

MANAGED BY SURAT EDUCATION SOCIETY

SHETH C.D. BARFIWALA COLLEGE OF COMMERCE

(SAHYOG SOCIETY, SUMUL DAIRY ROAD, SURAT-395008)

AFFILIATED TO VEER NARMAD SOUTH GUJARAT UNIVERSITY.

www.barfiwalacollegesurat.ac.in | cdbadmission@gmail.com

ISO 9001:2015 & ISO 14001:2015 Certified

GRANT-IN-AID

- ▶ B.Com (ACCOUNTANCY) Gujarati Medium
- ▶ B.Com (ACCOUNTANCY) English Medium
- ▶ M.Com (ACCOUNTANCY) Gujarati Medium

SELF FINANCE

- ▶ B.Sc. (Computer Application) English Medium
(Equivalent to BCA)

2025-26



Prospectus

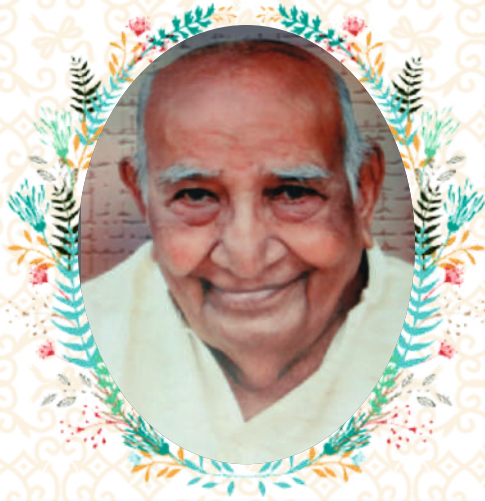
GOVERNING BODY OF SURAT EDUCATION SOCIETY/ SURAT EDUCATION SOCIETY

Surat Education Society is one of the oldest and popular Societies, progressively serving the social and educational sector in Surat. The society was established on 9th March 1967 to cater the purpose of creating educational facilities in Surat. Sheth C.D. Barfiwala College of Commerce is successfully managed by the society. Apart from that 8 other educational institutions providing education from Kindergarten to Post-Graduation are actively run and managed by the Surat Education Society. Also, many social and charitable organizations are managed by the society.

The society was established by late Shri Shambhubhai Patel, Founder of Surat Education Society who dedicated his entire life for the cause of society. His administrative efficiency and strong morale have made the society stand out prominently. Because of his heart-warming and compassionate persona, he is still widely known as Shambhu Dada and lovingly resides in the hearts of people.

Following the path paved by late Shambhudada, currently the president is post is held by the eminent lawyer of the city Mr. Kamlesh Patel. He is also the Governing Board Member of Surat Mercantile Bank and is keenly associated with many social organizations and educational institutions of the city. He has served as the Dean of Law faculty, Member of Academic Council, Member of Board of University and a Senate Member at Veer Narmad South Gujarat University, accounting an extensive experience. Mr. Nitin Mehta with his precious time and vast experience has been unceasingly and altruistically serving the society as the secretary and Mr Sanil Patel has been selflessly serving as the joint secretary.

FOUNDER SHAMBHUDADA



Late Shri Shambhubhai Patel

Prominent Members of the Governing Body



President -
Mr. Kamlesh Patel



Secretary -
Mr. Nitin Mehta



Jt. Secretary -
Mr. Sanil Patel

Educational Institutions Managed by The Society:

1. Sheth C.D. Barfiwala College of Commerce, Surat.
2. Shri Shambhubhai V. Patel College of Computer Science and Business Management, Surat.
3. I.C. Gandhi High School, Surat.
4. M.G. Singapuri Girls High School, Surat.
5. Salabatpura High School, Surat.
6. Brightland High School (Gujarati Medium), Surat.
7. Mahidharpura Urban English Medium High School, Surat.
8. Brightland English School (English medium), Surat.

SHETH C.D. BARFIWALA COLLEGE OF COMMERCE

The college was established by Surat Education Society on 15th June 1967 keeping in mind the Higher educational needs of dwellers of the eastern area of the city. Established in June 1967 with a total of 151 students the institution now records a total of 1500 students with 14 divisions of B.Com. Since 2006-07 the college has been running M.Com Classes. The College is having permanent affiliation with Veer Narmad South Gujarat University for imparting Graduate and Post Graduate level courses in Commerce. The college is a Grant-in-aid College.

The medium of Instruction for Program Been Gujarati till 2023-24 but keeping in mind the rising demand of English Medium the College runs B.Com Classes through english medium also from the academic year 2024-25 for to provide a better platform to students belonging to comparatively weaker economic sections of the society . This provides a better option for students options to study professional courses

Many alumni of the institute are holding very high positions such as Member of Parliament, Union Minister, University Senate Member, Syndicate Member, Professor, Principal, Teacher, high officials in Government and Non Government offices, Co-operative Societies and Banks. Many students who have passed out from this college have further obtained higher degrees like M.Com., MBA, CA, M.Phil., Ph.D. etc.

Under the leadership and guidance of the Principal Dr. Heena S. Oza , the college is committed to impart high standards of education and professional training to the students during their precious period of learning, and make holistic development through excellent teaching and various curricular and extra-curricular activities.

The Faculties of the college have a vast experience in the field of education and have been making an important contribution in the same as well as various other activities at the college and the University.

Different Programs Offered in the College

Grant-In-Aid Section

- B.Com. - Gujarati Medium
- B.Com. - English Medium
- M.Com. - Gujarati Medium

University Apporved Research Center

Self Finance Section

- B.Sc. (Computer Application)
Equivalent to BCA

Program	Medium of Instruction	No. of Div.	No. of Seats
First Year B.Com.	Gujarati	3	450
First Year B.Com.	English	2	300
TOTAL		5	750

First Year M.Com. (Accounting) Seats for Admission

Program	No. of Seats
Grant-in-aid	65
Higher Payment	23

First Year B.Sc. (Computer Application)

Program	No. of Seats
Self Finance	75



Dr. Heena Sunil Oza

M.Com., (Gold Medalist),
Ph.D, FCMA

Research Guide for Ph.D.

Dear Students,

After achieving success in class 12, now as you are entering a higher education level, we the Sheth C.D. Barfiwala College Heartly Welcome family each one of you in this very crucial phase of course formation and personality development and precious years of career building.

Academic readiness and personality development through higher studies are the basic requirements for a brighter tomorrow and we feel this responsibility with pride as you have puton trust our abilities and willingness to contribute for.

The College has played a pivotal role in bringing out the Potential of the students through many academic and co-curricular and exam curricular activities in the college and it has been witnessed by hundreds of famous and anonymous alumni of the college since 1967.

History teaches us that those who have the courage to imagine can break all human limitations of thought and action and create an everlasting impact on the horizon of history and that is why we at Barfiwala are here to help you achieve your aspirations for a brighter future with our highly qualified experienced and dedicated faculty, efficient administrative and helping staff and the leadership of our progressive management.

Let us share and unite together, enjoy and explore these beautiful years of learning and blooming so with the focus for a progressive career and responsible citizen of the nation.

