

### YEARLY STATUS REPORT - 2023-2024

Part A				
Data of the	Data of the Institution			
1.Name of the Institution	SHETH C D BARFIWALA COLLEGE OF COMMERCE			
Name of the Head of the institution	Dr. Heena Sunil Oza			
• Designation	Principal			
• Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	912612537752			
Mobile no	9737114382			
Registered e-mail	cdbcollegeiqac@gmail.com			
Alternate e-mail	principal.cdbcollege@gmail.com			
• Address	Sahyog Society, Sumul Dairy Road, Surat			
• City/Town	Surat			
• State/UT	Gujarat			
• Pin Code	395008			
2.Institutional status				
Affiliated /Constituent	Affiliated			
Type of Institution	Co-education			
• Location	Urban			

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• Financial Status		Grants-in aid				
Name of the Affiliating University			Veer Narmad South Gujarat University			
• Name of	the IQAC Coordi	nator	Dr. Roshan	Dr. Roshan S. Patel		
• Phone No	0.		0261253775	2		
Alternate	phone No.		9033121089			
• Mobile			9426124543	9426124543		
IQAC e-mail address		cdbcollege	cdbcollegeiqac@gmail.com			
Alternate Email address		principal.cdbcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)		https://barfiwalacollegesurat.ac. in/wp-content/uploads/2024/05/AQA R-2022-23.pdf				
4. Whether Academic Calendar prepared during the year?		Yes				
• if yes, whether it is uploaded in the Institutional website Web link:		https://barfiwalacollegesurat.ac. in/academic-calendar/				
5.Accreditation	Details		- '			
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	
Cycle 1	B++	2.77	2017	27/11/2017	26/11/2022	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.77	2017	27/11/2017	26/11/2022
6.Date of Establ	ishment of IQA	C	15/06/2011		

### 7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	RUSA.2_Compo nent 9	RUSA	2019_2021	2 CRORE

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of	<u>View File</u>	

IQAC	
9.No. of IQAC meetings held during the year	6
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	
11.Significant contributions made by IQAC dur	ing the current year (maximum five bullets)
Adherence to Academic Calendar	
Preparation and Accomplishment of	Activities Calendar
participation in GSIRF, NIRF and s	ubmission of IIQA for 2nd cycle of
Vocational Education for skill dev	elopment of students
Students Satisfaction Survey and F	eedback from various stakeholders
12.Plan of action chalked out by the IQAC in th Quality Enhancement and the outcome achieved	

Plan of Action	Achievements/Outcomes
Academic Calendar	Accomplished the academic year as per plan for teaching - learning activities, continuous evaluation and semester end examination for B.Com and M.Com Programs
Co-Curricular and Extra Curricular Activities Calendar	Accomplished different activities under various bands for the all round development of the students
Feedback from Stakeholders	Conducted Students Satisfaction Survey, Obtained feedback from various stakeholders
OBE Implementation - Phase 2	Accomplished developing COs for various courses of UG Program and its usage in teaching-learning and evaluation
MoU for development of students	Done MoU with several institutions for the exchange of knowledge and enhance skill development of the students
Placement for the students	Organised Job Fair to offer placement opportunities to the students studying in the last year of UG and PG Program.
Pending AQAR Preparation / Review / Submission	AQAR 2018-19, 2019-20, 2020-21 and 2021-22 reviewed and re- submitted. AQAR 2022-23 submitted
IIQA Preparation	Prepared and Submit IIQA
preparation of first draft of SSR report for 2nd cycle of NAAC accreditation	Nil
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
The Surat Education Society	19/12/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	12/03/2024

#### 15. Multidisciplinary / interdisciplinary

The faculty of commerce is multi- disciplinary in nature since years as it includes foundation course s in statistics - faculty of Science; economics- faculty of Arts and languages from faculty of Arts. In context of NEP 2020 implementation, the HEI is working in close association with affiliating university to comprehend the objectives of NEP 2020 in making it multi disciplinary and approaches and roadmap to implement it. The course - Indian Knowledge System has been introduced from the academic year 2023-24 for the first year UG students to make them aware about the various aspects of Indian Culture.

#### **16.**Academic bank of credits (ABC):

Traditionally our students are required to join and finish the Graduation in 6 semester, 3 years and post graduation in 4 semester, 2 years. The multiple entry and multiple exit is not encouraged. If a student leaves in between the studies of graduation or post graduation its termed as drop out. In case of our HEI as many students come from SEDGs the drop out ratio is high. Later years some of these students re-join to finish the program and get the certificate. The provision of ABC credit in NEP 2020 is a very positive step to allow flexibility to students to accomplish their studies as per their pace and there by make HE more accessible with more flexibility. Our HEI is working in close association with governing bodies to implement ABC in due course of time. Our HEI aspire to be on of the major beneficiary of this provision as it will allow our students to pace their HE as per their requirements and not to drop studies half way. From the academic year 2023-24 ABC (Academic Bank of Credit) ID has been created for the first year students admitted in UG and PG Programmes. This will facilitate multiple entry and exit to the strudents, allowing them to complete the course as per their own pace.

