



YEARLY STATUS REPORT - 2022-2023

| Part A | |
|--|--|
| Data of the Institution | |
| 1.Name of the Institution | SHETH C D BARFIWALA COLLEGE OF COMMERCE |
| • Name of the Head of the institution | Dr. Heena Sunil Oza |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 912612537752 |
| • Mobile no | 9737114382 |
| • Registered e-mail | cdbcollegeiqac@gmail.com |
| • Alternate e-mail | principal.cdbcollege@gmail.com |
| • Address | Sahyog Society, Sumul Dairy Road, Surat |
| • City/Town | Surat |
| • State/UT | Gujarat |
| • Pin Code | 395008 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | Grants-in aid | | | | |
| • Name of the Affiliating University | Veer Narmad South Gujarat University | | | | |
| • Name of the IQAC Coordinator | Prof. Priti Pandya | | | | |
| • Phone No. | 02612537752 | | | | |
| • Alternate phone No. | 9375992861 | | | | |
| • Mobile | 9375992861 | | | | |
| • IQAC e-mail address | cdbcollegeiqac@gmail.com | | | | |
| • Alternate Email address | cdbcollege_surat@hotmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://barfiwalacollegesurat.ac.in/aqar/ | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://barfiwalacollegesurat.ac.in/academic-calendar/ | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B++ | 2.77 | 2017 | 01/10/2023 | 31/10/2023 |
| 6.Date of Establishment of IQAC | | | 15/06/2011 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| RUSA | RUSA.2_Component 9 | RUSA | 2019 _2021 | 2 crore | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|------------------|--|
| | | |
| 9.No. of IQAC meetings held during the year | 5 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| Adherence to Academic Calendar | | |
| preparation and accomplishment of Activities calendar | | |
| FDPs for faculties and support staff | | |
| Soft skill and life skill programs for students | | |
| students satisfaction survey and feedback from various stakeholders | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|--|---|
| Academic calendar | accomplished the academic year as per plan of activities for teaching -learning , continuous evaluation, and end semester examination for B. Com and M. Com. programs |
| co-curricular and extra curricular activities calendar | accomplished many activities this year apart from backlog of academic calendar of year 20-21 to involve students in post covid scenario with new normal norms |
| FDPs for faculties | capability development of faculties in the areas of OBE, research, IPR, ERP solutions, NEP 2020 |
| OBE implementation - phase 1 | accomplished developing unit-wise COs for various courses of UG program and its usage in teaching -learning and CES |
| feedback from stakeholders | students satisfaction survey, feedback for syllabus from various stakeholders |
| Pending AQAR preparation/review submission | AQAR 17-18 submitted, AQAR 18-19 finalized and draft of remaining year initiated |

| | |
|--|-----|
| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |

| Name | Date of meeting(s) |
|-----------------------------|--------------------|
| The Surat Education Society | 18/03/2024 |

| |
|--|
| 14. Whether institutional data submitted to AISHE |
| |

| Year | Date of Submission |
|------|--------------------|
| 2024 | 11/03/2024 |

15. Multidisciplinary / interdisciplinary

The faculty of commerce is multi-disciplinary in nature since years as it includes foundation courses in statistics - faculty of Science ; economics- faculty of Arts and languages from faculty of Arts.

In context of NEP 2020 implementation, the HEI is working in close association with affiliating university to comprehend the objectives of NEP 2020 in making it multi disciplinary and approaches and roadmap to implement it. The HEI aspires to be multi disciplinary to achieve the outcome in terms of making the learner understand the personal and social life phenomenon and professional life more in alignment with sustainable plane from the academic year 2022-23.

16. Academic bank of credits (ABC):

Traditionally our students are required to join and finish the Graduation in 6 semester, 3 years and post graduation in 4 semester, 2 years. The multiple entry and multiple exit is not encouraged. If a student leaves in between the studies of gradation or post graduation its termed as drop out. In case of our HEI as many students come from SEDGs the drop out ratio is high. Later years some of these students re-join to finish the program and get the certificate. The provision of ABC credit in NEP 2020 is a very positive step to allow flexibility to students to accomplish their studies as per their pace and there by make HE more accessible with more flexibility.

Our HEI is working in close association with governing bodies to implement ABC in due course of time. Our HEI aspire to be on of the major beneficiary of this provision as it will allow our students to pace their HE as per their requirements and not to drop studies half way.

The HEI aspires to implement the ABC from next academic year.