Best Wishes
Heena S. Oza
Principal

PERMANENT FACULTIES



Prof. R. P. Singanporiya
Associate Professor (Commerce)
M.Com., B.Ed.
32 years



Prof. N. B. Rathod
Associate Professor (Accountancy)
M.Com., B.Ed.
32 years



Prof. Dr. Roshan S. Patel
Associate Professor (Accountancy)
M.Com., Ph.D
32 years



Prof. Jayanti M. Patel
Associate Professor (Economics)
M.Ed.
31 years



Prof. Dr. Deepali A. Ghelot
Associate Professor (Gujarati)
M.A., M.Ed., Ph.D
28 years



Prof. Dr. Tathagat P. Patel
M.Com. (Gold Medalist)
GSET, NET, Ph.D
6 year



Prof. Dr. Asmita V. Pansuriya
M.A. M.Phil., Ph.D
GSET,
11 year



Prof. Dr. Krunal P. Rajput
M.Com., GSET, Ph.D
05 year



Prof. Dr. Jaydeep D. Patel
M.Com., M.Phil., Ph.D, GSET, NET
02 year



Adv. Dr. Tejas R. Mistry
M.Com., Ph.D., GSET, NET
5 years



Prof. Dr. Ankita V. Mistry
M.Com., M.Phil., Ph.D.
year



Adv. Dr. Chintan Pathak
Visiting faculty (B.R.F.)
B.Com., LL.M., Ph.D
17 years

AD.HOC AND VISITING FACULTY



Prof. Shachi A. Ghelot
M.A. (English)



Prof. Shefali Prajapati
M.A., GSET



Prof. Bhavik Katariya
M.Com., GSET, NET

PHYSICAL INSTRUCTOR



Prof. Jaldhish Ichchaporiya
B.Com., B.P.Ed., M.P.Ed.
(Sports Faculty)

LIBRARIAN



Lataben B. Thorat
Ad.hoc librarian
M.A., M.Lib.Sc.
1 year

Details of Faculties for P.G. Center (M.Com)

College Faculties		Visiting Faculties	
No.	Name	No.	Name
1	Prof. R. P. Singanporiya	10	Prof. Heena H. Desai
2	Prof. N. B. Rathod	11	Prof. Piyush M. Modi
3	Prof. Dr. Roshan S. Patel	12	Prof. Dr. Vijay S. Patel
4	Prof. J. M. Patel	13	Prof. Dr. Gautam P. Kanani
5	Prof. Dr. Tathagat P. Patel	14	Prof. Niharika H. Joshi
6	Prof. Dr. Asmita V. Pansuriya	15	C.A. Kenish Mehta
7	Prof. Dr. Jaydeep D. Patel	16	Prof. Nilesh Raut
8	Prof. Dr. Tejas R. Mistry	17	Prof. Rinku Chavda
9	Prof. Dr. Ankita V. Mistri	18	Prof. Shefali Prajapati
		19	Prof. Mo. Abrar I. Mistry
		20	Prof. Nazifa Saiyed

ADMINISTRATIVE STAFF



Mr. Devarshi H. Vyas



Mr. Atherva Pandya



Mr. Ashish H. Patel



Mr. Ravi M. Shah

SUPPORT STAFF



Mr. Sagar Uttekar



Mr. Vinod Valekar



Mr. Rajesh Sharma



Mrs Meena Patel

SUBJECTS AT GRADUATE LEVEL

NCrF Credit Level 4.5 First Year UG Certificate						
Major (Core)	Minor (Electives)	Multi/Inter Disciplinary	AEC	SEC/ Internship	IKS	RP/ OJT
	(Any One)	(Any One)	(Any One)	(Any One, Other than Minor)	(Any One)	-
<ul style="list-style-type: none"> BUSINESS ADMINISTRATION (Modern Business Practices) FINANCIAL ACCOUNTING 	<ul style="list-style-type: none"> ECONOMICS STATISTICS ELEMENTS OF BANKING & INSURANCE MARKETING COMPUTER APPLICATION MANAGEMENT SALESMANSHIP AND PUBLICITY FINANCIAL MANAGEMENT FOREIGN TRADE PROCEDURE & DOCUMENTATION OFFICE MANAGEMENT ORGANIZATION & WORKING OF CO-OPERATION ORGANIZATION & WORKING OF SMALL-SCALE ENTERPRISE SECRETARIAL PRACTICE TAX PROCEDURE & PRACTICE THEORY & PRACTICE OF CO-OPERATION 	<ul style="list-style-type: none"> STATISTICS FOR BUSINESS STATISTICS FOR MATHEMATICS ECONOMICS 	ENGLISH GUJARATI HINDI	<ul style="list-style-type: none"> ECONOMICS ELEMENTS OF BANKING & INSURANCE MARKETING COMPUTER APPLICATION MANAGEMENT SALESMANSHIP AND PUBLICITY FINANCIAL MANAGEMENT FOREIGN TRADE PROCEDURE & DOCUMENTATION OFFICE MANAGEMENT ORGANIZATION & WORKING OF CO-OPERATION ORGANIZATION & WORKING OF SMALL-SCALE ENTERPRISE SECRETARIAL PRACTICE TAX PROCEDURE & PRACTICE THEORY & PRACTICE OF CO-OPERATION COMMUNICATION SKILLS IN ENGLISH 	<ul style="list-style-type: none"> A STUDY ON SWAMI VIVEKANANDA IMPACT OF MODERNIZATION ON LANGUAGE & LITERATURE OF GUJARAT (LMIL) INDIAN CULTURE CULTURAL HISTORY OF GUJARAT YOGA EDUCATION BASICS OF INDIAN ASTROLOGY HUMAN RIGHTS AND DUTIES ANY OTHER COURSES RELATED TO IKS 	-
08	04	04	02	02	02	00
						22

Semester – 2

NCRF Credit Level 4.5 First Year UG Certificate						
Major (Core)	Minor (Electives) (Any One)	Multi/Inter Disciplinary (Any One, Other than Minor)	AEC (Any One)	SEC/ Internship (Any One, Other than Minor)	VAC (Any One)	RP/ OJT
<ul style="list-style-type: none"> BUSINESS ADMINISTRATION (Modern Business Practices) FINANCIAL ACCOUNTING 	<ul style="list-style-type: none"> ECONOMICS STATISTICS ELEMENTS OF BANKING & INSURANCE MARKETING COMPUTER APPLICATION MANAGEMENT SALESMANSHIP AND PUBLICITY FINANCIAL MANAGEMENT FOREIGN TRADE PROCEDURE & DOCUMENTATION OFFICE MANAGEMENT ORGANIZATION & WORKING OF CO-OPERATION ORGANIZATION & WORKING OF SMALL-SCALE ENTERPRISE SECRETARIAL PRACTICE TAX PROCEDURE & PRACTICE THEORY & PRACTICE OF CO-OPERATION 	<ul style="list-style-type: none"> STATISTICS FOR BUSINESS STATISTICS FOR MATHEMATICS ECONOMICS 	ENGLISH GUJARATI HINDI	<ul style="list-style-type: none"> ECONOMICS ELEMENTS OF BANKING & INSURANCE MARKETING COMPUTER APPLICATION MANAGEMENT SALESMANSHIP AND PUBLICITY FINANCIAL MANAGEMENT FOREIGN TRADE PROCEDURE & DOCUMENTATION OFFICE MANAGEMENT ORGANIZATION & WORKING OF CO-OPERATION ORGANIZATION & WORKING OF SMALL-SCALE ENTERPRISE SECRETARIAL PRACTICE TAX PROCEDURE & PRACTICE THEORY & PRACTICE OF CO-OPERATION COMMUNICATION SKILLS IN ENGLISH 	<ul style="list-style-type: none"> ENVIRONMENTAL STUDIES DISASTER RISK REDUCTION AND MANAGEMENT (DRR) RURAL BANKING ANY OTHER CERTIFICATE COURSE OF TWO CREDIT OFFERED BY UNIVERSITY MOOC/SWAYAMCOURSES ODL COURSES 	-
08	04	04	02	02	02	00
16	08	08	04	04	04	00
					22	44

Exit – 1 Award of UG certificate in Major course with 44 credits with additional 4 credits of Summer Internship in Core specific NSQF defined course OR continue with Major and Minor course for next NCRF credit level.