#### 17.Skill development:

Traditionally the programs run in our HEI - B. Com. and M. Com.

include courses which require knowledge and skill set required in business organization as well as not for profit organizations like -CV writing, Business report writing, Accounting, auditing, tax planning and administration and so on. However with the gallopingly rapid changes in contemporary time, our education sector has not added skill sets required which lead to employability / self employment like e.g. computerized / software based accounting, ebanking, software based tax procedures, e-marketing, web-based/ portal based business modules and so on. Some of these skill based courses are offered as add-on course to bridge the gap. In context of NEP 2020 which encourages inclusion of skill based course to be integral part of program structure is very encouraging and would equip students for better employability. Our HEI is working in close association with governing bodies to implement skill based courses in due course of time. Our HEI aspire to be one of the major beneficiary of this provision as it will allow our students to be job ready and elevate their economic conditions. During the academic year 2023-24 our HEI has implemented a certificate course on Stock Market for the UG and PG students

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NEP 2020 focuses on Indian version of education system that reflects the Indian ethos of "vaisudhaiv Kutumam"; one of the oldest culture who has rich heritage of Vedic science. To make the students aware of it and feel proud of the rich culture and imbibe the values and wisdom the Indian Knowledge system in formal education system is a welcome step. Our HEI has implemented a course on Indian Knowledge System fior the 1st year UG students from the academic year 2023-24. Moreover the college has organised various expert lectures / talks during the year to create awareness among the students about Indian Culture.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-based education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the school system. It is sometimes also called performance-based education and is an attempt to measure educational effectiveness based on results rather than on inputs such as time students spend in class. The student learning outcomes constitute the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted. The NEP 2020 has emphasized defining & achieving the best learning outcomes by

encouraging institutions to offer "student-centric" education. OBE consists of defining outcomes at three levels namely course outcomes (Cos); POs/ PSOs and life long learning outcomes. Our HEI has framed POs, unit wise COs, course COs using Bloom's Taxonomy in curriculum framework and assessment. The curriculum of the first year UG students has been designed by the university as per NEP structure for which the HEI has framed POs and COs using Bloom's Taxonomy. The HEI has also done PO-CO mapping and attainment.

#### 20.Distance education/online education:

Year 2020-21 unexpectedly mandated the extensive use of online mode education - teaching and learning -continuous evaluation -examination - assessment - communication and other activites for students in our HEI, like all other HEIs to cope up with Covid pendemic. Our HEI through FDPs, training to office staff and other support staff as well as students successfully used online platform namely Zoom and Microsoft Teams for all the divisions and all the courses in both UG and PG programs, initially with teething technical troubles. Now in the normal situation online platforms have been used alongwith the classroom teaching to provide better learning experience to the students. Taking the advantage of this experience for quite a long time, our HEI is now having capability for online education or blended teaching . we aspire to get equip with technology to record classes and in future strengthen our teaching learning with recoded classes with FDPs for teaching faculties in this area.

#### **Extended Profile**

#### 1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

2.1

Number of students during the year

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File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

#### 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1	
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<u>View File</u>
2.Student	
2.1	1548
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
2.2	333
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/
File Description	Documents
Data Template	<u>View File</u>
2.3	580
Number of outgoing/ final year students during the	ne year
File Description Documents	
Data Template	<u>View File</u>
3.Academic	
3.1	18
Number of full time teachers during the year	
File Description	Documents
Data Template	<u>View File</u>

3.2	18
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	91.52
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	90
Total number of computers on campus for academic purposes	

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institutional has the mechanism for well planned curriculum delivery and documentation in place. The college is affiliated to Veer Narmad South Gujarat University, Surat which is a state university. The curriculum is framed by the Board of Studies. In faculty of commerce, there are Board of Commerce, Board of Accountancy, and there are also common board of studies for subjects of Economics, English, Gujarati and statistics. The IQAC prepares academic calendar in alignment with University academic calendar to ensure effective curriculum delivery. The academic calendar is prepared well in advance and revised if necessary from time to time. The requirement for teaching as well non teaching staff due to retirement/ resignation etc is identified and the recruitment of the staff is done well in time to ensure smooth conduct of classes. The Time table committee prepares the weekly time table for each division. The HODs in periodical departmental committee meetings instructs to prepare lesson plans and reviews it periodically to ensure the timely coverage of

syllabus, continuous evaluation and semester end examinations. Remedial coaching is made for weaker students. The advanced learners are encouraged to participate in extra curricular activities

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://barfiwalacollegesurat.ac.in/academ ic-calendar/

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows a well-planned academic calendar that aims (1) to ensure smooth academic activities of teaching-learning, continuous evaluation and end semester examination schedule, (2) to conduct various co-curricular activities like Expert lectures for covering contemporary issues not included in syllabus, career counselling sessions, usage of library material to enhance learning capabilities , industrial visits, internships, remedial coaching for weaker students and add-on / value added courses, skill enhancement courses for advanced learners, book review competition (3) to conduct various faculty development programs/ seminars, (4) academic and administrative audit (5) to organize various cultural activities like intra college competitions (6) to allocate time for community work like blood donation, awareness campign for cleanliness, voters card for students, aids awareness, etc (7) to allocate time for grievances redressal, (8) to deal with RTI, anti ragging, prevention of sexual harrasement (9) to deal effectively in matters related to women empowerment, environmental concerns (10) to conduct activities of brotherhood, human values, IPR, awareness of constitutional rights and duties (11) to include activities of wellness spirituality and human values and soft skills like personality development and communications skills.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