17. Skill development:

Traditionally the programs run in our HEI - B. Com. and M. Com. include courses which require knowledge and skill set required in business organization as well as not for profit organizations like - CV writing, Business report writing, Accounting, auditing, tax

planning and administration and so on. However with the gallopingly rapid changes in contemporary time, our education sector has not added skill sets required which lead to employability / self employment like e.g. computerized / software based accounting, e-banking, software based tax procedures, e-marketing, web-based/ portal based business modules and so on. Some of these skill based courses are offered as add-on course to bridge the gap.

In context of NEP 2020 which encourages inclusion of skill based course to be integral part of program structure is very encouraging and would equip students for better employability.

Our HEI is working in close association with governing bodies to implement skill based courses in due course of time. Our HEI aspire to be one of the major beneficiary of this provision as it will allow our students to be job ready and elevate their economic conditions.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NEP 2020 focuses on Indian version of education system that reflects the Indian ethos of "vaisudhaiv Kutumam" ; one of the oldest culture who has rich heritage of Vedic science.

To make the students aware of it and feel proud of the rich culture and imbibe the values and wisdom the Indian Knowledge system in formal education system is a welcome step. Our HEI aspires to integrate the introduction to Indian Knowledge system in the years to come, once the guidelines and roadmap is more clear in the near future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the school system. It is sometimes also called performance-based education and is an attempt to measure educational effectiveness based on results rather than on inputs such as time students spend in class. The student learning outcomes constitute the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted.

The NEP 2020 has emphasized defining & achieving the best learning outcomes by encouraging institutions to offer "student-centric"

education. OBE consists of defining outcomes at three levels namely course outcomes (Cos) ; POs/ PSOs and life long learning outcomes.

Our HEI has started with introductory FDPs on OBE and use of Pos and COs in curriculum framework, and assessment as an initiative of future readiness. In the next couple of years we as HEI aspire to be ready for embracing the OBE using Bloom's Taxonomy. In this context, this year we have conducted pilot project of developing and using unit wise COs and its usage in teaching and learning and CE for various courses in UG program. .

20.Distance education/online education:

Year 2020-21 unexpectedly mandated the extensive use of online mode education - teaching and learning -continuous evaluation -examination - assessment - communication and other activities for students in our HEI, like all other HEIs to cope up with Covid pandemic. Our HEI through FDPs, training to office staff and other support staff as well as students successfully used online platform namely Zoom and Microsoft Teams for all the divisions and all the courses in both UG and PG programs, initially with teething technical troubles. However with focus on learners' needs the online education has been continued for most of the time in the year.

Taking the advantage of this experience for quite a long time, our HEI is now having capability for online education or blended teaching . we aspire to get equip with technology to record classes and in future strengthen our teaching learning with recorded classes with FDPs for teaching faculties in this area.

Extended Profile

1.Programme

1.1 2

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 2001

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2

633

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3

676

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

3.1

22

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2

22

Number of sanctioned posts during the year

Extended Profile

1. Programme

| | |
|--|----------|
| 1.1 | 2 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|------------------------------------|-------------|
| 2.1 | 2001 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|------------|
| 2.2 | 633 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|------------|
| 2.3 | 676 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3. Academic

| | |
|--|-----------|
| 3.1 | 22 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| 3.2 | 22 |
|---|---------------------------|
| Number of sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 15 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 57.15 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 68 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institutional has the mechanism for well planned curriculum delivery and documentation in place. The college is affiliated to Veer Narmad South Gujarat University, Surat which is a state university. The curriculum is framed by the Board of Studies. In faculty of commerce, there are Board of Commerce, Board of Accountancy, and there are also common board of studies for subjects of Economics, English, Gujarati and statistics. The IQAC prepares academic calendar in alignment with University academic calendar to ensure effective curriculum delivery. The academic calendar is prepared well in advance and revised if necessary from time to time. The requirement for teaching as well non teaching staff due to retirement/ resignation etc is identified and the recruitment of the staff is done well in time to ensure smooth conduct of classes. The Time table committee prepares the weekly time table for each division. The HODs in periodical departmental committee meetings instructs to prepare lesson plans and reviews it periodically to ensure the timely coverage of syllabus,

continuous evaluation and semester end examinations. Remedial coaching is made for weaker students. The advanced learners are encouraged to participate in extra curricular activities