VEER NARMAD SOUTH GUJARAT UNIVERSITY SURAT
Faculty of Commerce

Semester – 3

SUBJECTS AT GRADUATE LEVEL

NCRF Credit Level 5.0 First Year UG Certificate						
Major (Core)	Minor (Electives)	Multi/Inter Disciplinary	AEC	SEC/ Internship	IKS	RP/ QJT
	(00)	(Any One, Other than Major)	(Any One)	(Any One, other than MDC)	(Any One)	-
Compulsory: <ul style="list-style-type: none"> BUSINESS ADMINISTRATION 		<ul style="list-style-type: none"> ACCOUNTANCY & TAXATION ECONOMICS ECONOMICS & MANAGEMENT COTTON & TEXTILE INDUSTRIES ACTUARIAL MODELS AND ACTUARIAL MODELING PRINCIPLES OF INSURANCE & LIFE INSURANCE ADVANCE ACCOUNTING AND AUDITING P – 1 BANKING P-1 STATISTICS P-1 COMPUTER APPLICATION P – 1&2 MARKETING P – 1&2 MANAGEMENT P-1&2 ADVANCE ACCOUNTING & AUDITING P-1 AND TAX PROCEDURE & PRACTICE P-1 (INCOME TAX) 	ENGLISH GUJARATI HINDI	<ul style="list-style-type: none"> STATISTICS BANKING GOODS AND SERVICE TAX ENTREPRENEURSHIP ANY OTHER CERTIFICATE COURSE OF TWO CREDIT OFFERED BY UNIVERSITY MOOC/SWAYAMCOURSES ODL COURSES COMMUNICATION SKILL 	<ul style="list-style-type: none"> INDIAN ECONOMICS AND BUSINESS MODEL LOCAL SELF-GOVERNMENT CULTURAL PSYCHOLOGY INDIAN KNOWLEDGES SYSTEM MATHEMATICS IN INDIA: FROM VEDIC PERIOD TO MODERN TIMES ANCIENT INDIAN ART AND ARCHITECTURE ANY OTHER COURSES RELATED TO IKS 	
12	00	04	02	02	02	00
22						

Semester – 4

NCRF Credit Level 5.0 First Year UG Certificate						
Major (Core) (Any Three)	Minor (Electives) (Any One)	Multi/Inter Disciplinary (00)	AEC (Any One)	SEC/ Internship (Any One, other than Minor)	VAC (Any One)	RP/ OJT -
Compulsory: <ul style="list-style-type: none"> BUSINESS ADMINISTRATION <u>Any One from the Following:</u> <ul style="list-style-type: none"> ADVANCE ACCOUNTING AND AUDITING P – 3&4 BANKING P- 3&4 STATISTICS P -3&4 COMPUTER APPLICATION P – 3&4 MARKETING P – 3&4 MANAGEMENT P-3&4 ADVANCE ACCOUNTING & AUDITING P-3 AND TAX PROCEDURE & PRACTICE P-2 (GST) 	<ul style="list-style-type: none"> ACCOUNTANCY & TAXATION ECONOMICS ECONOMICS & MANAGEMENT COTTON & TEXTILE INDUSTRIES ACTUARIAL MODELS AND ACTUARIAL MODELING PRINCIPLES OF INSURANCE & LIFE INSURANCE ADVANCE ACCOUNTING AND AUDITING P – 3 BANKING P-3 STATISTICS P -3 COMPUTER APPLICATION P – 3 MARKETING P – 3 MANAGEMENT P-3 TAX PROCEDURE & PRACTICE P-3 		ENGLISH GUJARATI HINDI	<ul style="list-style-type: none"> STATISTICS BANKING GOODS AND SERVICE TAX ENTREPRENEURSHIP ANYOTHER CERTIFICATE COURSE OF TWO CREDIT OFFERED BY UNIVERSITY MOOC/SWAYAM COURSES ODL COURSES COMMUNICATION SKILL 	<ul style="list-style-type: none"> REASONING ABILITY CAREER PLANNING TALENT MANAGEMENT PERSONALITY DEVELOPMENT LEADERSHIP SUSTAINABILITY MANAGEMENT FOR BUSINESS ANYOTHER CERTIFICATE COURSE OF TWO CREDIT OFFERED BY UNIVERSITY 	
12	04	00	02	02	02	00
24	04	04	04	04	04	00
						22
						44

Exit – 2 Exit – 1 Award of UG Diploma in Major course with 88 credits with additional 4 credits of Summer Internship in Core specific NSQF defined course OR continue with Major and Minor course for nest NCRF credit level

SUBJECTS AT GRADUATE LEVEL

NCrF Credit Level 5.5 First Year UGC Certificate						
Major (Core)	Minor (Electives)	Multi/Inter Disciplinary	AEC	SEC/ Internship (Any One)	IKS	RP/ OJT
		(00)	(00)	(Any One)	(00)	-
Compulsory: <ul style="list-style-type: none"> BUSINESS ADMINISTRATION <u>Any One from the Following:</u> <ul style="list-style-type: none"> ADVANCE ACCOUNTING AND AUDITING P – 5&6 BANKING P-5&6 STATISTICS P -5&6 COMPUTER APPLICATION P – 5&6 MARKETING P – 5&6 MANAGEMENT P-5&6 ADVANCE ACCOUNTING & AUDITING P-6 AND TAX PROCEDURE & PRACTICE-3 (INCOME TAX) 	Compulsory: <ul style="list-style-type: none"> BUSINESS REGULATORY FRAMEWORK <u>Any One from the Following:</u> <ul style="list-style-type: none"> ECONOMICS INDIRECT TAX ADVANCE ACCOUNTING AND AUDITING P – 5 BANKING P-5 STATISTICS P-5 COMPUTER APPLICATION P – 5 MARKETING P – 5 MANAGEMENT P-5 TAX PROCEDURE & PRACTICE P-5 			<ul style="list-style-type: none"> MOBILE BANKING STARTUP AND INNOVATION MOOC/SWAYAMCOURSES ODL COURSES COMMUNICATION SKILL BASIC OF STARTUP PERSONAL TAX PLANNING ANY OTHER CERTIFICATE COURSE OF TWO CREDIT OFFERED BY UNIVERSITY 		
12	08	00	00	02	00	00
						22

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Award of UG Degree in Major course with 132 credits Internship in Core discipline OR continue with Major and Minor course for next NCrF credit level

M.Com Program

M.Com. Part-1 Sem 1	Pr.
1. Economics of Growth Development and Planning-1	101
2. Management Theory and Practices-1	102
3. Advertising and Sales Management-1	103
4. Financial and Management Accounting - 1	104
5. Financial and Management Accounting - 2	105
6. Financial and Management Accounting - 3	106

M.Com. Part-1 Sem 2	Pr.
1. Economics of Growth Development and Planning-2	201
2. Management Theory and Practices-2	202
3. Advertising and Sales Management-2	203
4. Financial and Management Accounting - 4	204
5. Financial and Management Accounting - 5	205
6. Financial and Management Accounting - 6	206

M.Com. Part-2 Sem 3	Pr.
1. Organized Markets	301
2. Financial management	302
3. Strategic Management	303
4. Financial and Management Accounting - 7	304
5. Financial and Management Accounting - 8	305
6. Financial and Management Accounting - 9	306

M.Com. Part-2 Sem 4	Pr.
1. Organized Markets	401
2. Financial management	402
3. Strategic Management	403
4. Financial and Management Accounting - 10	404
5. Financial and Management Accounting - 11	405
6. Financial and Management Accounting - 12	406

Veer Narmad South Gujarat University, Surat
Program Structure: F.Y.B.Sc.(C.A.) (SEM – 1 and SEM – 2)
(w.e.f. Academic Year June, 2024-2025)

Bachelor of Science in Computer Application B.Sc.(C.A.) – Three Year Program
Bachelor of Science in Computer Application B.Sc.(C.A.)(Hons.) – Four Year Integrated Program