#### 113

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Issues like pollution, diversity, eco system, Importance of Accounting Standards, professional ethics, Mannerism, Corporate governance, Taxation and professional planning for tax, Social responsibility of business, Internal control of company professional ethics, Components of Environment analysis , SWOT analysis, Industrial standards, Management theories, Building effective team, Ethics and its types, Ethics in management, unfair advertising practices, etc. are covered in the syllabi of various courses of B.Com. and M.Com, programs. Extension activities include crosscutting issues like Issues like Solid Waste Management, Liquid Waste Management, E-Waste Management, Rain Water Harvesting, Green Practices. Blood donation camps, , AIDS awareness programs and rally, Assistance to the traffic police, Environmental Awareness, Election Voter's Identity Card Drive programs are conducted every year. Talks by Judges and advocates on Human Rights and related issues are arranged.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

483

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

### **1.4.1 - Institution obtains feedback on the** syllabus and its transaction at the institution

A. All of the above

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#### from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://barfiwalacollegesurat.ac.in/teacher-feed-back/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

### **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://barfiwalacollegesurat.ac.in/wp-con tent/uploads/2024/12/Action-taken- report-2023-24.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

565

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

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#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

155

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

HEI determines the learning levels of the students at the entry level of UG and PG programs In first semester of B.Com. programs, levels of the students are judged on the basis of (i) entry level examination (12th standard) results and thereafter, the learning levels of the students are judged on the basis of (i) interactive participation in learning and (ii) mentoring/interactive sessions. results From the second semester onwards, each faculty, during the class hours, identifies the slow or advance learners by interacting with them and on the basis of performances in the CIE process and in the performance in previous semesters' examinations. The Special initiatives for slow learners include mentoring, counselling, remedial coaching, revision classes,. Advance learners are encouraged to enhance their academic record by enhancing their learning and performing abilities. Challenging assignments and projects are given to them to sharpen their intellectual caliber and inquisitiveness, induce them to experience the lessons of self learning at higher pace. They are also encouraged to actively participate in various activities for better grooming and better exposure to face real life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1548	18

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The major elective subjects Accountancy having number of papers are being learnt by learners by problem solving methodology. similarly subsidiary suject of statistics also is being learned using problem solving methodology. This covers almost 18 out of 42 course for UG (B. Com.) program and 12 out 24 papers for PG program (M. Com.). The courses in Business adminstration subject and Banking Subject in UG and PG level (compusiory in each semester) use case study methodology partially. Many of the students are also working along with studies and they have the opportunity to use experiential learning.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT-enabled tools for the purposes of delivering an enhanced educational experience is no longer a matter of choice in post Covid 19 pendemic senario. The ongoing pandemic has mandated the adoption of new teaching pedagogies, assessment schemes, and completely different work environments on online as well ashybrid mode. These are just a few of the long list of adjustments that teachers have had to make. However, on the positive side, most of these adjustments have contributed to the building of capabilities and skills that potentially contribute towards greater productivity of the teaching process. The class-rooms are equipped with different ICT Tools like Projector, Smart Boards, etc. The college has seminar hall which is equipped with latest ICT enabled tools. Teachers uses the same for ensuring better teaching-learning process.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

- 2.4.2 Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)
- 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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#### 13

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 223

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal Evaluation system consists of formative test, unit test, surprise test, Internal test, assignments, attendance, quiz, group discussions etc. in all courses to be conducted by respective subject teachers/ College. College has 50 % weightage for NEP program in B.Com UG course and 20 marks out of 70 marks weightage for Non- NEP UG program as well as for PG level. The scheme of internal assessment is shared with students in the beginning of the each semester as well as during direct contact hours by teachers / mentors and through various notices to students from time to time during the year. The internal evaluation committee conducts examination under the guidance of Principal. Supplementary examination is conducted for students who miss the internal examination due to any genuine reasons. Students performing best in CIE are given preference in tie breaker university results at the time of finalizing top 3 students and thereby get recognized publicly in college annual gathering to

promote the culture of CIE. Faculties are at full liberty to work ingeniously on classroom practices while dealing with assignments/formative test/ surprise test/ class room performance for better teaching-learning of students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College has 50 % weightage in first year UG course and 20 marks weightage at second and third yearUG and PG level for internal assessment constiting of test , assignment, class room participation. The scheme of internal assessment is shared with students in the begining of the year as well as during direct contact hours by teachers and various notices to students from time to time during the year. Internal assessment marks are shared with students by the concerned teacher as soon as it has been finalized. The HEI has framed internal evaluation committee for the smooth conduct of the internal evaluation. Any related discrepancies and grievances are brought to the notice of the committee and are addressed by them. The system of continuous evaluation ensures that teachers and students are in constant touch with each other which reduces the probability of any delays in redressal if needed. Multiple opportunities are provided to the students to better their performance. Departments are instructed to contact students who have not appeared for internal assessment for whatsoever reason through the mail and/or other modes including taking assistance from the mentors of the concerned students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

