PEER TEAM REPORT ON INSTITUTIONAL ACCREDITATION OF

Sheth C.D. Barfiwala College of Commerce,

Sahyog Society, Sumul Dairy Road,

Surat-395008, Gujarat

Place : Surat   PIN: 395008   **State:** Gujarat

Section **I** : GENERAL	Information
1.1 Name & Address of the Institution :	Sheth C.D. Barfiwala College of Commerce, Sahyog Society, Sumul Dairy Road, Surat-395008, Gujarat
1.2 Year of Establishment :	1967
1.3 Current Academic Activities at the Institution (Numbers) :	
• Faculties/Schools :	01
• Departments/Centres :	06
• Programmes/Courses offered :	02
• Permanent Faculty Members :	14
• Permanent Support Staff :	03
• Students :	2201
1.4 Three major features in the institutional context (As perceived by the Peer Team) :	• Grant-in-Aid co-educational college affiliated to Veer Narmad South Gujarat University • Post Graduate College semester system with CBCS. • First Day Commerce College of the State.
1.5 Dates of visit of the Peer Team :	10-11 November, 2017
1.6 Composition of the Peer Team which undertook the on-site visit :	
Chairperson	**Prof. Yogesh Kumar Sharma** (Former VC, Singhania University and Former Dean, International School of Business Management of Jaipur)
Member Co-ordinator	**Dr. Anil K. Srivastava** (Former Prof of Statastics, University of Lukhnow)
Member	**Dr Ajay Lakhanpal** Former Principal, PSR Govt. Degree College, Dist: Kangra, Himachal Pradesh.
NAAC Officer :	**Dr. D. K. Kamble**

Section II : CRITERION WISE ANALYSIS	
2.1 Curricular Aspects :	
2.1.1 Curricular Planning and Implementation :	• College follows curriculum of V.N.S.G. University. • Teaching Diaries are maintained well • Student attendance mechanism in place.
2.1.2 Academic Flexibility :	• College offers 1 UG & 1 PG programe. • Choice Based Credit system followed. • Many Faculty members in the Board of studies.
2.1.3 Curriculum Enrichment :	• Skill oriented courses run by the College. • Some Add-on Courses like Scope & Tally are run. • Need to supplement curriculum by introducing industry required enrichment programs in collaboration with industry/Institution.
2.1.4 Feedback System :	• Feedback on curriculum is obtained. • Student feedback mechanism needs to be institutionalized. • Feedback from other stakeholders needs to be taken.
2.2 Teaching – Learning & Evaluation :	
2.2.1 Student Enrolment and Profile :	• Admission process is widely publicized through news papers and College Website. • Centralized Admission process is followed • Reservation policies for SC/ST, OBC and Differently abled students implemented.
2.2.2 Catering to Student Diversity :	• Scholarships, fee concessions, other facilities and support to SC/ST and OBC students provided as per norms. • Introductory classes and remedial classes organized as per need. • Facilities for students with special needs should be strengthened.
2.2.3 Teaching – Learning Process :	• Academic calendar/time table and teaching plans are prepared at the beginning of the academic session • Conventional method of teaching is supplemented with e-resources • 14 Class rooms are equipped with ICT facility
2.2.4 Teacher Quality :	• Four faculty members possess Ph.D. qualification. • Some teachers have attended Orientation, Refresher courses and seminars • Less Publication by Faculties.
2.2.5 Evaluation Process and Reforms :	• College follows the evaluation methods prescribed by the V.N.S.G. University. • Evaluation process includes both internal and external components. • Internal examination scripts shown to examinees.

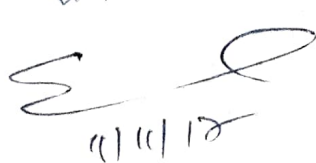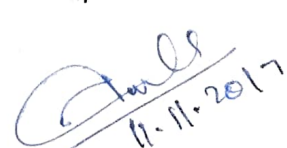|	
2.2.6 Student Performance and Learning Outcomes :	• The overall pass percentage of the college at final year UG & PG exams is around 60%. • Student placement record is maintained. • Strategies to obtain university ranks required.
2.3 Research, Consultancy & Extension :	
2.3.1 Promotion of Research :	• College has constituted research committee. • More research activities have to be initiated to promote research culture. • Workshops and seminars should be organized to promote research culture.
2.3.2 Resource Mobilization for Research :	• College needs to make serious efforts to mobilize resources for research. • No funded research activity is evident. • More faculty members need to be motivated for Ph.D.
2.3.3 Research Facilities :	• Limited facilities available for research. • College has Internet and limited Wi-Fi facility. • The College has established Research corner and has access to e-resources.
2.3.4 Research Publications and Awards :	• 32 papers & 23 books published by teachers. • Quality research desirable.
2.3.5 Consultancy :	• The college is yet to start consultancy.
2.3.6 Extension Activities and Institutional Social Responsibility (ISR):	• Extension activities conducted through NSS. • Budgetary provision needs to be made for extension activities. • Near by Village should be adopted
2.3.7 Collaboration :	• College has some functional MOU's with other organizations. • MOU's with industry should be initiated.
2.4 Infrastructure and Learning Resources :	
2.4.1 Physical Facilities :	• The College has a built up area of 0.62 Acres. • CCTV Cameras, Vending machine, Video cameras, 14 Class rooms, 63 Computers, 15 Projectors and internet facility provided. • Limited sports & games facilities.
2.4.2 Library as a Learning Resource :	• The total area of the library is 2000 sq.Mtrs.. • Library has 20,525 books, 55 journals / periodicals. • Library has new arrival rack, Soul 2.0, Library online automation software and separate research corner.
2.4.3 IT Infrastructure :	• The college computer lab has 50 computers & 1 Server. • IT Infrastructure maintained through AMC. • Limited Wifi Facilities.
2.4.4 Maintenance of Campus Facilities :	• The campus is reasonably well maintained • Proper mechanism for maintenance and upkeep of infrastructure is needed.