Program Structure		Semester-wise break up for the courses :					
SEMESTER – 1							
Course Code	Course Title	Course Category	Level Course	of	Course Credits	Teaching Hours/week	
					Th.+Pra.	Theory	Practical/Fieldwork/Project/Internship
101	Communication Skills (AEC-01) [Modern Indian Language (MIL) & English language focused on language and communication skills.]	Ability Enhancement Course	100-199 Foundation/Introductory		2	2	0
102	Mathematics (Student will opt any one course of multi-disciplinary nature from other than the computer Science and Application faculty).	Multi-Disciplinary/Inter-Disciplinary	100-199 Foundation/Introductory		4	4	0
103	Introduction to Computers	Minor Course	100-199 Foundation/Introductory		4	4	0
104	Computer Programming and Programming Methodology (CPPM)	Major Course	200-299 Intermediate Level Course		4	2	4
105	Database concepts and Data Queries (DDQ)	Major Course	200-299 Intermediate Level Course		4	2	4
	Practical (Based on Course Code:104 & 105 Equally divided)	No separate credits allocated for practical. The Practical exam/viva-voce will be based on Course 104 and 105					
106	Skill Enhancement Course-I (SEC-01) [The student will undergo field training/ internship training OR Select minimum one University approved and recognized 2 credit certificate course from the skill based courses list offered by the respective institute/department.] (The student need to enrol separately and pay the fees as decided by the respective institute/department)	Skill Enhancement Course	100-199 Foundation / Introductory		2		2
107	Value Addition Course – I (VAC-01) [The student will select minimum one University approved and recognized 2 credits certificate course from the Value Addition courses list offered by the respective institute/department.] (The student need to enrol separately and pay the fees as decided by the respective institute/department)	Value Addition Course	100-199 Foundation/Introductory		2	2	-
Other Activities	The student is expected to participate in activities related to National Service Scheme (NCC), National Cadet Corps (NCC), adult education/literacy initiatives, mentoring school students, Elderly literacy program/ Environment preservation activities and other similar activities.				-	-	-
Total					22	18	08

Course Code	Course Title	Course Credit	University Exam Type	Exam Duration	External Marks	Internal Marks	Total Marks
101	Communication Skills (AEC-01)	2	Theory/ Written	1 Hours	25	25	50
102	Mathematics	4	Theory/ Written	2 Hours	50	50	100
103	Introduction to Computers	4	Theory/ Written	2 Hours	50	50	100
104	Computer Programming and Programming Methodology (CPPM)**	4	Theory/ Written : Practical :	1 Hours 2 Hours	25 25	50 50	100
105	Database concepts and Data Queries (DDQ)**	4	Theory/ Written : Practical :	1 Hours 2 Hours	25 25	25 25	100
106	Skill Enhancement Course-I# (SEC-01)	2	-	-	25	25	50
107	Value Addition Course-I# (VAC-01)	2	-	-	25	25	50
Total		22			275	275	550

For Practical and Project:

- Batch Size – 40 Maximum (Desirable). Maximum 45 students can be accommodated in a batch. Separate batch should be considered if the student strength exceed 45 numbers.
- Practical includes Practical sessions for course-104 and course-105. **Minimum** Eight Practical hours (4 hours for course-104 and 4 hours for course-105) per week should be allocated per batch. Out of which 8 hours will be in supervised mode and balance hours in un-supervised mode.
- The journal must be certified by the concerned faculty and by the Head of the Department, failing which the student will not be allowed to appear for External Practical Examination. Student will submit softcopy of Minor Project duly certified by the internal guide.

Internship: A student who wish to exit after successfully completion of first year (Semester-1 and Semester-2) without any backlog is required to obtain Four credits at the end of the year either through the summer internship or university approved skill based certificate courses (two courses of 2-credits each or one 4-credit course). Student is required to enrol for the certificate courses separately by paying the course fees as decided by the college/institute. For summer training, the Institute/college will grant the permission and evaluate the training outcomes. Based on satisfactory completion of the summer training, the Institute head will recommend to the university to grant four credits for summer training. The Internship/summer training/skill based certificate courses will be an audit course. [The internship cost/fees will be bear by the student.]

Skill Enhancement Course : As per NEP (National Education Policy-2020), it is mandatory for students to select a 2 credit skill enhancement course out of the choices given by the college/institute (From available basket of courses as per University norms). It will be mandatory for the student to opt minimum one 2-credit Skill enhancement course out of offered courses recognised by University during semester-1 to semester-5.
(The student need to enrol separately and pay the fees as decided by the respective institute/department)

Value Addition Course: As per NEP (National Education Policy-2020), it is mandatory for students to select a 2 credit Value Addition Course out of the choices given by the college/institute (From available basket of courses as per University norms). It will be mandatory for the student to opt minimum one 2-credit Value Addition Course out of offered courses recognised by the University during semester-1 to semester-4.
(The student need to enrol separately and pay the fees as decided by the respective institute/department)

Marks: : The students will enrol for the course from the given university approved list of certificate courses offered by the respective college/department. The student will select and enrol separately for any of the offered list of courses at college/department/institute and obtain respective credits. The institute will evaluate the performance (preferably continuous evolution) as per the SOP of certificate courses and on successfully completion of the course, the student will be eligible to obtain respective credits for the course. These credits will be considered and reflect in student's mark-sheet as well as in ABC (Academic Bank of Credit). The marks obtained for these courses will not considered in calculating the SGPA and CGPA. Moreover, these courses are mandatory and student is required to obtain the specified credits in process to acquire the certificate/diploma/degree.
[The student is required to pay separately for these courses as prescribed by the college. The college will decide the fees for audit courses based on the University norms certificate course per credit fees.]

**** Major Practical based Subjects:** Course 104 and 105 are major courses. Both these courses are carrying 4 credits (2 Hours of theory and 4 hours of practical per week). Both these subjects carry 100 marks of exam weightage (50 theory and 50 practical). External and Internal distribution of marks are in ratio of 50:50 respectively. Students are required to acquire minimum passing marks from theory and practical collectively. Practical exams for course-104 (2 hours duration) and course-105(2 hours duration) will be conducted on same day.

The internal marks(25 marks each for course-104 and course-105) division of marks are :

Internal Theory: Attendance: 4 marks + Assignments: 09 marks + Unit tests/continuous evaluation: 12 marks

Internal Practical : Attendance: 4 marks + Practical File/Journal: 09 marks + Internal tests/continuous evaluation: 12 marks

External Practical exam marks (25 marks each for course-104 and course-105)

Division of marks are: Exam evaluation: 20 marks + Viva-voce: 5 Marks.

Practical examination will be conducted for course code-104 and course-105 separately on same day.

Students are required to pass in combined head (Theory + Practical) for each course.

Students are required to remain present in internal and external theory and practical exams for course code – 104 and 105 mandatorily.

Program Passing Rules:	As per University rules.
Program Fees : (Per Semester) (One time fees and exam fees are additional as prescribed by the university) (w.e.f. Academic Year : 2024-25)	Semester Tuition Fees : Rs. 17,500/- Semester Laboratory Utilization fees : Rs. 1,500/- [Other one time /affiliation fees, will be as per the norms of the University] [The fees for all certificate courses, Skill Enhancement Courses and Value Addition Courses; fees will be as per the prescribed limit for per credit as per the SOP of certificate courses decided by the university.]

SEMESTER – 2

Course Code	Course Title	Course Category	Level of Course	Course Credits	Teaching per week	
					Theory	Practical/Fieldwork/Project/Internship
201	Ability Enhancement Course-II (AEC-02)% [Modern Indian Language (MIL) & English language focused on language and communication skills.]	Ability Enhancement Course	100-199 Foundation/Introductory	2	2	0
202-01 202-02	Computerized Financial Accounting OR Organizational Structure & Behaviour (Student will opt any one course of multi-disciplinary nature from other than the computer Science and Application faculty)	Multi-Disciplinary	100-199 Foundation/Introductory	4	4	0
203	Operating System	Minor Course	100-199 Foundation/Introductory	4	4	0
204	Programming Skills	Major Course	200-299 Intermediate Level Course	4	2	4
205	Concepts of Relational Database Management Systems	Major Course	200-299 Intermediate Level Course	4	2	4
	Practical (Based on Course Code: 204 & 205 : Equally Divided)	No separate credits allocated for practical. The Practical exam/viva-voce will be based on Course CS-104 and CS-105				
206	Skill Enhancement Course-II (SEC-02) [The student will undergo field training/ internship training OR Select minimum one University approved and recognized 2 credit certificate course from the skill based courses list offered by the respective institute/department.] (The student need to enrol separately and pay the fees as decided by the respective institute/department)	Skill Enhancement Course	100-199 Foundation / Introductory	2	2	
207	Value Addition Course – II (VAC-02) [To be selected minimum one University approved and recognized 2 credit certificate course from the Value Addition Courses list offered by the respective institute/department.] (The student can select and enrol separately for the course offered by the respective institute/department and need to pay separately as decided by the institute as per norms of university for certificate courses.)	Value Addition Course	100-199 Foundation / Introductory	2	2	-
Other Activities	The student is expected to participate in activities related to National Service Scheme (NCC), National Cadet Corps (NCC), adult education/literacy initiatives, mentoring school students, Elderly literacy program / Environment preservation activities and other similar activities.			-	-	-
Total				22	18	08