NEP 2020 emphasizes on outcome based education. In line with NEP

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2020 the HEI initiated implementation of OBE in the academic year 2021-2022by preparing unit-wise course outcomes for various courses of UG. As a result the faculties are now equipped to prepare Course Outcomes (COs), and CO- PO mapping. In theyear 2022-23 and 2023-24the HEI has implemented OBE further by preparing COs for various courses and developing framework for CO-PO mapping. The CO-PO attianment has also been done by the HEI.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://barfiwalacollegesurat.ac.in/wp- content/uploads/2024/12/Criteria-2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In alignment with our quality policy and Vision of NEP 2020, HEI has been making efforts for capability development in Outcome Based Education. The faculties with lots of inputs have prepared COs of various courses run at UG level. The IQAC has framed Program Outcomes (POs) for UG program and framework of POs-COs mapping and framework for POs-COs attainment under mentorship of college Principal. The performance of students in both continuous evaluation and end semester examination is made in framework of POs-COs attainment. With the insights and learning from this year experience of use of OBE framework, the HEI will evolve and refine the evaluation of PO-CO attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://barfiwalacollegesurat.ac.in/wp-content/uploads/2024/12/SSS-2023-24.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.8

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	Nil

#### 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is in novice stage for developing eco-system for innovation and transfer of knowledge. The HEI has started lessons on entrepreneurship in course of business management and the faculties emphasis on the need to become entrepreneur in context of India's vision of self reliant India (atma Nirbhar Bharat). Various short training and workshops are arranges in HEI campus as well other institutions for getting awareness for culture of innovation. The students are encouraged to participate in SSIP workshop and training. The HEI has collaborated with different institutions for transfer of knowledge and development of the students. The research centre has been established in the college to promote the research activities among the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

80

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	View File

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

01

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is regularly conducting the social outreach program to sentisize students for social issues and holistic development. College conducted number of activities includingBlood donation camp, drug free India, awareness regarding organ donation, joining cleanliness drive and so on as given in annual report. The College also has Art of Living Chapter of Shri Shri Ravishanker where many activities like yoga- meditation-quiz etc. are conducted for wholistic development of students. The college also has Vivekanand Kendra for imbibing values of Indian culture. The lessons from Gita for students and faculties are carried are in form of talks, quiz etc. through out the year. Thus along with academics, the HEI is committed to sentisize the students about the neighborhood and wholistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in

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#### collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

#### 1911

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1	1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College campus consists of 3 Buildings namely 4 storied main College building, S. V. Patel Memorial Building and RUSA Building which is developed recently having total built up area of 2,383 Square Meter in 0.62 acre of land. The Teaching- learning facilities include: \*14 class rooms, ICT enable classrooms connected with Projectors (13 rooms/ 1 room with Smart Board) and sound systems, with wi-fi connection \* Online platform of Zoom, Microsoft teams, Google meet \* Library equipped with reference books, journal, e-resources connectivity, and reading room to accommodate 50 students with wi-fi connection. Library is also having section for competitive exam books. \* 2 computer labs with 150 computers \*ICT Enabled Research Centre College has continuously extended ICT infrastructure that includes computer and language labs, highspeed internet access, and sets of software useful for teaching-learning and research.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has two hall facilities to conduct various indoor cultural / Yoga/ NSS /Career counseling and other activities in campus. \*Mini Auditorium is ICT enabled having capacity of 100

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persons. \*The newly build assemble hall is having capacity of 200 persons. \*College extends its recreational facilities in two hall in the campus and has the tie up with sister concern at Annapurna mandir to arrange large gathering of 300 to 1000 persons. \*ICT enable Mini-hall with sound system having capacity of 100 persons is made available for Practices of cultural performances and art competitions are carried out here.

\*Practice for university youth festival and other performances are done in spare class rooms / halls / open space as per the schedule of practice. \*Yoga and other programs are performed in hall /open corridors. \*A mini-room is made available for storing musical instruments, portable sound system and other properties like lazim, etc. \* The College has sports room for indoor games. \* practice for outdoor games are done off the campus as per tie up with neighboring /sister institutes. College has been using its physical infrastructure to the fullest to the best of the students advantage for conducting academic, co-curricular, sports, cultural activities, capacity development programs. Regular maintence of Buildings, ICT facilties, Sound systems is carried out. .Wi-fi facilties is updated regularly. The College has social media connectivity through whatsapp groups, instagram and facebook and having its email facilities and own website for online connectivity.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13		

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 35.22

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of our college has seen various phases of development since its inception. The library was established with a small collection of books which has grown by time. At present, library houses a collection of about 22,388 books consisting of good collection of reference books, text books gifted books competitive exam books research methodology related books. 14 journals, 38 periodicals 12 dailies with multiple copies catering to the varied needs of faculties, students, and other stakeholders.library has an allocated newspaper reading area where students can read newspapers and magazines subscribed by the library. The library functions with a welcoming approach towards users.

