



Sheth C.D. Barfiwala College of Commerce

(Affiliated to Veer Narmad South Gujarat University, Surat)

“Accredited B⁺⁺ Grade by NAAC” (CGPA 2.77)

Sahyog society, Sumul Dairy Road, Surat. 395008, Phone :- 2537752

IQAC Minutes, Resolution and Action taken report 2023-24			
Resolution No.	Agenda	Resolution	Action taken
IQAC Meeting : 16-06-23			
No. 2	To appraise the members about the development in college during vacation period.	<p>Principal madam appraised the members about the developments in college during vacation period which include :</p> <ul style="list-style-type: none">• Completion of construction of multi-purpose hall in college with RUSA grant which would help college to make gatherings of students accommodating 250-300 students.• The College has applied for Research centre to VNSGU and awaiting the approval.• The denial of BCA Program to college. The principal informed that the NEED committee and Local Inquiry Committee recommended the for affiliation and the Syndicate did not recommend to GoG. The Principal and Secretary Shri Nitinbhai made written request to re-consider the case and approve the application for affiliation but could not get it. <p>The implementation of NEP 2020 in first and second semester of UG in year 2023-24 with gradual implementation in 24-25, 25-26 and so on.</p>	<p>In Progress</p> <p>Done</p> <p>--</p> <p>Done</p>
No. 3	To finalize Academic calendar for year 23-24.	The academic and activities calendar prepared was discussed and it has been discussed to add more FDPs related to NEP 2020, Add on courses, and more	Done



		<p>activities in line with NEP 2020 under guidance and leadership of Principal madam.</p> <p>The academic and activities calendar 23-24 was approved with a provision to make necessary addition/modification/deletion from time to time as per the situation by Principal madam, in consultation IQAC team.</p>	
No. 4	To form/ revise various committees for various co-curricular, extra-curricular, compliance activities and administrative work.	It has been resolved to form various committees for effective implementation of academic and activities calendar in decentralized manner under the leadership of Principal madam and to be to be co-ordinated by IQAC co-ordinator.	Done
No. 5	To appoint adhoc teaching staff and Physical Instructor to fill the deficit permanent faculties.	<p>The College is in the phase where the experienced permanent faculties are getting retired due to superannuation / voluntary retirement. College being, Grant in aid College, governed by Department of Higher Education, Government of Gujarat The recruitment of new permanent faculties is done by the said dept. and it takes longer time in appointment of new permanent faculties.</p> <p>To ensure the smooth teaching learning in college, the management extends full support to appoint adhoc staff for deficit of permanent faculties.</p> <p>The IQAC resolved to appoint adhoc teaching staff after working out the workload and requirement of adhoc staff and initiate the process to ensure timely appointment of the adhoc staff under leadership of Principal madam in close consultation with management.</p>	Done
No. 6	To discuss about implementation of	After a detailed discussion on implementation of Outcome Based	Done



	Outcome Based Education in College.	Education (OBE) so far (which include use of unitwise COs for various courses, Course Outcomes (COs) for various course, framework for Pos-COs mapping, and framework for POs-COs attainment. It is resolved to implement further OBE to measure Pos-COs attainment this year using academic year 22-23 results of continuous evaluation and end semester evaluation in line with NEP 2020.	
No. 7	To decide to upgrade the college website.	It has been resolved to upgrade the college website in alignment with needs arising for NAAC, NIRF, and digital presence of contemporary time.	Done
IQAC Meeting : 1 st September, 2023			
No. 2	To share the evaluation of students progression in terms of POs- COs attainment for the first time as per OBE philosophy.	The POs-COs attainment was measured and presented before the members. The members expressed usefulness of the OBE in better understanding the outcomes in line with NEP 2020 and quality management systems in context of NAAC accreditation. It was resolved to continue to work on OBE and evolve the system with more insights and experience in the use of OBE philosophy and make meaningful use of OBE for more effective teaching learning philosophy. It was resolved to continue frequent mentoring sessions of students to understand the underlying reasons for the same and evolve strategies by faculties for effective teaching and learning.	Done
No. 3	To decide to appoint Librarian on adhoc basis in vacant position arising due to permanent Librarian Hemanginiben Desai getting retired on 31 st October 2023 due to superannuation.	As permanent Librarian Hemanginiben Desai is due to retire on 31 st October 2023 due to superannuation, the position would get vacant till the recruitment of permanent Librarian by Department of Higher Education, GoG. After due deliberation it has been resolved to appoint librarian on Adhoc basis by management till the vacancy is not filled by Department of Education, GoG. The necessary	Done



