	3	0	9
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				14
Recruited	3	1	0	4
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	7	3	0	10
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	1	1	0	1	2	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	2	2	0	0	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	4	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	1267	0	0	0	1267
	Female	592	0	0	0	592
	Others	0	0	0	0	0
PG	Male	73	0	0	0	73
	Female	69	0	0	0	69
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years		Year 1	Year 2	Year 3	Year 4
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	15	13	17	27
	Female	5	13	10	12
	Others	0	0	0	0
ST	Male	18	16	15	9
	Female	5	9	9	7
	Others	0	0	0	0
OBC	Male	219	142	172	123
	Female	70	73	81	52
	Others	0	0	0	0
General	Male	555	505	359	379
	Female	268	233	172	157
	Others	0	0	0	0
Others	Male	0	45	22	9
	Female	0	17	5	2
	Others	0	0	0	0
Total		1155	1066	862	777

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The faculty of commerce is multi- disciplinary in nature since years as it includes foundation course s in statistics - faculty of Science ; economics- faculty of Arts and languages from faculty of Arts. In context of NEP 2020 implementation, the HEI is working in close association with affiliating university to comprehend the objectives of NEP 2020 in making it multi disciplinary and approaches and roadmap to implement it. The course - Indian Knowledge System has been introduced from the academic year 2023-24 for the first year UG students to make them aware about the various aspects of Indian Culture.
2. Academic bank of credits (ABC):	Traditionally our students are required to join and

	finish the Graduation in 6 semester, 3 years and post graduation in 4 semester, 2 years.The multiple entry and multiple exit is not encouraged. If a student leaves in between the studies of graduation or post graduation its termed as drop out. In case of our HEI as many students come from SEDGs the drop out ratio is high. Later years some of these students re-join to finish the program and get the certificate. The provision of ABC credit in NEP 2020 is a very positive step to allow flexibility to students to accomplish their studies as per their pace and there by make HE more accessible with more flexibility. Our HEI is working in close association with governing bodies to implement ABC in due course of time. Our HEI aspire to be on of the major beneficiary of this provision as it will allow our students to pace their HE as per their requirements and not to drop studies half way. From the academic year 2023-24 ABC (Academic Bank of Credit) ID has been created for the first year students admiited in UG and PG Programmes. This will facilitate multiple entry and exit to the students, allowing them to complete the course as per their own pace.
3. Skill development:	Traditionally the programs run in our HEI – B. Com. and M. Com. include courses which require knowledge and skill set required in business organization as well as not for profit organizations like – CV writing, Business report writing, Accounting, auditing, tax planning and administration and so on. However with the gallopingly rapid changes in contemporary time, our education sector has not added skill sets required which lead to employability / self employment like e.g. computerized / software based accounting, e-banking, software based tax procedures, e-marketing, web-based/ portal based business modules and so on. Some of these skill based courses are offered as add-on course to bridge the gap. In context of NEP 2020 which encourages inclusion of skill based course to be integral part of program structure is very encouraging and would equip students for better employability. Our HEI is working in close association with governing bodies to implement skill based courses in due course of time. Our HEI aspire to be one of the major beneficiary of this provision as it will allow our students to be job ready and elevate

	their economic conditions. During the academic year 2023-24 our HEI has implemented a certificate course on Stock Market for the UG and PG students
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	NEP 2020 focuses on Indian version of education system that reflects the Indian ethos of "vaisudhaiv Kutumam" ; one of the oldest culture who has rich heritage of Vedic science. To make the students aware of it and feel proud of the rich culture and imbibe the values and wisdom the Indian Knowledge system in formal education system is a welcome step. Our HEI has implemented a course on Indian Knowledge System fior the 1st year UG students from the academic year 2023-24. Moreover the college has organised various expert lectures / talks during the year to create awareness among the students about Indian Culture.
5. Focus on Outcome based education (OBE):	Outcome-based education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the school system. It is sometimes also called performance-based education and is an attempt to measure educational effectiveness based on results rather than on inputs such as time students spend in class. The student learning outcomes constitute the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted. The NEP 2020 has emphasized defining & achieving the best learning outcomes by encouraging institutions to offer "student-centric" education. OBE consists of defining outcomes at three levels namely course outcomes (Cos) ; POs/ PSOs and life long learning outcomes. Our HEI has framed POs, unit wise COs, course COs using Bloom's Taxonomy in curriculum framework and assessment. The curriculum of the first year UG students has been designed by the university as per NEP structure for which the HEI has framed POs and COs using Bloom's Taxonomy. The HEI has also done PO-CO mapping and attainment.
6. Distance education/online education:	Year 2020-21 unexpectedly mandated the extensive use of online mode education – teaching and learning –continuous evaluation –examination – assessment – communication and other activites for students in our HEI, like all other HEIs to cope up with Covid