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows a well-planned academic calendar that aims (1) to ensure smooth academic activities of teaching- learning, continuous evaluation and end semester examination schedule, (2) to conduct various co-curricular activities like Expert lectures for covering contemporary issues not included in syllabus, career counselling sessions, usage of library material to enhance learning capabilities , industrial visits, internships, remedial coaching for weaker students and add-on / value added courses, skill enhancement courses for advanced learners, book review competition (3) to conduct various faculty development programs/ seminars, (4) academic and administrative audit (5) to organize various cultural activities like intra college (6) to allocate time for community work like bold donation, awareness campaign for cleanliness, voters card for students, aids awareness (7) to allocate time for grievances redressal, (8) to deal with RTI, anti ragging, prevention of sexual harrasement (9) to deal effectively in matters related to women empowerment, environmental concerns (10) to conduct activities of brotherhood, human values, IPR, awareness of constitutional rights and duties (12) to include activities of wellness spirituality and human values and soft skills like personality development and communications skills.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Issues like pollution, diversity, eco system, Importance of Accounting Standards, professional ethics, Mannerism, Corporate governance, Taxation and professional planning for tax, Social responsibility of business, Internal control of company professional ethics, Components of Environment analysis , SWOT analysis, Industrial standards, Management theories, Building effective team, Ethics and its types, Ethics in management, unfair advertising practices, etc. are covered in the syllabi of various courses of B.Com. and M.Com, programs. Issues like Solid Waste Management, Liquid Waste Management, E-Waste Management, Rain Water Harvesting, Green Practices, have been integrated in the two courses (a course each) of Environmental Studies included in the first two semesters of B.Com. program.

Extension activities include crosscutting issues like Issues like Solid Waste Management, Liquid Waste Management, E-Waste Management, Rain Water Harvesting, Green Practices. Blood donation camps, , AIDS awareness programs and rally, Assistance to the traffic police, Environmental Awareness, Election Voter's Identity Card Drive programs are conducted every year. Talks by Judges and advocates on Human Rights and related issues are arranged

regularly.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the **A. All of the above**

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://barfiwalacollegesurat.ac.in/teacher-feedback/ |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://barfiwalacollegesurat.ac.in/teacher-feedback/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

626

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

194

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

HEI determines the learning levels of the students at the entry level of UG and PG programs In first semester of B.Com. programs, levels of the students are judged on the basis of (i) entry level examination (12th standard) results and thereafter, the learning levels of the students are judged on the basis of (i) interactive participation in learning and (ii) mentoring/interactive sessions. results

From the second semester onwards, each faculty, during the class hours, identifies the slow or advance learners by interacting with them and on the basis of performances in the CIE process and in the performance in previous semesters' examinations.

The Special initiatives for slow learners include mentoring , counselling, remedial coaching, revision classes,.

Advance learners are encouraged to enhance their academic record by enhancing their learning and performing abilities. Challenging assignments and projects are given to them to sharpen their intellectual caliber and inquisitiveness, induce them to experience the lessons of self learning at higher pace. they are also encouraged to activlvey participate in various activities for better grooming and better exposure to face real life.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 2001 | 22 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The major elective subjects Accountancy having number of papers are being learnt by learners by problem solving methodology. similar subsidiary subject of statistics also is being learned using problem solving methodology. this covers almost 18 out of 42 course for UG (B. Com.) program and 12 out of 24 papers for PG program (M. Com.). the courses in Business administration subject in UG and PG level (compulsory in each semester) use case study methodology partially. many of the students are also working along with studies and they have the opportunity to use experiential learning.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT-enabled tools for the purposes of delivering an enhanced educational experience is no longer a matter of choice in post Covid 19 pandemic scenario. The ongoing pandemic has mandated the adoption of new teaching pedagogies, assessment schemes, and completely different work environments on online as well as hybrid mode. These are just a few of the long list of adjustments that teachers have had to make. However, on the positive side, most of these adjustments have contributed to the building of capabilities and skills that potentially contribute towards greater productivity of the teaching process.

