

SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT

2022-23(1)

Notice of Meeting of IQAC

1st June 2022

The meeting of Internal Quality Assurance Cell of Sheth C. D. Barfiwala College of Commerce, Surat is scheduled to be held on 15th June 2022 at 11-00 a.m in the Principal's office. The following agenda will be discussed. You are requested to kindly make it convenient to attend the meeting.

Agenda

1. To approve the minutes of the previous meeting held on 25th April 2022.
2. To finalize Academic and activities calendar for year 22-23.
3. To form/ revise various committees for various co-curricular, extra-curricular, compliance activities and administrative work.
4. To appoint adhoc teaching staff and Physical Instructor to fill the deficit permanent faculties.
5. To approve AQAR for 2017-18 and 2018-19.
6. To discuss about implementation of Outcome Based Education in College.
7. Any other item with permission of the Chair.

Dr. Heena Oza

Prof. Priti Pandya

Principal

IQAC Co-ordinator



Minutes of the Meeting of IQAC

The meeting of members of IQAC was held on 15th June 2022 at Principal's office at 11-00 a. m. where following members were present :

1. Dr. Heena S. Oza (Principal)
2. Prof. Priti S. Pandya (IQAC Co-ordinator)
3. Prof. Heena H. Desai (Member)
4. Dr. Roshan S. Patel (Member)
5. Dr. Dipali Thakor (Member)
6. Shri Devarshi H. Vyas (Member)
7. Shri. Sanilbhai Patel (Member)
8. Mr. Nilesh Chandreshkumar Ninave (member)

Resolution 1	Approval of the meeting of last IQAC meeting	The minutes of the meeting held on 25 th April 2022 were read and approved by the members present unanimously.
Resolution 2	To finalize Academic calendar for year 22-23.	The academic and activities calendar prepared was discussed and it has been discussed to add more FDPs related to NEP 2020, Add on courses, and more activities in line with NEP 2020 under guidance and leadership of Principal madam. The academic and activities calendar to be finalized by Principal madam, and to be coordinated by IQAC co-ordinator with Saptadhara Co-ordinator.
Resolution 3	To form/ revise various committees for various co-curricular, extra-curricular, compliance activities and administrative work.	It has been resolved to form various committees for effective implementation of academic and activities calendar in decentralized manner under the leadership of Principal madam and to be coordinated by IQAC co-ordinator.
Resolution 4	To appoint adhoc teaching staff and Physical Instructor to fill the deficit permanent faculties.	The College is in the phase where the experienced permanent faculties are getting retired due to superannuation / voluntary retirement. College being, Grant in aid College, governed by Department of Higher Education, Government of Gujarat The recruitment of new permanent faculties is



		<p>done by the said dept. and it takes longer time in appointment of new permanent faculties.</p> <p>To ensure the smooth teaching learning in college, the management extends full support to appoint adhoc staff for deficit of permanent faculties.</p> <p>The IQAC resolved to appoint adhoc teaching staff after working out the workload and requirement of adhoc staff and initiate the process to ensure timely appointment of the adhoc staff under leadership of Principal madam in close consultation with management.</p>
Resolution 5	To approve AQAR for 2017-18 and 2018-19.	AQAR 17-18 and AQAR 18-19 were presented for discussion and after due deliberation were approved for submission by the members present.
Resolution 6	To discuss about implementation of Outcome Based Education in College.	<p>NEP 2020 emphasizes on outcome based education. In line with NEP 2020 the College initiated implementation of OBE last year (21-22) by preparing unit-wise course outcomes for various courses of UG and PG. as a result the faculties are equipped to prepare Course Outcomes (COs), CO- PO mapping.</p> <p>After a detailed discussion it has been resolved to implement the OBE further to prepare COs for various courses and make CO-PO mapping during this year under the mentorship of Principal madam. The IQAC members resolved to work with full vigor to implement OBE .</p>
The meeting ended with vote of thanks to members present.		



SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT

2022-23 (2)

Notice

August 23, 2022

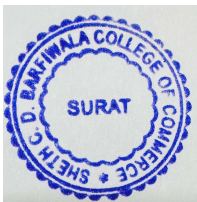
The joint meeting of members of Internal Quality Assurance Cell and Steering Committee of NAAC of Sheth C. D. Barfiwala College of Commerce, Surat is scheduled to be held on 1st September 2022 at 11-00 a.m in the Principal's office. The following agenda will be discussed. You are requested to kindly make it convenient to attend the meeting.

Agenda

1. To approve the minutes of the previous meeting held on 15th June 2022.
2. To approve installation of 10 KW plant in college campus with resource mobilization from Rotary Club of Surat Round town.
3. To approve start of BCA program in College in self- finance mode.
4. To review the progress of academic work and activities as per academic and activities calendar.
5. Any other item with permission of the Chair.