pendemic. Our HEI through FDPs, training to office staff and other support staff as well as students successfully used online platform namely Zoom and Microsoft Teams for all the divisions and all the courses in both UG and PG programs, initially with teething technical troubles. Now in the normal situation online platforms have been used alongwith the classroom teaching to provide better learning experience to the students. Taking the advantage of this experience for quite a long time, our HEI is now having capability for online education or blended teaching . we aspire to get equip with technology to record classes and in future strengthen our teaching learning with recoded classes with FDPs for teaching faculties in this area.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the College has functional Electoral Literacy Club.The The Electoral Literacy Club functions under the aegis of N.S.S. The NSS officers shoulder the responsibilities of electoral literacy related activities and take various initiatives from time to time.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, NSS officers work as faculty coordinator for ELC. Two students Brand Ambassadors one representing male students and one representing girls students are appointed every year to make ELC functional. NSS volunteers and other faculties support and participate in various activities from time to time. ELC represents students , girl students, under privileged categories.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	(2018-19) 1. VVPAT awareness program for students 2. volunteer participation in 2 days training for election related work (19-20) : (1) Voters awareness program and filling Voter's registration form for 69 studets on 10-1-2020 (2) 16 Students Volunteers meeting with District Collector on the occasion of National Voters Day on 25th January 2020. (20-21) : (1) Voters' Awareness program for First year studets to register as voters. 117 students participated . (2) Voters' DAy celebration on 25th January with a pledge by students to exercise the right to vote. (22-23) : (1) Voting awareness campaign taking oath

	by students of B. Com. and M. Com. program to spread the awareness among citizens about duty to vote (23-24) : New voters registration campaign from 7-12-23 to 20-12-23. Around 230 new applications were sent for further processing (2) Voting awareness campaign on 14-3-24 for students (3) Brand ambassadors of college recognized as best 5th Brand Ambassador for various activities related to voters registration and voters awareness among 333 colleges in Surat District.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	1. The College faculties contribute to electoral process in the various categories like Zonal officers, Presiding officers, polling staff during local government elections, State Assembly elections, parliament elections. 2. NSS volunteers and Brand ambassadors contribute during various elections as Volunteers. 3. All the years voters awareness campaign is organized to keep them on alert about one's duty to vote in election for students and their families and neighbors and friends. 4. The College filled the voters registration forms for new voters and also those who were under age but could get voting rights on achieving age of 18.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	For the Parliamentary election held in May- June 2024 election a massive drive has been organized in college for voters registration - which included Principal's and Brand ambassadors meeting with Collector to spread the drive, survey of students to know their voter's registration status, followed by off line filling up of forms for voters registration (with more than 200 students taking advantage) ; students below age of 18 were also encouraged to fill up the form as it can make them voters on attaining age of 18. The collective efforts of College has been recognized by District Election Officer awarding 5th best brand ambassadors (boy and girl students) for year 23-24.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2001	2218	2318	2176	2287

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 32

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	20	21	23	21

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
90.86	79.47	81.71	90.44	38.93

18-11-2024 11:33:38

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Institutional has the mechanism for well planned curriculum delivery and documentation in place. The college is affiliated to Veer Narmad South Gujarat University, Surat which is a state university. The curriculum is framed by the Board of Studies. In faculty of commerce, there are Board of Commerce, Board of Accountancy, and there are also common board of studies for subjects of Economics, English, Gujarati and statistics. The IQAC prepares academic calendar in alignment with University academic calendar to ensure effective curriculum delivery. The academic calendar is prepared well in advance and revised if necessary from time to time. The requirement for teaching as well non teaching staff due to retirement/ resignation etc is identified and the recruitment of the staff is done well in time to ensure smooth conduct of classes. The Time table committee prepares the weekly time table for each division. The HODs in periodical departmental committee meetings instructs to prepare lesson plans and reviews it periodically to ensure the timely coverage of syllabus,continuous evaluation and semester end examinations. Remedial coaching is made for weaker students. The advanced learners are encouraged to participate in extra curricular activities

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 1.49

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	114	14	0	12

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Issues like pollution, diversity, eco system, Importance of Accounting Standards, professional ethics, Mannerism, Corporate governance, Taxation and professional planning for tax, Social responsibility of business, Internal control of company professional ethics, Components of Environment analysis , SWOT analysis, Industrial standards, Management theories, Building effective team, Ethics and its types, Ethics in management, unfair advertising practices, etc. are covered in the syllabi of various courses of B.Com. and M.Com, programs.Extension activities include crosscutting issues like Issues like Solid Waste Management, Liquid Waste Management, E-Waste Management, Rain Water Harvesting, Green Practices. Blood donation camps, , AIDS awareness programs and rally, Assistance to the traffic police, Environmental Awareness, Election Voter's Identity Card Drive programs are conducted every year. Talks by Judges and advocates on Human Rights and related issues are arranged.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 22.64

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 453

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 68.16

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
626	777	862	1066	1155

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1288	1288	1338	1338	1330

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 53.08

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
192	240	281	323	308

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
370	458	509	629	566

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 125.06

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The major elective subjects Accountancy having number of papers are being learnt by learners by problem solving methodology. similar subsidiary suject of statistics also is being learned using problem solving methodology. This covers almost 18 out of 42 course for UG (B. Com.) program and 12 out 24 papers for PG program (M. Com.). The courses in Business adminstration subject and Banking Subject in UG and PG level (compuslory in each semester) use case study methodology partially. Many of the students are also working along with studies and they have the opportunity to use experiential learning.