Course Code	Course Title	Course Credit	University Exam Type	Exam Duration	External Marks	Internal Marks	Total Marks
201	Ability Enhancement Course (AEC -02)%	2	Theory/Written	1 Hours	25	25	50
202-01	Computerized Financial Accounting	4	Theory/Written	2 Hours	50	50	100
202-02	OR Organizational Structure & Behaviour						
203	Operating Systems	4	Theory/Written	2 Hours	50	50	100
204	Programming Skills	4	Theory/Written : Practical :	1 Hours 2 Hours	25 25	25 25	100
205	Concepts of Relational Database Management Systems	4	Theory/Written	1 Hours 2 Hours	25 25	25 25	100
206	Skill Enhancement Course – II (SEC-02)#	2	-	-	25	225	50 [#]
207	Value Added Course – II (VAC-02)#	2	-	-	25	25	50 [#]
Total		22			275	275	550

For Practical and Project:

- Batch Size – 40 Maximum (Desirable). Maximum 45 students can be accommodated in a batch. Separate batch should be considered if the student strength exceed 45 numbers.
- Practical includes Practical sessions for course-204 and course-205. **Minimum** Eight Practical hours (4 hours for course-204 and 4 hours for course-205) per week should be allocated per batch. Out of which 8 hours will be in supervised mode and balance hours in un-supervised mode.
- The journal should be certified by the concerned faculty and by the Head of the Department, failing which the student should not be allowed to appear for External Practical Examination. Student will submit softcopy of Minor Project duly certified by the internal guide.

Major Course : Major discipline is the main focus (Core) dominant subject and the degree will be awarded in that discipline. Students must secure a prescribed number of credits (50% of total credits) through core courses in the major discipline. Students can choose the courses from the pool of courses. The number of courses (subjects) in Major may vary from semester to semester.

Minor Course : Minor discipline is the broader understanding course beyond the major discipline course. It contains generic-electives for students to choose from the pool of courses. It helps students to gain broader knowledge in addition to relevant major disciplines courses as per their choices. Minor subjects may be from same or different disciplines. Student may make choices according to their interest/need, from ODL courses also.

Interdisciplinary/Multidisciplinary/Allied Courses: This is constituent discipline of the major courses and it helps learners to acquire core competence in relevant or any other independent courses of their choices. This course may be major specific or other discipline specific. Learner shall have option to choose the course from available basket of approved courses provided by the university or from any other institutions as the learner's choice. The Credit allocated for these courses is 12 credits of total credits for 3 years' bachelor's degree and four years' bachelor's degree programme.

Internship: A student who wish to exit after successfully completion of first year (Semester-1 and Semester-2) without any backlog is required to obtain Four credits at the end of the year either through the summer internship or university approved skill based certificate courses (two courses of 2-credits each or one 4-credit course). Student is required to enrol for the certificate courses separately by paying the course fees as decided by the college/institute. For summer training, the Institute/college will grant the permission and evaluate the training outcomes. Based on satisfactory completion of the summer training, the Institute head will recommend to the university to grant four credits for summer training. The Internship/summer training/skill based certificate courses will be an audit course. [The internship cost/fees will be bear by the student.]

Ability Enhancement Course (AEC): To offer the students to achieve competency in a Modern Indian Language and English Language focused on language and communication skills. It may be a major specific course. The Credit allocated for these courses is 10 credits of total credits for 3 years' bachelor's degree and four years' bachelor's degree programme. The courses can be selected by the college/institute from available basket of approved 2-credit certificate courses provided by the university.

Skill Enhancement Course : As per NEP (National Education Policy-2020), it is mandatory for students to select a 2 credit skill enhancement course out of the choices given by the college/institute (From available basket of courses as per University norms). It will be mandatory for the student to opt minimum one 2-credit Skill enhancement course out of offered courses recognised by University during semester-1 to semester-5.

(The student need to enrol separately and pay the fees as decided by the respective institute/department)

Value Addition Course: As per NEP (National Education Policy-2020), it is mandatory for students to select a 2 credit Value Addition Course out of the choices given by the college/institute (From available basket of courses as per University norms). It will be mandatory for the student to opt minimum one 2-credit Value Addition Course out of offered courses recognised by the University during semester-1 to semester-4.

(The student need to enrol separately and pay the fees as decided by the respective institute/department)

Marks: : The students will enrol for the course from the given university approved list of certificate courses offered by the respective college/department. The student will select and enrol separately for any of the offered list of courses at college/department/institute and obtain respective credits. The institute will evaluate the performance (preferably continuous evolution) as per the SOP of certificate courses and on successfully completion of the course, the student will be eligible to obtain respective credits for the course. These credits will be considered and reflect in student's mark-sheet as well as in ABC(Academic Bank of Credit). The marks obtained for these courses will not considered in calculating the SGPA and CGPA. Moreover, these courses are mandatory and student is required to obtain the specified credits in process to acquire the certificate/diploma/degree. [The student is required to pay separately for these courses as prescribed by the college. The college will decide the fees for audit courses based on the University norms certificate course per credit fees.]

**** Major Practical based Subjects:** Course 204 and 205 are major courses. Both these courses are carrying 4 credits (2 Hours of theory and 4 hours of practical per week). Both these subjects carry 100 marks of exam weightage (50 theory and 50 practical). External and Internal distribution of marks are in ratio of 70:30 respectively. Students are required to acquire minimum passing marks from theory and practical collectively. Practical exams for course-204 (2 hours duration) and course-205(2 hours duration) will be conducted on same day.

The internal marks(25 marks each for course-204 and course-205) division of marks are :

Internal Theory: Attendance: 4 marks + Assignments: 09 marks + Unit tests/continuous evaluation: 12 marks

Internal Practical : Attendance: 4 marks + Practical File/Journal: 09 marks + Internal tests/continuous evaluation: 12 marks

External Practical exam marks (25 marks each for course-204 and course-205)

Division of marks are: Exam evaluation: 20 marks + Viva-voce: 5 Marks.

Practical examination will be conducted for course code-204 and course-205 separately on same day.

Students are required to pass in combined head (Theory + Practical) for each course.

Students are required to remain present in internal and external theory and practical exams for course code – 204 and 205 mandatorily.

Program Passing Rules:	As per University rules.
Program Fees : (Per Semester) (One time fees and exam fees are additional as prescribed by the university) (w.e.f. Academic Year : 2024-25)	Semester Tuition Fees : As per the norms of University Semester Laboratory Utilization fees : Rs. 1,500/- [Other one time /affiliation /exam fees, will be as per the norms of the University] [For all certificate course fees, Skill Enhancement Courses and Value Addition Courses fees will be as per the prescribed limit for per credit as per the SOP of certificate courses decided by the university.]

COLLEGE ADMISSION PROCESS

For academic year 2025-26, to get admission in Veer Narmad South Gujarat University and for 12 Public University affiliated colleges, Post graduation departments for graduate, Post graduate and Ph.D. degree a candidate has to register on Gujarat Common Admission Services (GCAS) Portal and follow the Process Mentioned below.

પ્રવેશપ્રક્રિયા :

A. વપરાશકર્તા/ઉમેદવારનું નવું ID બનાવવું:

૧. CGAS વેબ સાઈટ પર જવું

૨. 'Apply Now' નો વિકલ્પ શોધવો, અથવા www.gcas.edu.in એ ઓનલાઈન રજિસ્ટ્રેશન લિન્ક દ્વારા રજિસ્ટ્રેશન કરવું.

૩. જરૂરી વ્યક્તિગત વિગતો સાથે ઓનલાઈન નોંધણી ફોર્મ ભરવાની પ્રક્રિયા :

નામ : HSC માર્કશીટ/૧૨મા ધોરણની માર્કશીટમાં હોય તે પ્રમાણેનું ઉમેદવારે પોતાનું નામ ભરવાનું રહેશે.