		procedure for the same shall be initiated by Librarian madam under guidance by Principal madam in consultation with management.	
No. 4	To review the progress of academic work and activities as per academic and activities calendar.	The members took the review of various academic and other activities so far. The members expressed satisfaction on the progress of academic and other activities and continue to make the campus life for stakeholders vibrant with width and depth of activities along with teaching learning for student's progression.	Done
No. 5	To resolve to sign MOUs for research centers collaboration with commerce colleges of VNSGU having research centers.	The College has grown vertically by adding VEER Narmad South Gujarat University recognized Research centre in July 2023. The College is having two Ph. D. guides having 8 students registered for Ph. D and many more to join in future. In order to share the physical, library, digital, knowledge resources etc. and thereby benefit the research scholars to strengthen further the quality of research and build the culture of research in HEI in line with vision of NEP 2020 the college needs collaboration with other research centres. After due deliberation it is resolved to make MOUs for research centres of Rofel Arts and Commerce College, Vapi ; Navyug Commerce College, Surat ; J. Z. Shah and H. P. Desai Arts College, Amroli (Surat) ; and Dharukawala Arts and Commerce College , Surat. The collaboration for research and publication is to be made with more HEI s in future to make the research culture in college.	Done
No. 6	To resolve to sign MOUs with South Gujarat Branch of Indian Accounting Association.	College has already worked with South Gujarat branch of Indian Accounting Association for various academic and research activities for many years. It has been resolved to collaborate formally by signing MOU with South Gujarat Branch of Indian Accounting Association for academic and research activities.	Done
No. 7	To decide to sign MOU with Tata Strive, a CSR	The initial registration of around 45 students to join 100 hours training and	Done



	initiative of Tata Group to give 100 hours training and hand holding for placement and placement services in BFSI sector.	hand holding for placement and placement services in BFSI sector followed by series of screening by Tata Strive officials got the approval of 31 students to join the training without disturbing the regular teaching-learning in college campus. After due deliberation the IQAC resolved to sign MOU with Tata Strive, a CSR initiative of Tata Group to give 100 hours training and hand holding for placement and placement services in BFSI sector.	
No. 8	To resolve to apply to Veer Narmad South Gujarat university to start BCA Program from academic year 2024-25.	Continuing the IQAC stand of last year the need to start BCA program, the members resolved to start BCA program from academic year 24-25 and start the required procedure to start the program under leadership of Principal madam.	Work in progress
No. 9	To resolve to apply to veer Narmad South Gujarat University for closure of first year and second year B. Com.(self finance additional divisions) from academic year 2024-25 and for and full closure of B. Com. (self finance additional divisions) from academic year 2025-26.	Considering the downward trend of demand for B. Com. program in South Gujarat region and drastic decline in number of enrollment in last 3-4 years, it has been considered prudent to close the B. Com program run by college as self finance additional divisions from next academic year. Accordingly after careful consideration it is resolved to apply to veer Narmad South Gujarat University for closure of first year and second year B. Com.(self finance additional divisions) from academic year 2024-25 and for and full closure of B. Com. program (self finance additional divisions) from academic year 2025-26.	Done
IQAC Meeting : 1 st November, 2023			
No. 2	To take on record the contribution made by Prof. Pritiben Pandya as member of IQAC till February 2020 and later as IQAC co-ordinator on her voluntary retirement from services due to health issues.	Prof. Pritiben Pandya, Faculty of English working since year 1992 getting voluntary retirement from service after working dedicatedly for 31 years due to health issues. She has been working as member of IQAC since beginning and took the key role of IQAC co-ordinator from March 2020 till today. She also has been contributing her services as NAAC co-ordinator during first	Done