The use of ICT-enabled tools for the purposes of delivering an enhanced educational experience is no longer a matter of choice in post Covid 19 pendemic senario. The ongoing pandemic has mandated the adoption of new teaching pedagogies, assessment schemes, and completely different work environments on online as well ashybrid mode. These are just a few of the long list of adjustments that teachers have had to make. However, on the positive side, most of these adjustments have contributed to the building of capabilities and skills that potentially contribute towards greater productivity of the teaching process. The class-rooms are equipped with different ICT Tools like Projector, Smart Boards, etc. The college has seminar hall which is equipped with latest ICT enabled tools. Teachers uses the same for ensuring better teaching-learning process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
16	20	21	23	21

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 46.53

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	11	10	8	6

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The internal Evaluation system consists of formative test, unit test, surprise test, Internal test, assignments, attendance, quiz, group discussions etc. in all courses to be conducted by respective subject teachers/ College. College has 50 % weightage for NEP program in B.Com UG course and 20 marks out of 70 marks weightage for Non- NEP UG program as well as for PG level. The scheme of internal assessment is shared with students in the beginning of the each semester as well as during direct contact hours by teachers / mentors and through various notices to students from time to time during the year. The internal evaluation committee conducts examination under the guidance of Principal. Supplementary examination is conducted for students who miss the internal examination due to any genuine reasons. Students performing best in CIE are given preference in tie breaker university results at the time of finalizing top 3 students and thereby get recognized publicly in college annual gathering to promote the culture of CIE. Faculties are at full liberty to work ingeniously on classroom practices while dealing with assignments/ formative test/ surprise test/ class room performance for better teaching- learning of students. The teachers are encouraged to discuss expected answers after the test and help students to self assess their performance and improve in future. The internal examination is conducted under CCTV surveillance. Internal assessment marks are shared with students by the concerned teacher as soon as it has been finalized. Multiple opportunities are provided to the students to improve their performance. Faculties take timely follow up with students who are lagging in internal evaluation and improve it in time.

Internal examinations evaluation / answer papers are shown to students if not satisfied with his/her internal evaluation. Any discrepancies and grievances related to internal evaluation are brought to the notice by students orally/in writing if needed to the concerned teacher/ committee and are addressed by them under guidance of Principal.

The semester end examination for all semesters of UG and PG programs (B. Com. and M. Com.) are conducted by Veer Narmad South Gujarat University. The Academic calendar declares the tentative exam dates well in advance. The actual Exam schedule is declared prior to average one month before exam. The examination superintendent are approved from university in advance who looks after university examination related work under guidance of Principal. A very comprehensive system of conducting examination is in place by University. The SOP / Guidelines / directives are given by university for smooth and fair conduct of examination.

On the declaration of results, students not satisfied with marks in a particular course/s can avail the proviosn of re-checking, re-assessment. Supplementary exams are also conducted once/ twice in a semester. The conduct of whole examination by college is under CCTV surveillance by university authorities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

NEP 2020 emphasizes on outcome based education. In line with NEP 2020 the HEI initiated implementation of OBE in the academic year 2021-2022 by preparing unit-wise course outcomes for various courses of UG. As a result the faculties got equipped to prepare Course Outcomes (COs), and CO- PO mapping. In the year 2022-23 and 2023-24 the HEI has implemented OBE further by preparing COs for various courses and developing framework for CO-PO mapping. The CO-PO attianment has also been done by the HEI.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

In alignment with our quality policy and Vision of NEP 2020, HEI has been making efforts for capability development in Outcome Based Education. The faculties with lots of inputs have prepared COs of various courses run at UG level. The IQAC has framed Program Outcomes (POs) for UG program and framework of POs-COs mapping and framework for POs-COs attainment under mentorship of college Principal. The performance of students in both continuous evaluation and end semester examination is made in framework of POs-COs attainment. With the insights and learning from this year experience of use of OBE framework , the HEI will evolve and refine the evaluation of PO-CO attainment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 34.55

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
175	235	204	249	182

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
676	779	668	478	424

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.84

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution is in novice stage for developing eco-system for innovation and transfer of knowledge. The HEI has started lessons on entrepreneurship in course of business management and the faculties emphasis on the need to become entrepreneur in context of India's vision of self reliant India (atma Nirbhar Bharat). Various short training and workshops are arranges in HEI campus as well other institutions for getting awareness for culture of innovation. The students are encouraged to participate in SSIP workshop and training. The HEI has collaborated with different institutions for transfer of knowledge and development of the students. The research centre has been established in the college to promote the research activties among the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	3	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.38

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	7	4

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.75

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	4	5	6	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College is regularly conducting the social outreach program to sentisize students for social issues and holistic development. College conducted number of activities includingBlood donation camp, drug free India, awareness regarding organ donation, joining cleanliness drive and so on as given in annual report. The College also has Art of Living Chapter of Shri Shri Ravishanker where many activities like yoga- meditation-quiz etc. are conducted for wholistic development of students. The college also has Vivekanand Kendra for imbibing values of Indian culture. The lessons from Gita for students and faculties are carried are in form of talks, quiz etc. through out the year. Thus along with academics, the HEI is committed to sentisize the students about the neighborhood and wholistic development.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The College has very active NSS unit which undertake extention activities. Recognizing the outstanding contribution in extention activities the college recevied number of awards for blood donation activities ; residential camp activities in villages ; outstanding program officers and community services. The NSS volunteers also received recognition for outstanding contribution in electoral related work. The list of the awards are mentioned below:

Year	Awards and Recognition received	Beneficiary of the award
2022-23	NSS Residential Camp from 26-2-23 to 4-3-23 at Village More –Appriciation Award from head, Village Mor	College NSS Unit
2022-23	Nari gaurav Purskar Award 2023	Prof. Dr. Dipali A. Ghelot
2022-23	Blood Donation Camp Appreciation Award	NSS Unit of College
2021-22	Best NSS Program officer from Veer Narmad South Gujarat University	NSS Officer Prof. N. B. Rathod
2021-22	Best NSS Program officer from	NSS Officer Prof. R. P. Siganporia

	Veer Narmad South Gujarat University	
2021-22	Blood Donation Camp Appreciation Award	NSS Unit of College
2019-20	Blood Donation Camp Appreciation Award	NSS Unit of College
2019-20	NSS Residential Camp from 9-12-2019 to 15-12-2019 at Village Timba –Appriciation Award from head, Village Timba	NSS Unit of College
2018-19	Blood Donation Camp Appreciation Award	NSS Unit of College
2018-19	Certified Yoga Instructor	Prof. Priti S. Pandya

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 50

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	13	2	11	9

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 30

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response :

The College campus consists of 3 Buildings namely 4 storied main College building, S. V. Patel Memorial Building and RUSA Building which is developed recently having total built up area of 2,383 Square Meter in 0.62 acre of land.