જન્મતારીખ : ઉમેદવારે તેમની ઉચ્ચતર માધ્યમિક પરીક્ષાની માર્કશીટ HSE કે ૧૦મા ધોરણની માર્કશીટમાં ઉલ્લેખ કર્યા મુજબ DD/MM/YYYY ફોર્મેટમાં, એટલે કે તારીખ, મહિના અને વર્ષ પ્રમાણે જન્મતારીખ નોંધવાની રહેશે.

મોબાઈલ નંબર : જે તે દેશના કોડ સાથે ૧૦ અંકનો મોબાઈલ નંબર નોંધવો. દાત. (91)632388997. (સમગ્ર પ્રવેશપ્રક્રિયા દરમિયાન સુલભ હોય, વપરાશમાં હોય તેવો માન્ય મોબાઈલ નંબર ઉમેદવારે નોંધવાનો રહેશે.)

ઈ-મેઈલ આઈડી : ઉમેદવારે માન્ય ઈ-મેઈલ આઈડી આપવાનું રહેશે. દા.ત. abcdef@gmail.com, abcdef@yahoo.com અથવા તો અન્ય.

૪. ચકાસણી અને નોંધણીનું અંતિમ સોંપાન ફાઈનલ સબમિશન

૫. રજિસ્ટર્ડ ઈ-મેઈલ આઈડી અને મોબાઈલ નંબર પર એક ઓટીપી આવશે.

૬. ઉમેદવારે આઈડી બનાવવું

૭. ઈ-મેઈલ આઈડી અને મોબાઈલ નંબર પર ચુઝરનેમ અને પાસવર્ડ મોકલવામાં આવશે.

૮. ઉમેદવારે રજિસ્ટ્રેશન પછી તરત જ પોતાનો પાસવર્ડ બદલવાનો રહેશે.

નોંધ : રજિસ્ટ્રેશન કર્યા પછી ઉમેદવારનું પોતાનું ખાસ આઈડી વેબસાઈટ પર બનાવવામાં આવશે. લોગ ઈન કરતી વખતે ઉમેદવારે પોતાની ઓળખ (ચુઝરનેમ અને પાસવર્ડ)નો ઉપયોગ કરવાનો રહેશે.

B. પ્રવેશપ્રક્રિયા :

૧. ઉમેદવારે પોર્ટલ પર નોંધણી કર્યા પછી આપવામાં આવેલ ચુઝર આઈડી અને પાસવર્ડ સાથે પોર્ટલમાં લોગ ઈન કરવાનું જરૂર છે.

૨. રજિસ્ટર્ડ ઈ-મેઈલ આઈડી અને મોબાઈલ નંબર પર એક ઓટીપી આવશે.

૩. લોગ ઈન કર્યા પછી ઉમેદવાર પોતાનું એપ્લિકેશન ફોર્મ જોઈ શકશે. એક્સેસ કરી શકશે.

૪. ઉમેદવારે રાજ્યમાં સંબંધિત અભ્યાસક્રમો અને યુનિવર્સિટીઓ/કોલેજને પસંદ કરવાની રહેશે. ઉમેદવાર ઈચ્છે તેટલા પ્રવાહ, અભ્યાસક્રમ અથવા યુનિવર્સિટીઓ/કોલેજો પસંદ કરી શકે છે.

૫. અભ્યાસક્રમો અને તેને સંબંધિત યુનિવર્સિટીઓ/કોલેજોની પસંદગી પછી ઉમેદવારે અરજી ફોર્મ ભરવાનું રહેશે.

૬. અરજી ફોર્મ ભરતી વખતે કેટલીક બાબતો ધ્યાનમાં લેવી જરૂર છે :

નામ : ઉમેદવારનું નામ હાયર સેકન્ડરી એક્ઝામિનેશન (HSC) માર્કશીટ પ્રમાણે/૧૨મા ધોરણની માર્કશીટ મુજબનું હોવું જાઈએ.

જન્મતારીખ : જન્મતારીખ ૧૦મા ધોરણની માર્કશીટ અને સ્કૂલ લીવિંગ સર્ટિફિકેટમાં જણાવ્યા મુજબની હોવી જોઈએ

- કેટેગરી : કેટેગરી માટે આ પ્રમાણેના દસ્તાવેજ, પૂરાવાઓ ઉમેદવારે અપલોડ કે સામેલ કરવાના રહેશે :
- જનરલ કેટેગરીમાં આવતા ઇડબ્લ્યુએસ (આર્થિક રીતે નબળા વર્ગ), એસસી (અનુસૂચિત જાતિ), એસટી (અનુસૂચિત જનજાતિ), ઓબીસી (અન્ય પછાત જાતિ) અને એસઈબીસી (સામાજિક અને આર્થિક રીતે પછાત વર્ગ), વિચરતી જાનજાતિઓ અને બિન-સૂચિત જનજાતિ
 - ૭. ભરેલા અરજી ફોર્મનું પૂનરાવલોકન (આખરી સબમિશન કરતાં પહેલાં સમગ્ર અરજીપત્રક પર ફરીથી એક નજર નાખવાનું સૂચન કરવામાં આવે છે)
 - ૮. આપવામાં આવેલી પેમેન્ટ ગેટવે લિન્ક દ્વારા એપ્લિકેશન ફીની ચૂકવણી, (યુનિવર્સિટીઓ/કોલેજો, પ્રવાહો અને અભ્યાસક્રમોની અમર્યાદિત પસંદગી માટે માત્ર એક વખતની એપ્લિકેશન ફીની ચૂકવણી).
 - ૯. ભરેલા અરજી ફોર્મને ઉમેદવારના સંબંધિત ઈ-મેઈલ આઈડી પર આપમેળે મોકલવામાં આવશે.
 - ૧૦. ઉમેદવાર દ્વારા નોંધણીનું અંતિમ સોપાન - ફાઈનલ સબમિશન
 - ૧૧. ઉમેદવાર દ્વારા પસંદ કરવામાં આવેલી તમામ યુનિવર્સિટી/કોલેજોને સબમિટ કરેલી અરજી મોકલવામાં આવશે.
 - ૧૨. દરેક યુનિવર્સિટી/કોલેજ ઉમેદવારોનું એક અલગ મેરિટ લિસ્ટ બનાવશે. યુનિવર્સિટી/કોલેજને મેરિટ લિસ્ટ બનાવવા માટે અને ત્યાંના મેરિટ લિસ્ટ મુજબ વિદ્યાર્થીઓને ઈ-મેઈલ મોકલવામાં આવી શકે છે.
 - ૧૩. મેરિટ લિસ્ટના આધારે, પસંદ થયેલા ઉમેદવાર દસ્તાવેજની ચકાસણી અને ફી સબમિટ ફરવા માટે યુનિવર્સિટી/કોલેજની મુલાકાત લેશે.
 - ૧૪. યુનિવર્સિટી / કોલેજ ઉમેદવારની પુષ્ટિ કરશે અને તેની નોંધણી કરશે.

પાસવર્ડ રીસેટ કરવો-બદલવો : ઉમેદવાર નીચે જણાવ્યા મુજબનાં સ્ટેપ્સ પછી કોઈ પણ સમયે પાસવર્ડને રીસેટ કરી શકે છે.

૧. લોગ ઈન પેજ પર ઉપલબ્ધ Forgot Password ટેબ પર ક્લિક કરો.
૨. વપરાશકર્તા ઉમેદવાર ઈ-મેઈલ આઈડી, એપ્લિકેશન નંબર અને જન્મતારીખની વિગત આપીને Submit બટન પર ક્લિક કરો.
૩. રજિસ્ટર્ડ ઈ-મેઈલ અથવા મોબાઈલ નંબર પર એક ઓટીપી આવશે .
૪. પાસવર્ડ રીસેટ કરો.