Library Automation: The Library of College is semi automated using Software for University Libraries (SOUL). The software is an

integrated library management software designed and developed by the INFLIBNET Centre. The college purchased SOUL version 2.0 in the year 2014 to enhance the efficiency of its library services to the users. Library membership: Library membership is available to the teaching staff, non-teaching staff and students of the college. Book Bank Facility: The library provides book bank facility to all its users at the time of examination.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 1.64

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

#### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

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#### for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

38.26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities updating - ICT committee ensures efficient, secure, and up-to-date IT infrastructure, equipment and services for academic and other purposes. Application Software updating : College Management System (CMS) / ERP system of NETSOL , Surat is installed and it is updated regularly. \*The college updates its IT facilities / ERP module in tune with ERP system of affiliating university South Gujarat University. \* On the similar line the college updates its IT facilities / ERP module in tune with ERP system of Department of Education, office of Commissioner of Higher Education, Government of Gujarat, Gandhinagar. \*. Firewalls, intrusion detection systems, antivirus software are used to protect the IT infrastructure from cyber threats. \*. For physical security of IT facilities from unauthorized access, surveillance through CCTV cameras, access control systems, and security guards are appointed. \*Wi-fi facility available in college campus which is updated from time to time. \*At presaent there are 3 wi-fi connections available in the campus namely : TP link 9E 16, NaMo wifi and Jio Airfibre. \*The speed of TP link 9E 16 is 200 MBPS and Jio Airfibre which is recently added is 100 MBPS.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### **4.3.2 - Number of Computers**

90

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File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

### **4.3.3** - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.60

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For all equipment like Xerox machine, Laptops, computers, water purifiers, coolers, intercom system, centralized mike system, CCTV system, Fire fighting system, electrical gadgets etc AMC is taken to ensure proper upkeep. For physical infrastructure namely building and furniture, water tank, solar plant the upkeep requirements are reviewed and during end term breaks they are updated as per the requirements.

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File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

545

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

n

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

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5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

543

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

543

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

24

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

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# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has well developed Students' Council constitution, policies, procedures and policies in place. The Students' council constitution is the reference point for all the related

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activities. The students' council consists of Principal as the Chairman of council, and is divided into seven committees namely (1) Students' union budget committee (2) Planning forum (3) College magazine committee (4) Gymkhana committee (5) cultural and social activities committee (6) excursion committee and (7) debate and elocution committee. The committee consists of Chairman, vicechairman, secretary and members. The Chairman and vice- chairman is appointed by Principal from senior faculty members and secretary is a student representative who is elected or nominated by students representative. The members of the committees are both faculties and students representatives. The students representatives are nominated by selection/ election based on guidelines from affiliated University and UGC. In certain cases post of students representative is reserved for girl student. The students council is formed every year. The students representative are from each division as per number of students strength in the class. Over and above three students are nominated by Principal who are having proven performance in the fiels of arts / sports

File Description	Documents
Paste link for additional	
information	https://assessmentonline.naac.gov.in/publi
	<pre>c/index.php/admin/get_file?file_path=eyJpd</pre>
	i1611FxQ2hrSnA4QWpFK0gyVTQ3NFdlTkE9PSIsInZ
	hbHVlIjoibDhFUFJzVUxmMWRaQTIraXlHMFBabUNrN
	0tYeFQwUzJmcmMwaXkrOHBQWUZLOEhoZkRmQ1pmRHd
	CRTBrQmJZeiIsIm1hYy16IjcwOTAyNDNhMTY4NWM5N
	zk4MjBhMzNmNTBjMWI3OTliZDliOWE2OWVhMTFiYTF
	kZjZiNjJiZGVjZjEyYjI1YTQiLCJ0YWciOiIifQ==
Upload any additional	<u> View File</u>
information	

# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

~	-
- 5	h

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College does has Alumni Association but yet to get registerd. The alumni of the College support the college in various endevours like joint organization of various programs like flag hoisting, blood donation, annual meet, career counselling, job fair, etc. They also actively contribute by giving the valuable feedback on syllabus and IQAC related matters. Many of the Alumni contrubute to the College by sposonring fees for the needy students and providing network for various students related activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

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#### the institution

The institution assigns total focus towards strengthening and fulfilling the vision - mission statements which concentrate guided efforts towards holistic development of students. The institution is managed by the Surat Education Society. The institution is functioning in a democratic manner in accordance with the guidelines of the government, University and UGC. Various internal committees are framed under the guidance of the college principal to carry out various activities. The end result is to provide proactive knowledgable and skilled students ready for employment/ self employment and groomed to become good human being to lead progrssive personal and societal life and contribute as good citizens who can positively impact National environment and issues. For achieving this along with planned acedemic calender a variety of co-curricular, curricular and extra curricular activities are conducted through out the year. There is a code of conduct for the teaching staff, non-teaching staff and students. The management is proactive in steering the organization to achieve the mission of the HEI.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

# 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is empowering people and achieve the efficient and effective working of the HEI. The examples of the decentralization and participative management are 1.participative planning and implementation of for rolling of perspective planning and the resource allocation by way of annual planning for teaching- Learning, Academic maintenance, infrastructure maintenance, Capital expenditure, campus development, add on courses, library, Quality assurance and enhancement activities and: 2. Implementation of college academic and activities calendar through IQAC, various administrative committees, students Councils committees, and other statutory committees.

The IQAC committee looks after the targets and goals with respect to the maintenance of quality in the institution.

The HEI has framed admission committee which counsel the students

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at the time of the admission. various administration committes look after the effective the execution of annual and long term plans.

The HOD's of various teaching departments conducts meeting at a regular intervals to ensure smooth functioning of teaching, learning, examination and assessment process.