Dr. Heena Oza
Principal

Prof. Priti Pandya
IQAC Co-ordinator



Minutes of the Meeting of IQAC

The joint meeting of members of Internal Quality Assurance Cell and Steering Committee of NAAC of Sheth C. D. Barfiwala College of Commerce, Surat was held on 1st September 2022 at 11-00 a.m in the Principal's office where following members attended the meeting :

Members of IQAC	Steering Committee, NAAC (other than common members of IQAC and steering committee)
<ol style="list-style-type: none"> 1. Dr. Heena S. Oza (Principal) 2. Prof. Priti S. Pandya (IQAC Co-ordinator) 3. Prof. R. P. Singanporia 4. Dr. Roshan S. Patel (Member) 5. Dr. Dipali Thakor (Member) 6. Shri Devarshi H. Vyas (Member) 7. Shri. Sanilbhai Patel (Member) 8. Mr. Nilesh Chandreshkumar Ninave (member) 9. Shri Nitinbhai Dudhwala (Member) 	<p>Prof. N. B. Rathod Prof. J. M Patel Prof. Asmita Pansuriya</p>

RESOLUTION 1	Approval of the meeting of last IQAC meeting	The minutes of the meeting held on 15 th June were read and approved by the members present unanimously.
RESOLUTION 2	To approve installation of 10 KW solar plant in college campus with resource mobilization from Rotary Club of Surat Roundtown.	The college is committed to environmental policy and mitigate our carbon footprint by adopting to alternate energy, The Principal briefed about the commitment of donation by Rotary Club of Surat Roundtown for 10 KW solar plant for college campus. After due deliberation it was resolved to install 10 KW capacity solar plant in college campus.
RESOLUTION 3	To approve start of BCA program in College in self-finance mode.	Considering the increasing demand for young graduated in IT field in digitalized world and to work on NEP 2020 mandate for colleges to expand from single faculty to multi faculty college, the IQAC in consultation with stakeholders considered options to start various



		<p>programs and shortlisted the Bachelor of Computer (BCA) Program as most feasible option.</p> <p>After due discussion it is resolved to apply to Veer Narmad Gujarat University to start BCA Program in college from academic year 2023-24.</p>
RESOLUTION 4	To review the progress of academic work and activities as per academic and activities calendar.	<p>Principal madam took the review of various academic activities and results declared so far. The low percentage results is matter of concern and therefore micro planning by faculties to improve results was given emphasis.</p> <p>It was resolved to make frequent mentoring sessions of students to understand the underlying reasons for the same and evolve strategies by faculties for effective teaching and learning.</p> <p>The members expressed satisfaction on the progress of academic and activities calendar in light of university supplementary exams and expressed commitment to work for vibrant campus by arranging various activities over and above regular academic sessions.</p>
The meeting ended with offering vote of thanks to members present.		



SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT

2022-23 (3)

Notice of Meeting of IQAC

December 9, 2022

The joint meeting of members of Internal Quality Assurance Cell and Steering Committee of NAAC of Sheth C. D. Barfiwala College of Commerce, Surat is scheduled to be held on 19th December 2022 at 11-00 am in the Principal's office to discuss the following agenda. You are requested to kindly make it convenient to attend the meeting.

Agenda

1. To approve the minutes of the previous meeting held on 1st September 2022.
2. To approve AQAR 19-20 and AQAR 20-21.
3. To Decide about taking feedback from students, Parents, Alumina, Employers on syllabus and conduct student satisfaction survey during the year.
4. To decide about getting Energy audit done in college.
5. Any other item with permission of the Chair.

Minutes of the Meeting of IQAC

The joint meeting of members of Internal Quality Assurance Cell and Steering Committee of NAAC of Sheth C. D. Barfiwala College of Commerce, Surat was held on 19th December 2022 at 11-00 am in the Principal's office where following members attended the meeting :

Members of IQAC	Steering Committee, NAAC (other than common members of IQAC and steering committee)
1. Dr. Heena S. Oza (Principal) 2. Dr. Roshan S. Patel 3. Shree Devarshi H. Vyas 4. Shri. Sanilbhai Patel 5. Mr. Nilesh Chandreshkumar Ninave	Prof. N. B. Rathod Prof. J. M Patel Prof. Asmita Pansuriya



RESOLUTION 1	Approval of the meeting of last IQAC meeting	The minutes of the meeting held on 1 st September 2022 were read and approved by the members present unanimously.
RESOLUTION 2	To approve AQAR 19-20 and AQAR 20-21	After presentation and discussion AQAR 19-20 and AQAR 20-21 were approved.
RESOLUTION 3	To Decide about taking feedback from students, Parents, Alumini, Employers on syllabus and conduct student satisfaction survey during the year	It has been resolved to take feedback on syllabus from various stakeholders and on the basis of it prepare action plan under the leadership of Principal madam. It has also been resolved to conduct students satisfaction survey. Special committee for feedback has been entrusted the work under direct supervision of IQAC co-ordinator.
RESOLUTION 4	To decide about getting Energy audit done for college.	As a part of our commitment to environmental policy, Energy audit can ensure energy efficiency in college. After deliberation it has been resolved to get the energy audit done for College under the leadership of Principal madam.
The meeting ended with offer of vote of thanks to members present.		



SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT

2022-23 (4)

Notice of Meeting of IQAC

March 4, 2023

The joint meeting of members of Internal Quality Assurance Cell and Steering Committee of NAAC of Sheth C. D. Barfiwala College of Commerce, Surat is scheduled to be held on 13th March 2023 at 11-00 a.m in the Principal's office to discuss the following agenda. You are requested to kindly make it convenient to attend the meeting.

Agenda

1. To approve the minutes of the previous meeting held on 19th December 2022.
2. To approve AQAR 21-22.
3. To discuss the reports on various feedback about syllabus and students satisfaction survey.
4. To approve the framework of Program Outcomes (Pos) and Course Outcomes (COs) (POs- COs) mapping and framework for PO- CO attainment as per Outcome Based Education (OBE) for academic year 2022-23.
5. Any other item with permission of the Chair.



2022-23 (4)

Minutes of the Meeting of IQAC

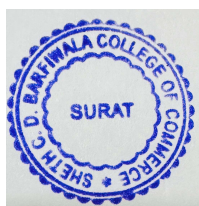
The joint meeting of members of Internal Quality Assurance Cell and Steering Committee of NAAC of Sheth C. D. Barfiwala College of Commerce, Surat was held on 13th march 2023 at 11-00 a.m in the Principal's office where following members were present :

Members of IQAC	Steering Committee, NAAC (other than common members of IQAC and steering committee)
<ol style="list-style-type: none">1. Dr. Heena S. Oza (Principal)2. Prof. Priti S. Pandya (IQAC Co-ordinator)3. Dr. Roshan S. Patel4. Shree Devarshi H. Vyas (office Staff)5. Shri. Sanilbhai Patel (Management Representative)6. Mr. Nilesh Chandreshkumar Ninave7. Shri. Mitesh Modi	<p>Prof. N. B. Rathod Prof. J. M Patel Prof. Asmita Pansuriya</p>

RESOLUTION 1	Approval of the meeting of last IQAC meeting	The minutes of the meeting held on 19 th December 2022 were read and approved by the members present unanimously.
RESOLUTION 2	To approve AQAR 21-22.	AQAR 21-22 was presented for discussion and after due deliberation it was approved for submission by members present.
RESOLUTION 3	To discuss the reports on various feedback about syllabus and students satisfaction survey	The draft copy of feedback of various stakeholders –staff, students, parents, alumni, employers was put on table for discussion. The report has been studied in detail and it has been resolved to make necessary further analysis and publish action taken report on various platforms and also put on College website. The committee with co-ordination of IQAC co-ordinator has been assigned the work. The students satisfaction survey report was put



		up and approved for further action.
Resolution 4	To approve the framework of Program Outcomes (Pos) and Course Outcomes (COs) (POs-COs) mapping and framework for PO- CO attainment as per Outcome Based Education (OBE) for academic year 2022-23.	In alignment with our quality policy and Vision of NEP 2020, College has been making efforts for capability development in Outcome Based Education. The faculties with lots of inputs have prepared COs of various courses run at UG level. The IQAC has framed Program Outcomes (POs) for UG program and framework of POs- COs mapping and framework for POs-COs attainment under mentorship of Principal madam. After due discussion the framework for POs- COs mapping and framework for POs-COs attainment were approved by the members present. It was also further resolved to refine both the frameworks with gaining more insight and experience in future.
The meeting ended with vote of thanks.		



SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT

2022-23 (5)

Notice of Meeting of IQAC

April 5, 2023

The joint meeting of members of Internal Quality Assurance Cell and Steering Committee of NAAC of Sheth C. D. Barfiwala College of Commerce, Surat is scheduled to be held on 25th April 2023 at 11-00 a.m in the Principal's office to discuss the following agenda. You are requested to kindly make it convenient to attend the meeting.

Agenda

1. To approve the minutes of the previous meeting held on 13th March 2023.
2. To discuss and pass the annual report of activities for year 2022-23 with or without modifications.
3. Any other item with permission of the Chair.



The meeting of members of Internal Quality Assurance Cell of Sheth C. D. Barfiwala College of Commerce, Surat was held on 25th April 2023 at 11-00 a.m in the Principal's office where following members were present:

Members of IQAC
<ol style="list-style-type: none"> 1. Dr. Heena S. Oza (Principal) 2. Prof. Priti S. Pandya (IQAC Co-ordinator) 3. Prof. R. P. Singanporia 4. Dr. Roshan S. Patel 5. Dr. Dipali Thakor 6. Shree Devarshi H. Vyas (office Staff) 7. Shri. Sanilbhai Patel (Management Representative) 8. Mr. Nilesh Chandreshkumar Ninave

RESOLUTION 1	Approval of the meeting of last IQAC meeting	The minutes of the meeting held on 13 th march 2023 were read and approved by the members present unanimously.
RESOLUTION 2	To discuss and pass the annual report of activities for year 2022-23 with or without modifications.	The annual report of various committees were presented by NSS program officers, Saptadhara Co-ordinator. Sports and other committee reports were presented. After deliberation the annual report was approved with minor modifications. It was also further decided to include activities to be undertaken till last day of vacation in annual report of year 22-23.
The meeting ended with vote of thanks.		



**PRINCIPAL
SHETH C. D. BARFIWALA
COLLEGE OF COMMERCE, SURAT**