Please refer to the additional information for detailed information provided on ICT enabled tools for effective Teaching-

Learning process.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

22

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

22

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

295

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal Evaluation system consists of Internal test, assignments, attendance, quiz, group discussions etc. in all subjects to be conducted by respective subject teachers. Progression is discussed with students individually. The observations and suggestions are noted and discussed at IQAC meetings for effective implementation of CIS. Internal examinations answersheets are also shown to students to self assess and rectify errors in future. Students performing best in CIE are recognized publicly in college annual gathering as mark to promote the culture of CIE. Faculties are at full liberty to work ingeniously on classroom practices while dealing with assignments so maximum student participation and skill enhancement may be realized.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has 20 marks weightage in each course at UG and PG level for internal assessment consisting of test , assignment, class room participation. The scheme of internal assessment is shared with students in the beginning of the year as well as during direct contact hours by teachers and various notices to students from time to time during the year. Internal assessment marks are shared with students by the concerned teacher as soon as it has been finalized. Any related discrepancies and grievances are brought to the notice of the teachers and are addressed by them. The system of continuous evaluation ensures that teachers and students are in constant touch with each other which reduces the probability of any delays in redressal if needed. Multiple opportunities are provided to the students to better their performance. Departments are instructed to contact students who have not appeared for internal assessment for whatsoever reason through the mail and/or other modes including taking assistance from the mentors of the concerned students.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

NEP 2020 emphasizes on outcome based education. In line with NEP 2020 the College initiated implementation of OBE last year (21-22) by preparing unit-wise course outcomes for various courses of UG and PG. as a result the faculties are now equipped to prepare Course Outcomes (COs), and CO- PO mapping.

This year the college implemented OBE further by preparing COs for various courses and developing framework for CO-PO mapping.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://barfiwalacollegesurat.ac.in/pos-cos-psus/ |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In alignment with our quality policy and Vision of NEP 2020, College has been making efforts for capability development in Outcome Based Education. The faculties with lots of inputs have prepared COs of various courses run at UG level. The IQAC has framed Program Outcomes (POs) for UG program and framework of POs-COs mapping and framework for POs-COs attainment under mentorship of Principal madam.

The performance of students in both continuous evaluation and end semester examination is made in framework of POs-COs attainment. With the insights and learning from this year experience of use of OBE framework, the HEI will evolve and refine the evaluation of PO-CO attainment.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

175

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://barfiwalacollegesurat.ac.in/igac-students-feed-back/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is in novice stage for developing eco-system for innovation and transfer of knowledge. The HEI has started lessons on entrepreneurship in course of business management and the faculties emphasis on the need to become entrepreneur in context of India's vision of self reliant India (atma Nirbhar Bharat). Various short training and workshops are arranges in HEI campus as well other institutions for getting awareness for culture of innovation. The students are encouraged to participate in SSIP workshop and training.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://barfiwalacollegesurat.ac.in/research-guides/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is regularly conducting the social outreach program to sensitize students for social issues and holistic development. College conducted number of activities including one week residential camp at village Mor, Olpad, Blood donation camp, river cleaning, joining cleanliness drive and so on as given in annual report. The College also has Art of Living Chapter of Shri Shri Ravishanker where many activities like yoga- meditation-quiz etc. are conducted for wholistic development of students. The college also has Vivekanand Kendra for imbibing values of Indian culture. The lessons from Gita for students and faculties are carried are in form of talks, quiz etc. through out the year. Thus along with academics, the HEI is committed to sensitize the students about the neighborhood and wholistic development.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5082

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is having sufficient infrastructure for teaching - learning (14 class rooms) , ICT facilities, Online platform from the, Library, computer lab, journals and magazines, dailies, facilities to send the study material to students through online platform of Microsoft teams, Whatsapp, Net, you tube links and so on to ensure smooth teaching and leaning in physical mode mainly and if required on online mode.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate infrastructure to conduct various cultural activities - both intra college and inter college and to participate in inter college activities like play, Garba, traditional folk dance, light classical music, solo singing, poetry writing, drawing, handicraft, mehendi and so on.

The college does not have in campus ground but has collaboration with other institutes/ university/ sister concerns for the outdoor sports. The indoor sports facilities are available in campus.

Every year, many of our students actively participate in both cultural and sports activities in large number.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.62

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software :- SOUL
- Nature of automation :- Partially
- Version :- 2.0
- Year of automation :- 2014

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **B. Any 3 of the above**

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.97773

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

57.38

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has three wi fi connections to cater to disffernt stakeholders and according to the requirements IT faciliites are proactively updated.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

68

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.9

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For all equipment like Xerox machine, Laptops, computers, water purifiers, coolers, intercom system, centralized mike system, CCTV system, Fire fighting system, electrical gadgets etc AMC is taken to ensure proper upkeep. For physical infrastructure namely building and furniture, water tank, solar plant the upkeep requirements are reviewed and during end term breaks are updated as per the requirements.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