The Teaching- learning facilities include :

*14 class rooms , ICT enable classrooms connected with Projectors (13 rooms/ 1 room with Smart Board) and sound systems, with wi-fi connection

* Online platform of Zoom, Microsoft teams, Google meet

* Library equipped with reference books, journal, e-resources connectivity, and reading room to accommodate 50 students with wi-fi connection. Library is also having section for competitive exam books.

* 2 computer labs with 150 computers

*ICT Enabled Research Centre

College has continuously extended ICT infrastructure that includes computer and language labs, high-speed internet access, and sets of software useful for teaching-learning and research.

Facilities for Cultural and sports activities, yoga center, games (indoor and outdoor), Gymnasium, auditorium, etc. :

The College has two hall facilities to conduct various indoor cultural / Yoga/ NSS /Career counseling and other activities in campus.

*Mini Auditorium is ICT enabled having capacity of 100 persons.

*The newly build assemble hall is having capacity of 200 persons.

*College extends its recreational facilities in two hall in the campus and has the tie up with sister concern at Annapurna mandir to arrange large gathering of 300 t0 1000 persons.

*ICT enable Mini-hall with sound system having capacity of 100 persons is made available for Practices of cultural performances and art competitions are carried out here.

*Practice for university youth festival and other performances are done in spare class rooms / halls / open space as per the schedule of practice.

*Yoga and other programs are performed in hall /open corridors.

*A mini-toom is made available for storing musical instruments, portable sound system and other properties like lazim, etc.

* The College has sports room for indoor games.

* practice for outdoor games are done off the campus as per tie up with neighboring /sister institutes.

College has been using its physical infrastructure to the fullest to the best of the students advantage for conducting academic, co-curricular, sports, cultural activities, capacity development programs.

Regular maintence of Buildings, ICT facilties, Sound systems is carried out. .Wi-fi facilties is updated regularly.

The College has social media connectivity through whatsapp groups, instagram and facebook and having its email facilities and own website for online connectivity.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 41.03

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
19.52	37.73	54.96	44.25	0.019

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library of our college has seen various phases of development since its inception. The library was established with a small collection of books which has grown by time. At present, library houses a collection of about 22,388 books consisting of good collection of reference books, text books gifted books competitive exam books research methodology related books. 14 journals , 38 periodicals 12 dailies with multiple copies catering to the varied needs of faculties, students, and other stakeholders.

library has an allocated newspaper reading area where students can read newspapers and magazines subscribed by the library. The library functions with a welcoming approach towards users.

Library Automation :

The Library of College is semi automated using Software for University Libraries (SOUL). The software

is an integrated library management software designed and developed by the INFLIBNET Centre. The college purchased SOUL version 2.0 in the year 2014 to enhance the efficiency of its library services to the users.

Library membership :

Library membership is available to the teaching staff, non-teaching staff and students of the college.

The library provides following services to its members :

- **Lending Service:** Lending Service provides for circulation of books to its users. Users can issue books to study at home by entering their details in the Issue/Return Register and submitting their library card at the circulation counter in the library.
-
- **Book Bank Facility:** The library provides book bank facility to all its users at the time of examination. Under this facility the users can issue a book after paying 50% of the amount of the book which is reimbursed after the user returns the book.
- **Internet Facility:** The Library provides internet access facility to its members during college hours through 4 systems attached with LAN. The Library is also equipped with Wifi connection through which students can connect their personal laptops.
- **Periodicals Division:** Library provides the facility of Periodicals Division with a separate area for magazine and newspaper reading.
- **Research Division:** Research Division facilitates a dedicated space for the users of the library where they can connect personal laptops to carry out their research work and projects.
- **Digital Resource Section:** Digital Resource Section of the library provides 2 workstations through which users can access digital books, N-LIST and various open access resources.

The college has institutional membership to INFLIBNET- NLIST through which e-resources are available in the library for its registered users. The N-list has access to around 6000 e-journals , 199500 e-boooks and databases. The open access e- resources include - Dictionaries and Encyclopedias, , E Newspapers, General E Resources, Government Reports and Publications, Journals Databases and Thesis and Dissertations. The access to digital library is also available.

Optimum Usage of Library :

The Librarian with support of Library committee makes various efforts to increase the footfall in library which include :

- Special information about library usage in Induction program for first semester students of UG and PG programs
- Induction program for library usage for first time users
- Golden study circle
- Star Card Scheme for meritorious students
- Monthly Book review program ' The Book I Love'' series in class rooms in rotation
- Separate Periodical and Dailies reading section
- Book Bank scheme
- Best reader award
- Separate section for Competitive exam books

- Information corner
- Book Exhibition

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT facilities updating - ICT committee ensures efficient, secure, and up-to-date IT infrastructure, equipment and services for academic and other purposes.

