

SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT

IQAC Minutes, Resolution and Action taken report 2021-22

Resolution No.	Agenda	Resolution	Action taken
IQAC Meeting : 7th June 2021			
Resolusion 2	To review the developments in context of Covid 19 Pandemic outbreak and take note of the various developments	<p>March 2020 witnessed Covid 19 as global pandemic and lockdown and standstill of activities for about 3 months. Academic year 20-21 has been full of uncertainties and to cope up with new normal post covid 19.</p> <p>Again the outbreak of second wave of Corona around March 2021 showed its severity causing high fatality rate and subsequent halt of normal activities in all HEIs. Due to this the academic year 2020-21 was closed abruptly as prevention measure by declaration of vacation by Department of Education, Government of Gujarat on 1st may 2021 and all the scheduled activities of May 2021 came to halt.</p> <p>The Principal briefed about the some of the activities carried out during the period :</p> <ul style="list-style-type: none">- Regular online meeting of faculties/ office staff to keep in touch during vacation period through whatsapp group calling/ Zoom platform / college	Done



		<p>visits ;</p> <ul style="list-style-type: none"> - Regular conduct of online classes for F. Y. B.Com for almost whole vacation period and classes for other semesters wherever the faculties felt the need for conducting classes ; - Conduct of internal MCQ test for B. Com. semester 4 and 6 and M. Com as per schedule declared earlier ; - Preparation for admission of first year B. Com. ; - And now the urgent need to complete the finalization of internal marks by faculties to be sent to University in prescribed time for students' progression to this academic year ; <p>The members present expressed sincere appreciation for the efforts put by all concerned under the leadership of Principal madam.</p>	
Resolution 3	To plan for Academic year 21-22 in highly uncertainty and volatile environment arising out of 2 nd wave of Covid 19	After a detailed discussion it has been resolved to prepare Academic calendar, Time table and lesson plans and start teaching learning and keep the students positively occupied in the unprecedented situation in online / offline mode as per the situation from time to time following various guidelines/ SOP/ instructions etc. Further to meet the deficit of academic staff, after considering the workload, Principal in consultation with management shall do the necessary arrangement to appoint adhoc staff as per the requirements to ensure smooth teaching and learning process.	Done



		Amidst the uncertainties and with the hope to getting things normal with mass vaccination it was also resolved to prepare activities calendar and start various activities as and when possible as per the situation from time to time following various guidelines/ SOP/ instructions etc. under the leadership of Principal madam.	
Resolution 4	To discuss about implementation of Outcome Based Education in College.	The Principal explained the importance and relevance of Outcome Based Education in imparting quality education. As it's the need of the time, after a deliberation on need for capability development of faculties in area of OBE, it has been resolved to start initiating the implementation of OBE in phased manner by first developing unitwise COs this academic year followed by development and use of course wise COs , mapping of PO-COs and measurement of PO-CO attainment in following years under close mentoring by IQAC and Principal madam. It was also resolved to conduct FDPs and mentoring sessions as and when required for the same.	Done
Resolution 5	Any other matter with the permission of Chair. -To form/ revise various committees for various co-curricular, extra-curricular,	It has been resolved to form various committees for decentralization of work under the leadership of Principal madam.	



	compliance activities and administrative work		
Minutes of the Meeting of IQAC- IQAC Meeting : 3rd August 2021			
RESOLUTION No. 2	To discuss about preparation of AQAR for 2016-17 and 2017-18.	It was resolved to approve the AQAR for 16-17 after discussion and present before management for their approval before submission to NAAC.	
Resolution No 3	To install fire safety system in the College campus.	The Principal briefed about the initial survey done to install fire safety system in college campus. It was resolved to install fire safety system in college campus as per the requirements in close consultation with management.	
Resolution No 4	To develop question Bank for MCQs in various courses	With the change of assessment style both in internal evaluation and university examination from descriptive style to MCQ pattern, in order to help the learners to adapt to the new pattern and make teaching learning more outcome oriented, it has been resolved to develop rich data bank for each course of B.Com. and M. Com. it has been decided that HODs shall be in charge of getting the Question Bank ready well within time and share with students / Library and other stakeholders.	
Minutes of the Meeting of IQAC- January 10, 2022			
RESOLUTION No. 1	To take on record the valuable services provided to college as	The members present observed 2 minutes silence to offer tribute to late shri Hasmukhbhai Talia, management representative The members passed	Done



	management representative in IQAC by late Shri Hasmukhbhai Talia	resolution to respectfully take on record valuable services provided by late Shri Hasmukhbhai Talia to the college as management representative of IQAC for a very long time.	
RESOLUTION No. 2	Approval of the meeting of last IQAC meeting	The minutes of the meeting held on 3 rd August 2021 were read and approved by the members present unanimously.	Done
RESOLUTION No. 3	To approve AQAR 17-18 and AQAR 18-19.	After presentation and discussion AQAR 17-18 and 18-19 were approved.	Done
RESOLUTION No. 4	To Decide about taking feedback from students, Parents, Alumini, Employers on syllabus and conduct student satisfaction survey during the year	It has been resolved to take feedback on syllabus from various stakeholders and on the basis of it prepare action plan under the leadership of Principal madam. It has also been resolved to conduct students satisfaction survey. Special committee for feedback has been entrusted the work under direct supervision of IQAC co-ordinator.	Done
RESOLUTION No. 5	To decide about getting ISO 9001 : 2015 and ISO 14001 : 2015 certification.	To ensure sound quality system and environmental management system it has been resolved to get both the systems implemented by securing ISO 9001 : 2015 and ISO 14001 : 2015 certification. The Principal shall do the needful for the same.	Done
RESOLUTION No. 6	To discuss about starting add on courses of Tally and NET entrance exa	It has been resolved to start Tally add on course and also start NEP paper 1 entrance classes in College as per the suitable schedule to be decided under guidance of Principal madam.	Done



**PRINCIPAL
SHEETH C. D. BARFIWALA
COLLEGE OF COMMERCE, SURAT**