For the extra curricular and co-curricular activities various committes under Saptdhara have also been looking after teh activities through out the years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The College has evolved the perspective plan in alignment with 2nd cycle of NAAC to ensure continuous quality enhancement for HEI. The perspective plan goals are reviewed periodically and whenever required actions are initiated to effectively implement the plan. In the academic year 2023-24 the HEI has taken various measures to implement the strategic plan including submission of IIQA and finalization of fiest draft of Self Study Report to NAAC for 2nd cycle of NAAC accreditation. All AQARs for earlier years have been submitted / edited. The college offered Vocational Course ofBasic Course in Stock market. The HEI has taken feedback from the various stakeholders like students, teachers, alumni and employer through structural questionaires. The HEI has organised various career counselling sessions for the students and also conducted a job fair in the campus. The HEI has also conducted various activities under the women empowerment cell for the development of the female students. MoUs with different institutions have been undertaken by the HEI for transfer of knowledge and faculty exchange. The infrastructural upgradation includes more use of ICT in teachinglearning process, capability enhancement of teaching and nonteaching staff, upgradation of college website, installation of solar roof top as an alternative source of energy, upgradation of research cell facilities, ISO Certification and Green Audit.

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File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The academic and administrative setup follows standard procedures of management and respective functions. The management policies are implemented at all levels in the best interest of the primary stakeholders which are the students.

Admission committee undertakes counselling of the students at the time of admission. The faculty members have been assigned with the mentorship of the students classes. Students can get contact the mentor in case of queries or difficulties. Appopriate steps are taken by the mentors to solve the queries or difficulties of the students.

IQAC committee takes care of the quality related issues of the HEI and tries to resolve them effectively.

Saptdhara and student council committess looks after the various co-curricular and extra curricular activities in the HEI.

Internal examination committee takes care of the scheduling of the internal examination, conducting of the examination, timely declaration of the results and resolving the grievances of the students if any.

The college principal has done proper allocation of duties to the administrative staff. The HEI uses Netsol Software for maintaining various academic records.

Appointment rules for teaching and non teaching staff follow strictly the government procedures and policies . Rules for service are as per norms of the VNSG University and the UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://barfiwalacollegesurat.ac.in/organi zatrion/
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The welfare measures for the teaching and non-teaching staff include: regular online transfer of salary in Bank account; payment of salary as per 7th pay for grant in aid staff; yearly increment, CAS facilities, various types leaves which include casual leave; half pay and commuted leave, on duty leaves, maternity and paternity leaves, study leave etc. Duty leave are provided to the staff for participation in various seminars / conferences / workshops etc.; financial support to attend FDPs etc as per policy; Leave Travel Concessions, bonus to class 4 employees, retirement benefits of monthly pension, gratuity, leave encashment at time of retirement, family pension, provident fund facilities etc for grant in aid staff. Class 4 employees are provided with the uniforms/raincoat etc. The various other amenities include provision of pantry, tea club facilities, refrigerator and water purifier, Free Wi-fi in the campus. Various

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programmes for recreation of staff arranged periodically. The teaching staff is provided with dedicated space in the library to carry on research activities. Various sports and cultural competitions are organized for the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

•	٦	

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Yes, the performance Appraisal System exists for teaching and non teaching staff. The Teaching staff maintain daily diary of various acedemic, administrative and activities work undertaken by them. The self appraisal report is submitted to the principal at the end

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of the academic year. The HEI takes feedback from the students and also conducts Students Satisfaction Survey on teaching methods and evaluation process through a structured questionaire. The feedback taken are analysed and discussed with staff. The college principal conducts a meeting, review the performance and give suggesstions if required.

A periodic meeting of non-teaching staff is taken by the principal to review their performance. For the implementation of any recent upgradation the proper training is provided to the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college accountant maintains the records of day to day financial transactions and verifies them with the help of the vouchers. Every year the Budget is prepared under the guidance of the principal and sent to the management for approval. At the end of the financial yearaccounts of the HEI are prepared in due time. The accounts are audited quarterly by internal auditor and annually by independent chartered accountant. Also the Government audit is conducted periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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#### 18.52

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has perspective plan for five years aligning with NAAC cycle.

The institute has therefore strategy for resource utilization for capital expenditure for various physical, ICT related infrastructure, etc. to implement the well prepared perspective plan.

To enhance the infrastructure facilities the college has availed the external fundings from RUSA for infrastructure development. The external funding under CSR, MP grant and other avenues like alumni, charitable institutes are explored as and when opportunity arises.

The CSR Fund is further to be explored for more resource mobilization.

Various grants are utilized for the purpose for which it is sanctioned. The tution fees received through students from the aided course are deposited to the government. The salary expense of the adhoc / visiting staff is borne by the management.