Application Software updating : College Management System (CMS)/ ERP system of NETSOL , Surat is installed and it is updated regularly.

*The college updates its IT facilities / ERP module in tune with ERP system of affiliating university South Gujarat University.

* On the similar line the college updates its IT facilities / ERP module in tune with ERP system of Department of Education, office of Commissioner of Higher Education, Government of Gujarat, Gandhinagar.

*. Zoom / Microsoft Teams and Google Meet platforms are used for online classes. The capacity and capability development for using online platforms during unprecedented time of Covid 19 has been new development in this 2nd cycle.

*. Firewalls, intrusion detection systems, antivirus software are used to protect the IT infrastructure from cyber threats.

 *. For physical security of IT facilities from unauthorized access, surveillance through CCTV cameras, access control systems, and security guards are appointed.

*During pandemic online examinations were conducted online.

*Wi-fi facility available in college campus which is updated from time to time.

*At presaent there are 3 wi-fi connections available in the campus namely : TP link 9E 16, NaMo wifi and Jio Airfibre.

*The speed of TP link 9E 16 is 200 MBPS and Jio Airfibre which is recently added is 100 MBPS.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 22.23

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 90

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 25.69

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
30.43	16.93	16.88	19.72	14.04

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 35.83

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
607	830	876	776	852

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

    1. *Soft skills*
    2. *Language and communication skills*
    3. *Life skills (Yoga, physical fitness, health and hygiene)*
    4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 35.07

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1345	1096	0	857	560

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 45.45

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
75	166	156	61	17

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
175	235	204	249	182

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.05

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
2	3	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 18

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	1	3	8

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 16

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	18	7	14	24

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has Alumni Association and the registration process is in pileline. The alumni of the College support the college in various endevours like joint organization of various programs like flag hoisting, blood donation, annual meet, career counselling, job fair, etc.They also actively contribute by giving the valuable feedback on syllabus and IQAC related matters. Many of the Alumni contrubute to the College by sposonring fees for the needy students and providing network for various students related activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision and mission of the college steers efforts of college towards academic progression and holistic development of students. The college functions in a democratic manner in accordance with the guidelines of the GoG, University, and UGC and other regulatory bodies.

Institutional Governance : Strategies, Perspective and strategic plans and Participative Management Practices, sustained growth

The effective leadership is empowering people and achieve the efficient and effective working of the HEI. The examples of the decentralization and participative management are 1.participative planning and implementation of for rolling 5 years perspective planning and the resource allocation by way of strategic plans for infrastructure augmentation, green initiatives, teaching- Learning and evaluation, Academic maintenance, infrastructure maintenance, add on courses, library, FDPs, Quality assurance and enhancement activities and ; Implementation of college academic and activities calendar through IQAC, various administrative committees, students Councils committees, and other statutory committees. The IQAC looks after the targets and goals with respect to the maintenance of quality in the institution. The HEI has framed admission committee which counsel the students at the time of the admission. The HOD's of various teaching departments conducts meeting at a regular intervals to ensure smooth functioning of teaching, learning, examination and assessment process. For the extra curricular and co-curricular activities various committees under Saptdhara have also been framed. The practice of regular mentoring the students, remedial coaching, sharing of study material in electronic mode, libarary and reading facilities.

The college made sustained progress reflected in : perspective planning ; timely completion of academic years with vibrant college campus activities in spite of 2/3 permanent faculties leaving the college due to retirement/ better prospects/ other reasons ; Covid 19 resilience ; implementation of Outcome Based Education ; initiation of innovation training and awareness programs ; research guidance and related activities ; remarkable community service related work ; number of MOUs and collaboration ; capacity building programs ; number of green initiatives, resource mobilization for infrasture augmentation and so on.

NEP implementation:

The college started preparation for implementation of NEP from year 2021. After the preparatory phase for NEP implementation, the NEP 2020 is implemented from year 2023-24 for first year year UG program of B. Com. and shall be gradually implemented progressively to second, third and 4th year of

UG. IQAC cell under the leadership of Principal undertaken various activities for effective implementation of NEP 2020 which involves attending seminar/ workshops/ FDPs; awareness programs on NEP 2020 for various stakeholders ; active participation in NEP 2020 related committees; preparation of ABC ID allotment to students. Implementation of NEP 2020 is a long journey to get its outcome and we are continuing all activities needed for the same.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College has evolved the perspective plan in alignment with 2nd cycle of NAAC to ensure continuous quality enhancement for HEI. The perspective plan goals are implemented through strategic /yearly plans. The results against perspective plans are reviewed periodically and whenever required actions are initiated to effectively implement the plan.

The IQAC has framed various policies and strategies to provide framework for decision making and adaptation and ensure that college runs smoothly to achieve its vision. The various policies framed by IQAC include admission policy ; code of conduct for stakeholders, grievances Redressal policy; gender equity ; quality policy ; green policy ; research and ethics and plagrism policy and so on covering the span of activities for various stakeholders.

The HEI being grant in aid college the appointment, service rules and procedures are adhered to strictly as per UGC Guidelines, Gujarat Civil Services Rules 2002 ; Veer Narmad South Gujarat University Rules and regulations and other directives from time to time. The appointment of staff in GIA section is governed by Commissioner Office, Department of Education, Government of Gujrat. For self finance divisions permanent posts the appointment of staff is done as per university regulations and guidelines. The vacant permanent posts of staff are filled by management on adhoc basis as per university rules and regulations.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Effective Welfare Measures :

The HEI being grant in aid college the appointment, service rules and procedures are adhered to strictly as per UGC Guidelines, Gujarat Civil Services Rules 2002 ; Veer Narmad South Gujarat University

Rules and regulations and other directives from time to time.