895

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1674

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1674

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

24

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has well developed Students' Council constitution, policies, procedures and policies in place. The Students' council constitution is the reference point for all the related activities. The students' council consists of Principal as the Chairman of council, and is divided into seven committees namely (1) Students' union budget committee (2) Planning forum (3) College magazine committee (4) Gymkhana committee (5) cultural and social activities committee (6) excursion committee and (7) debate and elocution committee. The committee consists of Chairman, vice-chairman, secretary and members. The Chairman and vice- chairman is appointed by Principal from senior faculty members and secretary is a student representative who is elected or nominated by students representative. The members of the committees are both faculties and students representatives. The students representatives are nominated by selection/ election based on guidelines from affiliated University and UGC. In certain cases post of students representative is reserved for girl student. The students council is formed every year. The students representative are from each division as per number of students strength in the class. Over and above three students are nominated by Principal who are having proven performance in the fields of arts / sports/

community services/ academic work. The General Secretary is elected from among the students representatives of various divisions who is the leaders of students. The students council provides the training platform to students for democratic process of election in real life and inculcate citizen values. It also provides training ground to nurture the youth leaders.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College does has Alumni Association but yet to get registerd. The alumni of the College supoprt the college in various endeavours like joint organization of various programs like flg hoisting, blood donation, annual meet, career counselling, job fair. They also actively contribute by giving the valuable feedback on syllabus and IQAC related matters. many of the Alumni contrubute to the College by sponsonring fees for the needy students and providing network for various studets related activities.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution assigns total focus towards strengthening and fulfilling the vision - mission statements which concentrate guided efforts towards holistic development of students. The end result is to provide proactive knowledgeable and skilled students ready for employment/ self employment and groomed to become good human being to lead progressive personal and societal life and contribute as good citizens who can positively impact National environment and issues.

For achieving this along with planned academic calendar a variety of co-curricular, curricular and extra curricular activities are conducted through out the year.

The management is proactive in steering the organization to achieve the mission of the HEI.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is empowering people and achieve the efficient and effective working of the HEI.

The examples of the decentralization and participative management are 1. participative planning and implementation of rolling 5 years perspective planning and the resource allocation by way of annual Budget for teaching- Learning, Academic maintenance, infrastructure maintenance, Capital expenditure, campus development, add on courses, library, Quality assurance and enhancement activities and : 2. Implementation of college academic and activities calendar through IQAC, various administrative committees, students Councils committees, and other statutory committees.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has evolved the perspective plan in alignment with 2nd cycle of NAAC to ensure continuous quality enhancement for HEI. The perspective plan goals are reviewed periodically and whenever required actions are initiated to effectively implement the plan.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://barfiwalacollegesurat.ac.in/strategic-plan/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The academic and administrative setup follows standard procedures of management and respective functions. The OS is fully in charge of all administrative activities and their smooth and efficient

functioning. The management policies are implemented at all levels in the best interest of the primary stakeholders which are the students.

Appointment rules for teaching and non teaching staff follow strictly the government procedures and policies . Rules for service are as per norms of the VNSG University and the UGC.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://barfiwalacollegesurat.ac.in/organization/ |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non teaching: PF ,gratuity pension ,retirement pension, encashment of leave , leave travelling concession, maternity leave ,paternity leave ,various kinds of leaves.

Students: free- ship and Scholarship,

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, the performance Appraisal System exists for teaching and non teaching staff. The Teaching staff maintain daily diary of various academic, administrative and activities work undertaken by them.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial accounts of the College is maintained regularly. as per laid out norms. the accounts are audited quarterly by internal auditor and annually by independent chartered accountant. Also the Government audit is conducted periodically.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has perspective plan for five years aligning with NAAC cycle. The institute has therefore strategy for responce

utilization for capital expenditure for various physical, ICT related infrastructure, etc. to implement the well prepared perspective plan.

To enhance the infrastructure facilities the college has availed the external fundings from RUSA for infrastructure development. The external funding under CSR, MP grant and other avenues like alumni, charitable institutes are explored as and when opportunity arises. The CSR Fund is further to be explored for more resource mobilization.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since quality enhancement is a continuous process, the IQAC has become an integral part of our college and is working towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution & also channelizing the efforts towards academic excellence. IQAC plays role in devising intervention strategies to remove deficiencies and enhance quality. In the pursuit to fulfill its aim, this year also IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Some of the contributions are - ISO 9001 : 2015 and ISO 14001 : 2015 certification, energy audit , extending green initiatives beyond campus, placement activities, career guidance, adoption of outcome based education framework, making the campus life vibrant with activities along with studies planning academic and activities calendar in advance and its periodical review, appointment of adhoc staff to make out for deficit permanent faculties and support staff, decentralization and empowerment of faculties by managing large magnitude of through various committees, mentoring of students, FDPs for capability development of faculties, submission of AQAR to get ready for 2nd cycle of NAAC accreditation amidst shrinking size of permanent staff and so on.