અન્ય મહત્વપૂર્ણ સૂચનો :

૧. અંતિમ નોંધણી, ફાઈનલ સબમિશન પહેલાં તમામ પ્રશ્નો પૂર્ણ કરવા ફરજિયાત છે .
૨. હંમેશા અપડેટેડ, વપરાશમાં હોય તેવાં ઈ-મેઈલ આઈડી અને મોબાઈલ નંબરની વિગત ભરવાની ખાતરી કરો. આપેલા મોબાઈલ નંબર દ્વારા અરજી ફોર્મ સંબંધિ મહત્વપૂર્ણ અપડેટ આપવામાં આવશે.
૩. ઉમેદવાર માતા-પિતા/વાલીઓનો સક્રિય સંપર્ક નંબર સબમિટ કરવો ફરજિયાત છે.
૪. લાયકાત સંબંધિત તમામ વિગતો ચોખ્ખી રીતે દાખલ કરવી ફરજિયાત છે. આને કારણે યુનિવર્સિટીઓ / કોલેજોને સબમિટ કરેલા અરજી ફોર્મને શોટલિસ્ટ કરવામાં મદદ મળે છે.
૫. દસ્તાવેજની ચકાસણી અને અંતિમ નોંધણી માટે ઉમેદવારે યુનિવર્સિટી/કોલેજની પસંદ કરેલી યાદી સંદર્ભે ઈ-મેઈલ મળ્યા પછી યુનિવર્સિટી/કોલેજની મુલાકાત લેવાની રહેશે.
૬. વિકલાંગપણું: ઉમેદવાર શારીરિક વિકલાંગતાના ૪૫ ટકાથી વધુનું પ્રમાણપત્ર સામેલ કરવાનું રહેશે.

Evaluation method of Gujarat state under NEP 2020

For the college of Gujarat State by Gujarat Government under NEP 2020 to address the limitation of the traditional evaluation system undertaken to ensure credibility and the desired outcomes of the assessment process, Rather than relying solely on a single vertical mode that determines students' fate, a more diverse range of horizontal assessment methods should be implemented across all forms of education, including Regular, Online, and ODL. This approach fosters holistic student development, enhancing critical thinking, problem-solving abilities, the correct application of knowledge, and the practice of ethical values.

The evaluation process should adhere to UGC guidelines, systematically assessing students' progress with a focus on learner attributes. These attributes should be closely linked to Program Education Objectives and Outcomes. The evaluation consists of the following two components :

1. Continuous and Comprehensive Evaluation (CCE) -Formative

2. Semester End Evaluation (SEE) - Summative

CCE carries 50% of the total marks allotted to a subject and the other 50% being assigned to the SEE.

In each course, every credit carries 25 marks, of which 50% marks is assigned for CCE and rest 50% marks for SEE. The 50% marks assigned to the CCE is distributed between the continuous classroom evaluation and mid-term evaluation. The pattern may be as Follow :

Sr. No.	Evaluation	4 Credit Subject (Marks)	2 Credit Subject (Marks)
૧.	CCE (50%)		
	Classroom & Mid-term Evaluation	50	25
૨.	SEE (50%)	50	25
Total		100	50

Continuous and Comprehensive Evaluation (CCE)

Subject-specific CCE is conducted by the respective faculty member. The assessment method is determined by the faculty member, typically encompassing class participation, case analysis and presentation, assignments, tutorials, announced or surprise slip tests, quizzes, and attendance, or any combination of these components. Students are expected to submit their answer scripts or internal evaluation reports within the stipulated time, as failure to do so may lead to non-evaluation.

Additionally, CCE includes a mandatory mid-term written evaluation, which is scheduled and has a duration of one hour.

Semester End Evaluation (SEE)

SEE accounts for 50% of the total marks assigned to a course, which is equivalent to 50 marks. The SEE duration is 2 hours for 4-credit courses and 1 hour for 2-credit courses. HEIs have the flexibility to conduct exams with 100 marks for 4-credit courses and 50 marks for 2-credit courses, with marks prorated accordingly on the final grade sheet. In such cases, the evaluation duration will be 3 hours and 2 hours, respectively.

It is mandatory that all these SEE exams are administered by the Controller of Examinations and involve external examiners from respective universities in the assessment process, contributing to 50% of the evaluation.

Backlog exams will be held twice a year, immediately following the declaration of semester evaluation results. This allows students a second opportunity to clear their backlog without carrying it into the next semester's exams.

Participation in all evaluations is mandatory, and no exemptions are granted except in the following cases:

- 1) Inability to attend the exam due to genuine reasons, as determined by the Controller of Examinations in consultation with the Director/Board.
- 2) In the case of a medical emergency, a certificate from a registered medical practitioner must be submitted before the exam's commencement. The evaluation board will make the final decision on exemption based on the medical recommendation.

Eligibility Criteria for SEE

To appear for the SEE, students must meet the following requirements:

- 1) Minimum 75% overall attendance in all courses.
- 2) Minimum 70% attendance in each course/subject.
- 3) No pending disciplinary proceedings.
- 4) No outstanding dues.

Continuum of Evaluation

Evaluation should be continuous and include both formative and summative components to provide timely and continuous feedback.



Assessment Bands

NCrF suggests equating NCrF levels with the assessment/major assessment stage, which is a mandatory requirement for students/learners to clear. Between two mandatory stages, there may be 2-4 levels, depending on whether it pertains to school or higher education. The grouping of these levels is referred to as "Assessment Bands." Credits earned for courses/qualifications/programs or through experiential learning (in Regular/Online/ODL modes) can be accumulated and added if earned within the same Assessment Band, subject to the guidelines of respective regulators. Regulators may also consider establishing broad learning outcomes for each level and defined band.

The Assessment Bands Formulated are indicated below :

Academic Band	Academic Grace / Level	NCr Credit level	Min. Credit Earned / Year	Assessment Band
2 Years Secondary	Class - IX	2.5	40	Assessment Band - III
	Class - X	3.0	40	
2 Years-Senior Secondary	Class - XI	3.5	40	Assessment Band - IV
	Class - XII	4.0	40	
4 Years UG Degree with Honours/ Honours with Research	UG - 1st Year	4.5	40	Assessment Band - V & VI
	UG - 2nd Year	5.0	40	
	UG- 3rd Year	5.5	40	
	4th Year UG with Honours / Honours with Research PG - 1st Year	6.0	40	
PG Degree (1/2 Years)	PG-2nd Year / 1st Year PG/ 1st Year (engg.)	6.5	40	Assessment Band - VII
	PG 2nd Year (Eng.)	7.0	40	
Doctoral Degree	Ph.D.	8.0	40	Assessment Band - VIII

Modes of Evaluation

A variety of evaluation methods are available for teachers and institutions to choose from. The selection of an appropriate mode should be based on the programme's nature, objectives, and available resources. Possible modes of evaluation include:

Written Mode	Oral Mode	Practical Mode	Integrated Mode
<ol style="list-style-type: none"> Semester Exam Class Test Open Book exam/test Open Note exam/test Self-test/Online Test Essay/Arical Writing Quizzes/Objectives test Class Assignment Home Assignment Reports Writting Research/Dissertation Case Studies 	<ol style="list-style-type: none"> Viva /Oral Exam Group Discussion Role Play Authentic Problem Solving Quiz Open Book Reading Interview 	<ol style="list-style-type: none"> Lab work Computer Simulation/ Virtual Labs Craft Work Co-Curricular work Seminar 	<ol style="list-style-type: none"> Paper Presentation Field Assignment Poster Presentation

Nature and objectives of various type of evaluation

Wriltien Mode

Evaluation Type	Nature	Objectives
Semester Exam	Traditonally essay Type	For depth and planned preparation
Class Test	Traditionally essay Type	Fixed date forces student to learn
Open Book exam/test	Allowed choice of reference book	Measure What student can do with resource, Less stress on memory
Open Note exam/test	To get used to the system	Encourage good note taking
Self-test/Online Test	For Subjective and Objective items	Mastery learning occurs with proper feedback
Essay/Arical Writing	Individual long written assignment	Individual expression and creativity
Quizzes/Objectives test	Short duration Structured test	Excellent Validity as greater Syllabus Coverage
Class Assignment	With defined time	Student's Performance to make Decision
Home Assignment	With undefined time	Reinforce learning and facilitate Mastery of Specific skills
Reports Writting	On activities performed or event observed	Develop a key Transferable skill
Research/Dissertation	Details research-based report	To judge creativity and research skills
Case Studies	Analyse a given case (real or fictional)	To assess thinking value and attitude