The welfare measures for the teaching and non-teaching staff include : regular online transfer of salary in Bank account ; payment of salary as per 7th pay for grant in aid staff ; yearly increment, CAS facilities, various types leaves which include casual leave ; half pay and commuted leave, on duty leaves, maternity and paternity leaves, study leave etc. Duty leave are provided to the staff for participation in various seminars / conferences / workshops etc.; financial support to attend FDPs etc as per policy ; Leave Travel Concessions, bonus to class 4 employees, retirement benefits of monthly pension, gratuity, leave encashment at time of retirement, family pension, provident fund facilities etc for grant in aid staff. Class 4 employees are provided with the uniforms/raincoat etc.

The various other amenities include provision of pantry, tea club facilities, refrigerator and water purifier, Free Wi-fi in the campus. Various programmes for recreation of staff arranged periodically. The teaching staff is provided with dedicated space in the library to carry on research activities. Various sports and cultural competitions are organized for the staff.

Performance Appraisal System :

The CAS is applicable as per UGC regulations for Career Advancement Scheme. Presently all the permanent staff is given promotion as Associate professor in Grant in aid section. The faculties also keep Teacher's Diary to record various academic and administrative work carried out by them. The office staff in grant in aid section also gets the benefits of CAS as per Gujarat Civil Services Rules 2002.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	**View Document**
Institutional data in the prescribed format	**View Document**
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	**View Document**
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 0.58

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	14	14

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College has perspective plan for five years aligning with NAAC cycle. In line with the perspective plan strategic plans are made for its execution. Accordingly the resources mobilization is done both from internal and external funding for infrastructure augmentation. Apart from internal funding for infrastructure development, the college has availed the external funding from RUSA Grant and CSR funding and alumni. For revenue expenditure including infrastructure maintenance the financial discipline is maintained and proper monitoring is in place. For RUSA Grant expenditure is done as per norms through GEM portal and Utilization Certificate is sent as per the requirement. Internal audit and external audit are done on a regular basis by qualified Chartered Accountant.The Government audit is conducted for Grant in Aid section periodically.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Since quality enhancement is a continuous process, the IQAC has become an integral part of our college's funactioning. It is working continuously towards realizing the college's goals of quality enhancement. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution & also channelizing the efforts towards academic excellence. IQAC plays role in devising intervention strategies to remove deficiencies and enhance quality. In the pursuit to fulfill its aim, IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Some of the contributions are – ISO 9001 : 2015 and ISO 14001 : 2015 certification, energy audit , extending green initiatives beyond campus, placement activities, career guidance, adoption of outcome based education framework, making the campus life vibrant with activities along with studies, planning academic and activities calendar in advance and its periodical review, appointment of adhoc staff to make out for deficit permanent faculties and support staff, decentralization and empowerment of faculties by managing large magnitude of through various committees, mentoring of students, FDPs for capability development of faculties, submission of IIQA and SSR to get ready for 2nd cycle of NAAC accreditation amidst shrinking size of permanent staff and so on.

IQAC regularly reviews the teaching/learning situation and the extent of efficacy of policy implementation. Internal and university exam results are reviewed and outcomes towards improvement, if necessary, are worked upon. Students' Council activities and other such activities are also geared up and conducted with maximum output focused with the core values and policies of the institute. Socail media is used to convey instructions, updates or any other information about college activities to the students. The college website is updated on timely basis. The research committee promotes various research activities. The HEI has done MoU with different institutions for the exchange of knowledge. For the smooth implementation of NEP - 2020 the faculties of the college have attended Orientation Program, Faculty Development Program, Short Term Courses, Workshops / Seminar, etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**

5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Safety and security Gender Equity Promotion Programmes Gender equality is the one of the core challenges being faced by our institute.

A.Safety and Security Measures for Girl students and Female staff

*security guards are stationed at all strategic security points.

*CCTV Cameras have been installed and monitored 24 x 7. .

*Tobacco and smoking is strictly prohibited.

*Awareness programme on safety and security of girls are organized by Women Empowerment Cell / NSS/ Saptdhara.

*College has functional anti ragging and discipline committee and Grievances Redressal Cell.

*Sexual harresment prevention cell in place

*Seperate ladies room and ladies toilets

*Women empowerment cell

*Free ship by Government of Gujarat for Girl students

* various programs like self defence, yoga, skill development programs and Guest lectures arranged for Girls.

B. Counselling:

During academic, co-curricular and extracurricular activities counselling of male and female students are doneby faculty members.

*College has a functional cell against sexual harassment and girls counselling. This cell organise awareness program for girls against harassment.

*Awareness programme are organized on women rights, human rights, Gender equality and campaign against female infanticide.

*Awareness programme on pre marriage counselling, domestic violence, and sex education

C. Common Rooms: Common room has been allocated for male and female to facilitate meeting, discussion.

*In girls' common room drinking water and change room facility has been made available.