soft skill and life skill training for students, FDPs for capabilities development in Online teaching and learning, internal evaluation, feedback, developing and maintaining social distancing protocols for safer workplace in covid pandemic, special counselling for wellbeing of students during covid lockdown period, development of physical infrastructure, and so on.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, the IQAC regularly reviews the teaching/learning situation and the extent of efficacy of policy implementation. Internal and university exam results are reviewed and outcomes towards improvement, if necessary, are worked upon. Students' Council activities and other such activities are also geared up and conducted with maximum output focused with the core values and policies of the institute.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://barfiwalacollegesurat.ac.in/150-9001/ , https://barfiwalacollegesurat.ac.in/150-400-certificate/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security

Gender Equity Promotion Programmes Gender equality is the one of the core challenges being faced by our institute.

A.Safety and Security Measures for Girl students and Female staff

- security guards are stationed at all strategic security points.
- CCTV Cameras have been installed and monitored 24 x 7. .
- Tobacco and smoking is strictly prohibited.
- Awareness programme on safety and security of girls are organized by Women Empowerment Cell / NSS/ Saptdhara.
- College has functional anti ragging and discipline committee and Grievances Redressal Cell.
- Sexual harassment prevention cell in place
- Separate ladies room and ladies toilets
- Women empowerment cell
- free ship by Government of Gujrat for Girl students
- various programs like self defence, yoga, skill development programs and Guest lectures arranged for Girls.

B. Counselling:

- During academic, co-curricular and extracurricular activities counselling of male and female students are done

by faculty members.

- College has a functional cell against sexual harassment and girls counselling.
- This cell organise awareness program for girls against harassment.
- Awareness programme are organized on women rights, human rights, Gender equality and campaign against female infanticide.
- Awareness programme on pre marriage counselling, domestic violence, and sex education

C. Common Rooms:

Common room has been allocated for male and female to facilitate meeting, discussion.

In girls' common room drinking water and change room facility has been made available.

D. Other measures of sensitization:

During annual shibir organized by NSS in village, volunteers actively participate in the awareness programme of health, hygienic, child education, social customs.

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has Waste management policy which use 3Rs- Reuse-Recycle-Reduce. The waste is segregated into two categories at source. However the college generates more of dry solid waste which is being regularly disposed off as per municipality norms. The bio medical waste is not relevant for the college. the e-waste is sent for recycling to vendors. the paper waste arising out of examination related work is recycled and sent to paper factory for recycling.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles

2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :

C. Any 2 of the above

Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has uniform code of ethics and code of conduct for teachers, students, and other employee. Everyone must follow them irrespective of their diversities. The institution organized co-curricular, extracurricular and extension activities and provide inclusive environment for all stake holders with tolerance and harmony.

Measures for Equal Opportunities

- The institution strictly follows reservation policies laid out by Government for student's admissions.
- The institution provides equal educational opportunity to speech and hearing impaired students.
- The institution has constituted Anti-Ragging Committee, SC, ST and OBC cell.
- Students from low socio-economic spectrum are granted fee concessions in every academic session.
- Cultural and Regional College Day, Open Talent Show and An annual cultural fest conducted in the institution to provide a platform for the students to exhibit their innate cultural talents.
- International Yoga day is being celebrated every year
- Navaratri is celebrated by all students irrespective of faith /religion.
- The institution celebrates Independence Day and Republic day.

Socio Economic

- Through NSS, the institution organises various extension activities such as, Dengue awareness and Helmet awareness programme etc which helps to facilitate the students with the concept and practice of social responsibility.
- The institution has contributed for Flood relief fund and lends helping hands to the needy.

International commemorative days like International Women's day, International Yoga Day, Environment Day etc is conducted and marked by appropriate competitions.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitise the students about values, rights, duties and responsibilities of citizen and understands the need for embodying the principles of responsible citizenship for the nation's development. Various national festivals are celebrated in College, and programs like quiz, elecution and debate, guest lectures, lecture series are organized.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to A. All of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes National and International, commemorative days, events, and festivals with great zeal.