Internal audit and external audit are done on a periodical basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

## 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since quality enhancement is a continuous process, the IQAC has become an integral part of our college and is working towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution & also channelizing the efforts towards academic excellence. IQAC plays role in devising intervention strategies to remove deficiencies and enhance quality. In the pursuit to fulfill its aim, this year also IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Some of the contributions are - ISO 9001 : 2015 and ISO 14001 : 2015 certification, energy audit, extending green initiatives beyond campus, placement activities, career guidance, adoption of outcome based education framework, making the campus life vibrant with activities along with studies planning academic and activities calendar in advance and its periodical review, appointment of adhoc staff to make out for deficit permanent faculties and support staff, decentralization and empowerment of faculties by managing large magnitude of through various committees, mentoring of students, FDPs for capability development of faculties, submission of IIQA and SSR to get ready for 2nd cycle of NAAC accreditation amidst shrinking size of permanent staff and so on.

File Description	Documents
Paste link for additional information	https://barfiwalacollegesurat.ac.in/wp-con tent/uploads/2024/07/Action- taken-2023-24.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, the IQAC regularly reviews the teaching/learning situation and the extent of efficacy of policy implementation. Internal and university exam results are reviewed and outcomes towards improvement, if necessary, are worked upon. Students' Council

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activities and other such activities are also geared up and conducted with maximum output focused with the core values and policies of the institute. Whatsapp groups are used to convey instructions, updates or any other information about college activities to the students. The college website is updated on timely basis. The research committee promotes various research activities. The HEI has done MoU with different institutions for the exchange of knowledge. For the smooth implementation of NEP - 2020 the faculties of the college have attended Orientation Program, Faculty Development Program, Short Term Courses, Workshops / Seminar, etc.

File Description	Documents
Paste link for additional information	https://barfiwalacollegesurat.ac.in/wp-con tent/uploads/2024/07/Action- taken-2023-24.pdf
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

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#### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Safety and security

Gender Equity Promotion Programmes Gender equality is the one of the core challenges being faced by our institute.

- A. Safety and Security Measures for Girl students and Female staff
- \*security guards are stationed at all strategic security points.
- \*CCTV Cameras have been installed and monitored 24 x 7. .
- \*Tobacco and smoking is strictly prohibited.
- \*Awareness programme on safety and security of girls are organized by Women Empowerment Cell / NSS/ Saptdhara.
- \*College has functional anti ragging and discipline committee and Grievances Redressal Cell.
- \*Sexual harresment prevention cell in place
- \*Seperate ladies room and ladies toilets
- \*Women empowerment cell
- \*Free ship by Government of Gujarat for Girl students
- \* various programs like self defence, yoga, skill development programs and Guest lectures arranged for Girls.
- B. Counselling: During academic, co-curricular and extracurricular activities counselling of male and female students are doneby faculty members.
- \*College has a functional cell against sexual harassment and girls counselling. This cell organise awareness program for girls against harassment.
- \*Awareness programme are organized on women rights, human rights, Gender equality and campaign against female infanticide.
- \*Awareness programme on pre marriage counselling, domestic

violence, and sex education

C. Common Rooms: Common room has been allocated for male and female to facilitate meeting, discussion.

\*In girls' common room drinking water and change room facility has been made available.

DOther measures of sensitization:

During annual shibir organized by NSS in village, volunteers actively participate in the awareness programme of health, hygienic, child education, social customs.

File Description	Documents
Annual gender sensitization action plan	https://barfiwalacollegesurat.ac.in/wp-con tent/uploads/2024/09/Gender-Equity- Policy.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://barfiwalacollegesurat.ac.in/wp- content/uploads/2024/12/Gender-Equity.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has Waste management policy which use 3Rs-Reuse Recycle-Reduce. The waste is segrated into two categories at

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source. The dustbins are kept in the campus which are regularly emptied by the cleaning staff. However the college generates more of dry solid waste which is being regularly disposed off as per municipality norms. The bio medical waste is not relevant for the college. The e-waste is sent for recycling to vendors. The paper waste arising out of examination related work is recycled and sent to paper factory for recycling. The HEI observes green protocol. Notices are sent through the whatsapp group to the students to reduce the usage of the paper.

The waste water of the HEI is disposed through sewage line of Surat Municipal Corporation. Regular maintenance and repairsof the drainage is done by the HEI through techinal person appointed by the management. As the HEI is a commerce college it does not have any hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways

#### 4. Ban on use of plastic

#### 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

# 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has uniform code of ethics and code of conduct for teachers, students, and other employee. Everyone must follow them irrespective of their diversities. The institution organized co-curricular, extracurricular and extension activities and provide inclusive environment for all stake holders with tolerance and harmony.

Measures for Equal Opportunities:

The institution strictly follows reservation policies laid out by Government for student's admissions.

The institution provides equal educational opportunity to speech and hearing impaired students.

The institution has constituted Anti-Ragging Committee, SC, ST and OBC cell. Students from low socio-economic spectrum are granted fee concessions in every academic session.

In all the cultural activities of the college the students takes part without any discrimination of caste, creed, religion or race.

International Yoga day is being celebrated. Every year Navaratri is celebrated by all students irrespective of faith /religion. The institution celebrates Independence Day and Republic day.