D. Other measures of sensitization:

During annual shibir organized by NSS in village, volunteers actively participate in the awareness programme of health, hygienic, child education, social customs.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute has uniform code of ethics and code of conduct for teachers, students, and other employee. Everyone must follow them irrespective of their diversities. The institution organized co-curricular, extracurricular and extension activities and provide inclusive environment for all stake holders with tolerance and harmony. Measures for Equal Opportunities: The institution strictly follows reservation policies laid out by Government for student's admissions. The institution provides equal educational opportunity to speech and hearing impaired students. The institution has constituted Anti-Ragging Committee, SC, ST and OBC cell. Students from low socio-economic spectrum are granted fee concessions in every academic session. In all the cultural activities of the college the students takes part without any discrimination of caste, creed, religion or race. International Yoga day is being celebrated.

Every year festival like Janmashtami , Navaratri is celebrated by all students irrespective of faith /religion. The institution celebrates Independence Day and Republic day. Through NSS, the institution organises various extension activities which helps to involve the students to practice f social responsibility. national and International commemorative days like International Women's day, International Yoga Day, Environment Day etc is conducted and marked by appropriate activities.

The institution sensitise the students about values, rights, duties and responsibilities of citizen and understands the need for embodying the principles of responsible citizenship for the nation's development. The HEI has Swami Vivekanand Kendra under which different programs and activities describing values. rights, duties of the citizens are organised for the college students. The celebration of Yoga Day helps the students to develop their physical, mental and spiritual well being.The HEI organises various activities like Debate Competition, Quiz Competition, Expert Talks, etc. on distinguised personalities of the nation. The NSS volunters of the HEI takes active part in organising various activities like tree plantation, Blood Donation, cleanliness drive, etc. which enables them to develop the spirit of serving for the nation and society. In order to the sensitiza the students the HEI organises various cultural and sports activities which help the students to indentify their potential, skills and abilities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. **Title of the practice** : **Extension activities for sensitizing the students to social issues for their holistic development**
2. **Objectives of the practice** : The aim of the extension activities is to develop the character and personality of students through community service ; to establish linkages between the campus and community, and knowledge and action ; develop social and civic responsibility among students ; to help students to identify the needs and problems of the community and involve them in problem solving ; to practice national integration and social harmony ; develop leadership qualities and democratic attitudes among students and to help students to gain skills for mobilizing community participation.
3. **The context** : The youth are the future of the nation. Shaping them as well groomed individual and responsible citizen by practicing national integration and social harmony; and sensitizing for community issues in neighbourhood by hands on experience help to achieve this.
4. **The practice** : The college practices the extension activities under National Service Scheme. The college has two units of NSS. Every year 200 plus students of first year and second year of UG

program join National Serve Scheme under two NSS Program officers of college supported by IQAC. Round the year activities are conducted under NSS which include tree plantation, blood donation camp ; cleanliness drive ; electoral literacy programs ; aids awareness programs ; de-ediction programs ; annual residential one week NSS camp ; celebration of commorative days ; surveys in neighbourhood ; and so on. (The more details are given in Annual Reports of NSS.)

5. **Evidence of success** : **1. Total 120 plus programs conducted by NSS for the benefit of students.** 2.Total 50 extension and outreach programs conducted by the college through organized forums with involvement of community during last 5 year period **3. 10 Awards received by NSS officers /college / students for extension activities 4.** Outcomes in terms of impact on environment, social and health issues as per report in criteria 3.4.1. (View, View)

6. Problems encountered and resources required (150 words) : Conducting extension activities in alignment with college' s tight academic and activities calendar remains a challenging tasks ; also the time management by students is also challenging as the students have limited time slot apart from studies for other activities due to their commitment to earn and learn requirements ; household responsibilities. However with planning the activities calendar in advance and its review from time to time as well as mentoring the students by NSS program officers and class mentors have helped overcome the challenges.

Best Practice 2 :

1. Title of the Practice : Nurturing students' potential through various co- curricular and extra-curricular activities; skill development programs executed by well planned Academic and Activities Calendar for holistic development of students.

2. Objectives of the Practice To prepare the students for personal,professional and social and life

3. The Context : Many of our students come from modest income group whose parents had no opportunities to go for higher education. Overall, the students have very limited exposure and are not aware of their potential. So the culture of providing opportunities tonurture the youth who are potentially very valuable human resource is established to enable the students to groom their overall personalities leading to holistic development along with academics progression to lead a progressive life.

4. The Practice The College prepares before the start of academic year, academic and activities calendar to ensure conduct of various activities like apart from community work, sports, yoga, debate and elocution, Book reading and review competition, gender equity and women empowerment programs, social and cultural activities career counseling, expert lectures, workshops, field visits and so on.

the conduct of various activities is widely publicized in online and offline mode for participation by studetns.

The process of participation of students in various events help them to build self- confidence, team spirit, sportsmanship, leadership skills, meticulous planning and its implantation, hard work, resource and time management, capacity development and so on.

5. Evidence of Success : 1. Apart from NSS activities on an average 40 plus activities and 60 plus activities with NSS were conducted per year with even with semester system set up ; 2. 18 prizes were won at university level. 3. Every competition the students were given prizes for best performance encouraging for their development 4. Social functions like annual gathering, Navaratri celebration, welcome gathering for freshers provided the opportunities to students to socialize. 5. 14 soft skills and like skill related programs were conducted as per 5.1.2. 6. Around 75 students got training for Tally accounting 7. 70 plus students were imparted 80 hours training on communication skills, interview skillsand soft skill.8. Strong bonding of students and sense of belonging 9. The most intangible part of this practice has been to help the students to unfold their hidden talents and groom them into more balanced emotional person which is a very important to handle personal, professional and social life as well as to make them more committed for academic progression. 10. The decentralization and participative management enabled empowerment of faculties building organizational commitment.