The following important events which are celebrated are:

1. International Yoga day is celebrated on 21st June every year wherein special yoga awareness programme is conducted by Yoga Club
2. 15th August Independence Day a grand event is celebrated every year by the institution with the unfurling of the flag.
3. NSS Day is celebrated on September 24th every year and students take pledge along with the Principal, NSS officers and faculty members.
4. 26th January Republic Day is celebrated every year to commemorate the adoption of the Constitution.
5. 125th years of Swami Vivekananda Chicago speech is celebrated and various competition like Swami Vivekananda quiz, Essay writing, Drawing and Recitation is conducted.
6. In addition, the institution celebrates the National and regional festivals and competitions, cultural events and lectures are also conducted on this occasion.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of Practice : Commitment to ensure smooth teaching -learning and students progression by resource mobilization for deficit Teaching and Non- Teaching staff.

Objectives of the practice : Smooth conduct of teaching - learning

The Context : 80 % of non teaching permanent post vacant and 50 % + teaching staff position vacant to be filled by GoG since years.

Practices : Appoint deficit teaching and non teaching staff on adhoc basis every year.

Evidence of success : successful implementation of academic and activities calendar.

Challenges : at the cost of infrastructural development and long term planning

Best Practice 2

Title of the Practice : : Decentralization and participative Management through various Committees
Objective of practice : to achieve the mission in effective manner.

Context of the Practice : empowerment of stakeholders

Practices : Various academic, administrative, statutory committees to shoulder the responsibilities for various work with clear role and responsibilities

Evidence of success : HEI undertook 50 plus activities during the

year apart from teaching learning, continuous evaluation and end semester examination, and supplementary university examination conducted twice in a term.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://barfiwalacollegesurat.ac.in/best-practices/ |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college caters mainly to students coming from modest income group. Many of our students are first generation students entering the higher education field. Though many students who study through Gujarati medium are not having Gujarati as their mother tongue and have studied till standard 12 in their mother tongue like Marathi/ Urdu/ Oriya/ Hindi.

Thus we cater to heterogeneous groups of students enabling socio-cultural and financial inclusion. Our distinctiveness also comes with many challenges like time management of for 'earn while learn' students and their academic progression, effective written and oral communication in Gujarati medium of instructions, moderate self confidence, conducive home environment for studies, drop out due to more pressure of work / girl students marriage and so on.

Recognizing the needs of our students to perform better academically and in personality development, to elevate the standard of living and more progressive social ecosystem, we are committed to accommodate the needs of good academic progress of students and overall personality development of students by regular teaching learning and extension activities as well as extra curricular activities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institutional has the mechanism for well planned curriculum delivery and documentation in place. The college is affiliated to Veer Narmad South Gujarat University, Surat which is a state university. The curriculum is framed by the Board of Studies. In faculty of commerce, there are Board of Commerce, Board of Accountancy, and there are also common board of studies for subjects of Economics, English, Gujarati and statistics. The IQAC prepares academic calendar in alignment with University academic calendar to ensure effective curriculum delivery. The academic calendar is prepared well in advance and revised if necessary from time to time. The requirement for teaching as well non teaching staff due to retirement/ resignation etc is identified and the recruitment of the staff is done well in time to ensure smooth conduct of classes. The Time table committee prepares the weekly time table for each division. The HODs in periodical departmental committee meetings instructs to prepare lesson plans and reviews it periodically to ensure the timely coverage of syllabus, continuous evaluation and semester end examinations. Remedial coaching is made for weaker students. The advanced learners are encouraged to participate in extra curricular activities

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows a well-planned academic calendar that aims (1) to ensure smooth academic activities of teaching- learning, continuous evaluation and end semester examination schedule, (2)to conduct various co-curricular activities like Expert lectures for covering contemporary issues not included in syllabus, career counselling sessions, usage of library