Through NSS, the institution organises various extension activities such which helps to facilitate the students with the concept and practice of social responsibility. International commemorative days like International Women's day, International

Yoga Day, Environment Day etc is conducted and marked by appropriate competitions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitise the students about values, rights, duties and responsibilities of citizen and understands the need for embodying the principles of responsible citizenship for the nation's development. The HEI has Swami Vivekanand Kendra under which different programs and activities describing values. rights, duties of the citizens are organised for the college students. The celebration of Yoga Day helps the students to develop their physical, mental and spiritual well-being. The HEI organises various activities like Debate Competition, Quiz Competition, Expert Talks, etc. on distinguised personalities of the nation. The NSS volunters of the HEI takes active part in organising various activities like tree plantation, Blood Donation, cleanliness drive, etc. which enables them to develop the spirit of serving for the nation and society. In order to the sensitiza the students the HEI organises various cultural and sports activities which help the students to indentify their potential, skills and abilities.

File Description	Documents
Details of activities that	
inculcate values; necessary to	https://assessmentonline.naac.gov.in/publi
render students in to responsible	<pre>c/index.php/admin/get file?file path=eyJpd</pre>
citizens	i16InJCKzFLNWw1YS9MMkJCZzJXSWlDcmc9PSIsInZ
	hbHVlIjoiRXZHR2MyUCs1MFdENFZzZ1BTZkJrc0xQN
	mtsam5nOGRtejlLTlFFYOR1UWFpTGhVZHJHQitPMTZ
	MQXNRUCtYNiIsIm1hYyI6IjliZDQ3Y2ZkZGE1MzMyO
	DQ0YWI0Mzg5MmI3MmVhYjJiYzQ2NzYyOWQzMGE1MDY
	yOGU1YmVjMmRkNTU0ZjViMzEiLCJ0YWciOiIifQ==
Any other relevant information	
	Nil

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- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized
- A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes National and International, commemorative days, events, and festivals with great zeal. The following important events which are celebrated are:

- 1. International Yoga day is celebrated on 21st June every year wherein special yoga awareness programme is conducted by Yoga Club
- 2. 15th August Independence Day a grand event is celebrated every year by the institution with the unfurling of the flag.
- 3. NSS Day is celebrated on September 24th every year and students take pledge along with the Principal, NSS officers and faculty members.
- 4. 26thJanuary Republic Day is celebrated every year to commemorate the adoption of theConstitution.
- 5. Swami vivekanad jayanti is celebrated and various competition

- like Swami Vivekananda quiz, Essay writing, Drawing and Recitation is conducted.
- 6. In addition, the institution celebrates the National and regional festivals and competitions, cultural events and lectures are also conducted on this occasion.
- 7. The festival of Navratri and Kite flying is celebrated in the institution.
- 8. The students takes part in the cultural activities organised by the HEI, other institution and university.
- 9. The HEI has also organized the farewell for the last year Under Graduate and Post Graduate students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Best practice - 1

1.Title of the practice: Extension activities for sensitizing the students to social issues for their holistic development
2.Objectives of the practice: The aim of the extension activities is to develop the character and personality of students through community service. 3.The context: Shaping the youth asindividual and responsible citizen by practicing national integration and social harmony. 4.The practice: The college practices the extension activities under National Service Scheme. Every year 200 plus students of first year and second year of UGprogram join National Serve Scheme under two NSS Program officers of college.
5.Evidence of success: 1. Total 15plus programs extension and outreach programmes conducted by NSS

#### Best practice - 2

1.Title of the practice: Nurturing students' potential through various co- curricular and extra-curricular activities
2.Objectives of the practice: To prepare the students for personal, professional and social and life 3.The context: The culture of providing opportunities to nurture the youth who are potentially very valuable human resource is established 4.The practice: The College prepares before the start of academic year, academic and activities calendar to ensure conduct of various activities. 5.Evidence of success: Various cultural and sports activities have been organised during the year for the holistic development of the students.

File Description	Documents
Best practices in the Institutional website	https://barfiwalacollegesurat.ac.in/wp- content/uploads/2024/12/Best-practice.pdf
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college caters mainly to students coming from modest income group. Many of our students are first generation students entering the higher education field. Though many students who study through Gujarati medium are not having Gujarati as their mother tougne and have studied till standard 12 in their mother tongue like Marathi/Urdu/Uriya/Hindi.

Thus we cater to heterogeneous groups of students enabling sociocultural and financial inclusion. Our distinctiveness also comes with many challenges like time management of for 'earn while learn' students and their academic progression, effective written and oral communication in Gujarati medium of instructions, moderate self confidence, conducive home environment for studies, drop out due to more pressure of work / girl students marriage and so on.

Recognizing the needs of our students to perform better academically and in personality development, to elevate the standard of living and more progressive social ecosystem, we are

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committed to accommodate the needs of good academic progress of students and overall personality development of students by regular teaching learning and extension activities as well as extra curricular activities.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

The College plans to submit self study report and complete NAAC accreditation for 2nd cycle in next year. the College also plans to participate in NIRF ranking, and add more number of add on courses, and soft skill related programs. The collegeaspires to evolve in Outcome Based Education for teaching and evaluation; provide vibrant campus life to students; more placement activities; implementation of NEP 2020 in various aspects; make capabilities development of faculties by FDPs, training to office staff for various office related aspects for smooth function through ERP; to start teaching in English medium for B. Com Program in addition to Gujarati Medium at UG level. The College plans to complete all the work in progress under RUSA grant. The College also plans to recruit permanent teaching faculties with support from regulatory authorities. The College also plans to start new Program namely Bachelor of Computer Application from next year.