

SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT

IQAC Minutes, Resolution and Action taken report 2019-20			
Resolution No.	Agenda	Resolution	Action taken
IQAC Meeting : 18-06-19			
No. 2	Planning for Academic year 2019-20	The Academic and activities Calendar prepared was reviewed and resolved to start the academic year as per the calendar. It has also been resolved to update as and when required to accommodate the changes and make a smooth conduct of all academic and other activities in alignment with VNSGU academic calendar.	Done
No. 3	To discuss about the progress in RUSA Grant	I/C Principal briefed about the approval of RUSA grant sanctioned and how it will help the college to strengthen the physical and ICT infrastructure of the Collge. The members appreciated the efforts of team Barfiwala for making meticulous planning and working for RUSA grant.	Done
No. 4	To plan for preparing AQAR for 2017-18 and 2018-19.	It has been resolved to prepare AQAR for 2017-18 and 2018-19 at the earliest and submit it as per NAAC guidelines. It has been resolved to get the AQAR work to get done by IQAC Director and IQAC coordinator with support of NAAC steering team and IQAC.	work in progress
IQAC Meeting : 12th July, 2019			
No. 2	To discuss about preparation of AQAR for 2017-18 and 2018-19.	It has been resolved to prepare AQAR for 2017-18 and 2018-19 and submit by due date as per NAAC guidelines with overall charge for the work by IQAC Director in co-ordination with In-charge Principal.	work in progress
IQAC Meeting : 17th September, 2019			
No. 2	RESOLUTION No. 2	to Discuss about taking feedback from students, Parents, Alumini, Employers	done



		on syllabus and conduct student satisfaction survey during the year.	
IQAC Meeting : 27 th November, 2019			
No. 2	To discuss about for RUSA.2 for component 9 (Infrastructure Grants to Colleges) utilization	The RUSA proposal prepared for RUSA.2 Grant for Rs. 2 crore for new construction (50 %) ; renovation (11 %) and equipments (29 %) was discussed in details and after thorough discussion it has been resolved to make effective utilization of Grant as per RUSA guidelines.	Done
No. 3	Any other item with permission of the Chair.	The review of academic and other activities of the first term has been reviewed. It has been resolved to update the academic and activities calendar in light of the review. It has been also resolved to conduct workshops on NAAC, IPR, Research methodology over and above the academic and activities calendar for the year.	Done
IQAC Meeting : 12 th January, 2020			
No. 2	To discuss the reports on various feedback about syllabus and students satisfaction survey	The draft copy of feedback of various stakeholders –staff, students, parents, alumni, employers was put on table for discussion. The report has been studied in detail and it has been resolved to make necessary further analysis and publish action taken report on various platforms and also put on College website. The committee with co-ordination of IQAC director has been assigned the work. The students satisfaction survey report preparation has been in progress so it is to be discussed later.	Done
No. 3	To review the preparations for various inter –college competitions.	The review of preparations for inter college competitions to be hosted by College has been reviewed and event management committee has been finalized for grand success of the program.	Done
No. 4	Any other item with permission of the Chair.	The planning for annual function has been discussed. It has been	Done



		resolved to organize all mega events with the same event management committee.	
IQAC Meeting : 4 th April, 2020			
No. 2	To approve the activities report of 2018-19	The draft copy of activity report for year 2019-20 has been presented by I/C Principal and IQAC Co-Director. The members discussed the report at length and after suitable changes it has been approved.	Done
No. 3	To approve the academic and activity calendar of year 2020-21	The draft activity calendar for 2020-21 has been put for discussion. After a careful review it has been resolved to make more focused efforts on conducting various workshops for teachers and office staff. The suggestions were noted down and the preparation of final academic and activities calendar for year 2020-21 has been entrusted to IQAC Director with team member Prof Ramaben Travadi under supervision of In charge principal.	Done



**PRINCIPAL
SHETH C. D. BARFIWALA
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