		cycle of NAAC. The IQAC takes on record the outstanding contribution to college in general and IQAC in particular for a long period and wish her healthy and peaceful retired life.	
No. 3	To appoint Prof. Dr. Roshan S. Patel as IQAC co-ordinator w.e.f. 1 st November 2024 due to retirement of present IQAC co-ordinator Prof. Priti Pandya	It has been resolved to appoint Dr. Roshan S. Patel as IQAC co-ordinator w.e.f 1 st November 2023, in vacant position arising due retirement of Prof. Priti Pandya on 31 st October 2023.	Done
No. 4	To approve to apply for GSIRF 2024 and NIRF 2024 ranking.	After due deliberation it was resolved to apply for GSIRF 2024 ranking and NIRF 2024 ranking.	Done
IQAC Meeting : 7 th November, 2023			
No. 2	To approve PM USHA proposal for submission to RUSA, KCG.	The proposal made for grant under PM USHA scheme in line with IDP prepared as per NEP 2020 was approved by members present. It was also further resolved to authorize Principal Dr. Heena Oza to make changes required by KCG in consultation with Shri Nitin Mehta, Secretary, Surat Education Society.	Done
IQAC Meeting : 13 th February, 2024			
No. 2	To approve AQAR 21-22.	AQAR 21-22 was presented for discussion and after due deliberation it was approved for submission by members present.	Done
No. 3	To approve to apply to Veer Narmad South Gujarat University to start one division of English medium class of First Year B. Com. from academic year 2024-25 by converting one out of five divisions of first year B. Com in Gujarati Medium in Grant in aid section and then after one division of S. Y. in year 2025-26 and T. Y. in year 2026-27 in gradual manner.	To meet the increasing demand of studying through English medium and provide opportunities to meritorious needy students to study in English medium with reasonable fees in morning shift it has been resolved to apply to Veer Narmad South Gujarat University to start one division of English medium class of First Year B. Com. from academic year 2024-25 by converting one out of five divisions of first year B. Com in Gujarati Medium in Grant in aid section and then after one division of S. Y. in year	Done



		2025-26 and T. Y. in year 2026-27 in gradual manner.	
No. 4	To discuss the reports on various feedback about syllabus and students satisfaction survey	The draft copy of feedback of various stakeholders –staff, students, parents, alumina, employers was put on table for discussion. The report has been studied in detail and it has been resolved to make necessary further analysis and publish action taken report on various platforms and also put on College website. The committee with co-ordination of IQAC co-ordinator has been assigned the work. The students satisfaction survey report was put up and approved for further action.	Done
No. 5	To approve installation of 7.7 KW plant in college campus with resource mobilization from Rotary Club of Surat Round town.	Continuing our college commitment to green policy and mitigate our carbon footprint by adopting to alternate energy, The Principal briefed about the commitment of donation by Rotary Club of Surat Round town for 7.7 KW solar plant for college campus. After due deliberation it was resolved to install 7.7 KW capacity solar plant in college campus.	Done
No. 6	To approve the start of 30 hours certificate course on 'Basics of Stock Market' for College students sponsored by Knowledge Consortium of Gujarat.	To enable study of vocation courses by Arts, Commerce and Science Grant-in –aid Colleges of Gujarat Knowledge Consortium of Gujarat has started a scheme of sponsoring various certificate course subject to fulfilling certain conditions. The announcement of start of 2 certificate courses namely 'Introduction to stock market' and 'introduction to mutual funds' was made to college students. About 120 students made registration to join certificate course 'Introduction to stock market' and about 15 students made registration to join certificate course 'Introduction to mutual funds'. As the later course was having less number of registration these students showed willingness to join the course on stock market.	Done



		Considering the students' interest in joining course on' introduction to stock market' and contemporary opportunities in stock market the members resolved to apply to KCG for sanction of course on' introduction to stock market' and run as per the mutual convenient timings of KCG and students.	
IQAC Meeting : 24 th April, 2024			
No. 2	To discuss and pass the annual report of activities for year 2022-23 with or without modifications.	The annual report of various committees were presented by NSS program officers, Saptadhara Co-ordinator. Sports and other committee reports were also presented. After deliberation the annual report was approved with minor modifications. It was also further decided to include activities to be undertaken till last day of vacation in annual report of year 23-24. It is also further resolved to publish annual report on website in due course of time.	Done
No. 3	To explore the possibilities to register the Alumni Association.	Considering the requirements to formally collaborate with alumni and taking the benefit of their experience, network and resources for betterment of learners and institute it has been decided to explore the possibilities to register the alumni association in close association with alumni who have been actively contributing for development of college. A sub-committee may be appointed to look into the manner in time bound manner under the guidance of Principal madam.	Yet to do



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