Oral Mode

Evaluation Type	Nature	Objectives
Viva /Oral Exam	Individually or in small group	Practical experience towards job interview situation
Group Discussion	Small group of 2-5 members work on a joint task	Encourage teamwork
Role Play	Small group of 2-5 members work on a joint task	Develop Personalities
Authentic Problem Solving	Small group of 2-5 members work on a joint task	Communication of ideas
Quiz	Small group of 2-5 members work on a joint task	Assess memories power
Interview	Individually	Judge the personal confidence level

Practical Mode

Evaluation Type	Nature	Objectives
Lab work	Componet of working with One's hand	Keep the student on the tast
Computer simulation/virtual labs	Componet of working with One's hand	to understand the practical exposure
Craf work	Componet of working with One's hand	encourage application of concepts learnt
Co-curricular work	Componet of working with One's hand	for immediate feedback

Integrated Mode

Evaluation Type	Nature	Objectives
Lab work	Group or individual work	Learn form others presentation
Computer simulation/virtual labs	Field visit with report Group or individual work	Develop Observation and recording skills Develop research, creativity, and discussion skills

ACTIVITIES UNDERTAKEN BY THE COLLEGE

- ▶ **Social Activities Under NSS**
- ▶ **Sports Activities**
- ▶ **Saptdhara Activities**
- ▶ **Student Council Activities**
- ▶ **Vivekanand Center Activities**
- ▶ **Activities Under Art of Living**
- ▶ **Activities Under Women Empowerment Cell**
- ▶ **Activities Under Green Club**
- ▶ **Activities Under Finishing School**
- ▶ **SSIP and Innovation Activities**
- ▶ **Industrial Visits**
- ▶ **Internship**
- ▶ **Cultural Programs like Navratri Carbon Day, Musical Program**
- ▶ **Library Activities**
- ▶ **Guest Lecturers**
- ▶ **Training for facing Interview**
- ▶ **Library Activities**
- ▶ **Career Activities**
- ▶ **Placement**
- ▶ **Vocational Add-on Courses (Sponsored / Paid) like**
 - Stock Market
 - Tally Accounting
 - Fashion Designing
 - Photography
 - Beauty Parlour
 - Artificial Intelligence (AI)
 - Soft Skills

VARIOUS ACTIVITIES UNDER SAPTDHARA

For the holistic development of students the college organizes various activities under saptdhara.

RANG KALA KAUSHALYA DHARA

- ▶ SALAD MAKING
- ▶ COOKING COMPETITION
- ▶ AARTI DECORATION
- ▶ PHOTOGRAPHY
- ▶ MEHENDI
- ▶ CLAY MOULDING
- ▶ POSTER MAKING
- ▶ DRAWING COMPETITION

KHEL-KUD DHARA

- ▶ ARCHERY
- ▶ CHESS
- ▶ BADMINTON
- ▶ TABLE TENNIS
- ▶ CAROM
- ▶ KABADDI
- ▶ CRICKET
- ▶ KHO-KHO
- ▶ VOLLEYBALL
- ▶ BASKETBALL
- ▶ HIGH JUMP
- ▶ SHOT PUT
- ▶ JAVELIN THROW
- ▶ RACE 100m, 200m, 400m, 800m, 1500m.
- ▶ POWERLIFTING
- ▶ WEIGHTLIFTING

SARJANATMAK ABHIVYUKTI DHARA

- ▶ POERTY RECITATION
- ▶ STORY WRITING
- ▶ ESSAYWRITING
- ▶ POETRY WRITING
- ▶ DRAMA WRITING
- ▶ BEST OUT OF WASTE

NATYA DHARA

- ▶ SHORT PLAY
- ▶ ONE ACT PLAY
- ▶ MIMICRY
- ▶ MONO ACTING

SAMUDAIK SEVA DHARA

- ▶ VAN BHOJAN
- ▶ SOCIAL SERVICE
- ▶ ACTIVITES AT ADOPTED VILLAGE
- ▶ EDUCATIONAL TOUR
- ▶ ONE DAY CAMP
- ▶ ANNUAL CAMP
- ▶ BLOOD DONATION CAMP
- ▶ AWARENESS CAMPAIGNS
- ▶ TREE PLANTATION DRIVE
- ▶ CLEANLINESS DRIVE
- ▶ CELEBRATION OF NATIONAL DAYS

GNAN DHARA

- ▶ DEBATE
- ▶ QUIZ
- ▶ ESSAY WRITING
- ▶ ELOCUTION
- ▶ EXTEMPORE ELOCUTION
- ▶ BOOK REVIEW

GEET SANGEET NRUTYA DHARA

- ▶ CLASSICAL MUSIC (VOCAL)
- ▶ CLASSICAL MUSIC (INSTRUMENTAL)
- ▶ GROUP SONG
- ▶ FOLK MUSIC (SONG)
- ▶ FOLK DANCE
- ▶ CLASSICAL DANCE
- ▶ GARBA
- ▶ GHAZAL COMPETITION
- ▶ BHAJAN COMPETITION
- ▶ PATRIOTIC SONG
- ▶ ANTAKSHARI
- ▶ LIGHT CLASSICAL VOCAL

LIBRARY

The college has rich library which has more than 21,000 books on various subjects, 55 magazines and 14 newspapers which help to cultivate and motivate reading culture. Among Students, Faculties and other stakeholders reference books are available for students for their better academic progress. A reading room Facility is also made available during the free hours. Students are expected to make optimum utilization of the library. Also various activities are carried out to promote the notion of reading among students.

- **STAR CARD :**

It is given to the students Advance Learners. He/she can use more than minimum number of books. The opportunity to have more normally issued to motivate to enhance advanced learning.

- **STUDENT AID LIBRARY :**

The college library provides books for the entire year to students belonging to the weaker section of the society subject no rules and regulation prevailing The students have to return the books after the completion of the University Examinations.

- **GOLDEN STUDY CIRCLE AND BOOK REVIEW SERIES**

Through the golden study circle and my favourite book review series the college tries to inculcate and develop reading writing and speaking competency among the students and motivate them to read more. Among the students participating in these activities, the most active student is selected and presented the 'SHRESTH VAACHAK' (Best Reader) award every year.

GLIMPSES OF SAPTADHARA ACTIVITIES



GLIMPSE OF CO CURRICULAR ACTIVITIES



NSS ACTIVITIES



SPORTS ACTIVITIES



PLACEMENT FAIR



SCHOLARSHIP SCHEMES

All the college students belonging to the SC/ST/SEBC - OBC/OPEN (EWS) group get scholarships provided by the government.

- SC** : Students are eligible for the scholarship as per government norms. (students with Free-ship card are eligible for scholarship including full tuition fees)
- ST** : Students are eligible for the scholarship as per government norms. (students with Free-ship card are eligible for scholarship including full tuition fees)
- SEBC-OBC** : Students are eligible for the scholarship as per government norms.
- OPEN(EWS)** : Students are eligible for the scholarship as per government norms.

Students from any category who score more than 80 percentile in 12th board examinations are eligible for the Government's Chief Minister's Self help scheme (MYSY).

Forms can be filled after the announcement by the government and the scholarships are subjected to the rules and norms of the government.

Vision

To have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.

Mission

- To instill managerial zeal and develop skilled human resource to meet with contemporary challenges.
- To facilitate young adult learners with opportunities. Education by its very nature is a transformative process. With a mission towards forecasting a knowledge based society, providing “quality education” serves as a gateway to the socio-cultural and economic development of an individual and the country. This institutional special dimension has been provided to prepare them for effective and skillful communication as well as drive them towards self-expression and creativity.

OBJECTIVE

The main objective of the institution is to transform the students into well meaning citizens through a committed pattern of instructions based on carefully prepared and well designed curricular aspects.



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