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2.5 Student Support and Progression :	
2.5.1 Student Mentoring and Support :	• 66 students have received financial support in the last year. • Career guidance, counseling, mentoring and placement cells exist. • Remedial classes conducted for slow learners
2.5.2 Student Progression :	• College results in comparison to University are higher. • The Students progression to higher studies and employment is monitored. • Dropout ratio is around 10%.
2.5.3 Student Participation and Activities :	• Students participate in Inter-Collegiate, University and state level sports and cultural activities with limited achievements. • NSS programs are regularly conducted. • Saptadhara Programme is conducted for cultural activities.

2.6 Governance, Leadership and Management :	
2.6.1 Institutional Vision and Leadership :	• Proactive College Management committee • The college has clearly defined vision and mission. • Participatory management visible.
2.6.2 Strategy Development and Deployment :	• College needs to formulate its quality policy by involvement of all the stakeholders. • The college has to prepare its perspective plan for structured growth and development. • IQAC is functional.
2.6.3 Faculty Empowerment Strategies :	• Faculty deputed for Seminars, Conferences, Training Programs and Orientation and Refresher Courses. • Performance appraisal system exists. • Sabbatical leave has never been availed.
2.6.4 Financial Management and Resource Mobilization :	• Government Grant is main source of Income • College accounts audited regularly • Limited resource mobilization from external resources.
2.6.5 Internal Quality Assurance System (IQAC) :	• The college has established IQAC. • Academic audit is in place. • IQAC is fully Functional.

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2.7 Innovations and Best Practices :	
2.7.1 Environment Consciousness :	• Clean drinking water available. • Water harvesting in place. • No use of solar power.
2.7.2 Innovations :	• User friendly library, office automation, CCTV Cameras, Tablets to teachers. • Weekly calendar of activities in force.
2.7.3 Best Practices :	• Spiritual/Personality development programs for holistic development are run. • Visibly very cordial relations between teacher and taught

Section III : OVERALL ANALYSIS	
3.1 Institutional Strengths :	• Registered Under 2(F) & 12(B) of UGC • Progressive, pro-active and committed management/Society • College situated in urban area. • Motivated teaching and non teaching staff. • More than 50% girl students.
3.2 Institutional Weaknesses :	• Very limited research output • No consultancy and no industry collaborations. • High student teacher ration & drop out rate. • Limited scope for expansion.
3.3 Institutional Opportunities :	• Scope to introduce new skill based and job oriented degree courses. • Opportunity to undertake research on several locally relevant issues. • Scope to involve local industries from GIDC for the growth and development of the institution. • More funding from UGC under RUSA. • Supportive alumni.
3.4 Institutional Challenges :	• Attracting good quality students • Creation of more modern infrastructural facilities. • Publishing more research papers in quality journals • Placement of students. • Promotion of quality research and consultancy.

Section IV : Recommendations for Quality Enhancement of the Institution

- College should run self-financing courses in English medium
- Certificate course in GST and other such certificate / diploma may be started
- Regular Increment should be given to self-financing staff.
- Whole campus should be Wifi Enabled
- Entrepreneurship and innovation cell may be established to create business skills among students
- More efforts should be made to mobilize external funding
- Research culture needs to be developed in the college
- Linkages/Collaborations with local Industry/Business needs to be established
- Language lab and commerce lab should be established.
- Personality development and soft skill training may be strengthen to improve employability of students.

I agree with the Observations of the Peer Team as mentioned in this report.

11-11-2017
Signature of the Head of the Institution
Seal of the Institution
IC / PRINCIPAL
SHETH C. D. BARFIWALA
COLLEGE OF COMMERCE, SURAT.

Signatures of the Peer Team Members :

Name and Designation		Signature with date
Prof. Yogesh Kumar Sharma (Former VC, Singhania University and Former Dean, International School of Business Management of Jaipur)	Chairperson	11/11/17
Dr.Anil K Srivastava (Former Prof of Statastics, University of Lukhnow)	Member Co-ordinator	11-11-2017
Dr Ajay Lakhanpal Former Principal, PSR Govt. Degree College, Dist: Kangra, Himachal Pradesh.	Member	11/11/7

Place : Surat   Date: 11/11/2017