6. Problems Encountered and Resources Required : A large pull of human resources required to conduct these activities. The period from 2018-19 to 2022-23 witnessed high labour turnover where the size of experienced permanent faculties reduced to 7 from 18 due to retirement /left for better prospects and other reasons ; full time Principal joined ;young but fresh adhoc faculties joined. Also the covid 19 protocols restricted conduct of activities for almost two years. This required more intense efforts to get the required momentum. However the decentralization and participative management through various committees enabled to sail through the tough time.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our college caters mainly to students coming from modest income group. Many of our students are first generation students entering the higher education field. Though many students who study through Gujarati medium are not having Gujarati as their mother tougne and have studied till standard 12 in their mother tongue like Marathi/ Urdu/ Uriya/ Hindi. many of our students belong to reseerve categorises like SC,ST, OBC,EWS.

Thus we cater to heterogeneous groups of students enabling socio-cultural and financial inclusion. Our

distinctiveness also comes with many challenges like time management for 'earn while learn' students and their academic progression, effective written and oral communication in Gujarati , moderate self confidence, limited conducive environment for studies at home, drop out due to more pressure of work / girl students marriage and so on. Recognizing the needs of our students to perform better academically and in personality development, to elevate the standard of living and more progressive social ecosystem, we are committed to accommodate the needs of good academic progress of students and overall personality development of students by regular teaching learning and extension activities as well as extra curricular activities, mentoring the students, remedial coaching, supporting the studets to avail scholarship benefits, career counseling and placement, providing question banks and study material etc.

The outcome of this efforts is that this college is preferred college for sibbling/ neighbours and acquainance of our past students who have already experinced commitment of HEI for the well being and progress of students.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

For the period of 2nd NAAC cycle :

The focus has been to manage each academic year with right mix of academic and activities calendar keeping in mind implementation of perspective plan and vision of NEP 2020 through yearly strategic plan to help the students to get placement and/or academic progression and provide all the avenues for their   personality development During the NAAC 2nd cycle period of 2018-19 to 2022-23, the major changes have been :

- Permanent New Principal joining College on 29th February 2020 ;
- In grant-in-aid section, 6 of 12 permanent faculties got retired; only senior office staff retired; leading to 80 % vacancy of permanent office staff and 50 % of permanent faculties in aided program ; the shortfall of faculties and staff met by adhoc appointment by management to ensure smooth running of college ;
- change of IQAC co-ordinator 3 times (needing time to take the grasp of situation and shouldering the responsibilities) ;
- Outbreak of corona 19 (made the academic calendar disturbed for more than one and half years and all other activities at haul due to covid 19 protocols ;
- Overall decline in students strength seeking admission in faculty of commerce at University level leading to closure of unaided additional divisions of UG program in the college ;

Recent positive development in year 2023-24 and 2024-25 -

There are major positive changes have taken place in our college recently namely :

- recruitment of 5 permanent faculties and 1 more in pipe line (leading to filling up of 93 % of posts) ;
- start of imparting UG in vernacular and English medium (leading to admission of high merit students as well higher enrollement) ;
- approval for start of new unaided UG program namely B. Sc. (Computer Application) (making the single faculty college a multi faculty college in line with NEP 2020 mandate) and

ample scope to offer sponsored short term vocational/skill based certificate courses from academic year 2023-24 and onwards due to initiative by GoG through the arm of Knowledge Consortium of Gujarat (helping to implement vision of NEP 2020)

Concluding Remarks :

With dynamic leadership and governance our college is committed to contribute to provide quality Education to our students who mainly belong to modest income group and thereby contribute to access to quality education for the cause of financial and social inclusion with full vigour.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :6 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 459 Answer after DVV Verification: 453 Remark : As per clarification received from HEI, and One student involved in multiple field works and/or project work and/or internship in the same academic session should be counted as one, based on that DVV input recommended.
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
198	241	331	328	332 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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192	240	281	323	308 | 2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years** Answer before DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
370	458	509	629	566	 Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
370	458	509	629	566

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
33.33	40.99	56.27	45.26	1.57

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
19.52	37.73	54.96	44.25	0.019

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
607	805	876	776	852

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
607	830	876	776	852

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended

5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability*

	1. Soft skills *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : As per revised data and clarification received from HEI, based on that DVV input recommended
5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
75	166	158	61	17

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
75	166	156	61	17

5.2.1.2. **Number of outgoing students year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
175	235	204	249	182

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
175	235	204	249	182

	Remark : As per revised data and clarification received from HEI, based on that DVV input recommended
5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years* 5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
0	2	0	5	1 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
2	3	1	0	0	 Remark : As per clarification received from HEI, and as per provided certificates, thus DVV input recommended.
5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
23	24	10	19	32 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
17	18	7	14	24	 Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	2	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : As per clarification received from HEI, and as per SOP financial support of less than 2000 rupees per teacher per year, should not be considered Thus DVV input recommended.

| 6.3.3 | *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	6	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	14	14

Remark : As per documents provided and values for metric Id 6.3.3.2 is according to the IIQA to be considered, thus DVV input is recommended. |

| 7.1.3 | **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** |

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>16</td><td>18</td><td>20</td><td>23</td><td>21</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>16</td><td>20</td><td>21</td><td>23</td><td>21</td></tr></table>

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