material to enhance learning capabilities , industrial visits, internships, remedial coaching for weaker students and add-on / value added courses, skill enhancement courses for advanced learners, book review competition (3) to conduct various faculty development programs/ seminars, (4) academic and administrative audit (5) to organize various cultural activities like intra college (6) to allocate time for community work like bold donation, awareness campaign for cleanliness, voters card for students, aids awareness (7) to allocate time for grievances redressal, (8) to deal with RTI, anti ragging, prevention of sexual harrasement (9) to deal effectively in matters related to women empowerment, environmental concerns (10) to conduct activities of brotherhood, human values, IPR, awareness of constitutional rights and duties (12) to include activities of wellness spirituality and human values and soft skills like personality development and communications skills.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Issues like pollution, diversity, eco system, Importance of Accounting Standards, professional ethics, Mannerism, Corporate governance, Taxation and professional planning for tax, Social responsibility of business, Internal control of company professional ethics, Components of Environment analysis , SWOT analysis, Industrial standards, Management theories, Building effective team, Ethics and its types, Ethics in management, unfair advertising practices, etc. are covered in the syllabi of various courses of B.Com. and M.Com, programs. Issues like Solid Waste Management, Liquid Waste Management, E-Waste Management, Rain Water Harvesting, Green Practices, have been integrated in the two courses (a course each) of Environmental Studies included in the first two semesters of B.Com. program.

Extension activities include crosscutting issues like Issues like Solid Waste Management, Liquid Waste Management, E-Waste Management, Rain Water Harvesting, Green Practices. Blood donation camps, , AIDS awareness programs and rally, Assistance to the traffic police, Environmental Awareness, Election Voter's Identity Card Drive programs are conducted every year. Talks by Judges and advocates on Human Rights and related issues are arranged regularly.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

1.4 - Feedback System

| | |
|---|---------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|---------------------|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://barfiwalacollegesurat.ac.in/teacher-feed-back/ |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://barfiwalacollegesurat.ac.in/teacher-feed-back/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

626

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

194

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

HEI determines the learning levels of the students at the entry level of UG and PG programs In first semester of B.Com. programs, levels of the students are judged on the basis of (i) entry level examination (12th standard) results and thereafter, the learning levels of the students are judged on the basis of (i) interactive participation in learning and (ii) mentoring/interactive sessions. results

From the second semester onwards, each faculty, during the class hours, identifies the slow or advance learners by interacting with them and on the basis of performances in the CIE process and in the performance in previous semesters' examinations.

The Special initiatives for slow learners include mentoring , counselling, remedial coaching, revision classes,.

Advance learners are encouraged to enhance their academic record by enhancing their learning and performing abilities. Challenging assignments and projects are given to them to sharpen their intellectual caliber and inquisitiveness, induce them to experience the lessons of self learning at higher pace. they are also encouraged to activlvey participate in various activities for better grooming and better exposure to face real life.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 2001 | 22 |

| | |
|----------------------------|---------------------------|
| File Description | Documents |
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The major elective subjects Accountancy having number of papers are being learnt by learners by problem solving methodology. similar subsidiary subject of statistics also is being learned using problem solving methodology. this covers almost 18 out of 42 course for UG (B. Com.) program and 12 out 24 papers for PG program (M. Com.). the courses in Business administration subject in UG and PG level (compulsory in each semester) use case study methodology partially. many of the students are also working along with studies and they have the opportunity to use experiential learning.

| | |
|-----------------------------------|------------------|
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT-enabled tools for the purposes of delivering an enhanced educational experience is no longer a matter of choice in post Covid 19 pandemic scenario. The ongoing pandemic has mandated the adoption of new teaching pedagogies, assessment schemes, and completely different work environments on online as well as hybrid mode. These are just a few of the long list of adjustments that teachers have had to make. However, on the positive side, most of these adjustments have contributed to the building of capabilities and skills that potentially contribute towards greater productivity of the teaching process.

Please refer to the additional information for detailed

information provided on ICT enabled tools for effective Teaching-Learning process.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

6

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

295

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal Evaluation system consists of Internal test, assignments, attendance, quiz, group discussions etc. in all subjects to be conducted by respective subject teachers. Progression is discussed with students individually . the observations and suggestions are noted and discussed at IQAC meetings for effective implementation of CIS. Internal examinations answersheets are also shown to students to self assess and rectify errors in future. Students performing best in CIE are recognized publicly in college annual gathering as mark to promote the culture of CIE. Faculties are at full liberty to work ingeniously on classroom practices while dealing with assignments so maximum student participation and skill enhancement may be realized.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College has 20 marks weightage in each course at UG and PG level for internal assessment consisting of test , assignment, class room participation. The scheme of internal assessment is shared with students in the beginning of the year as well as during direct contact hours by teachers and various notices to students from time to time during the year. Internal assessment marks are shared with students by the concerned teacher as soon as it has been finalized. Any related discrepancies and grievances are brought to the notice of the teachers and are addressed by them. The system of continuous evaluation ensures that teachers and students are in constant touch with each other which reduces the probability of any delays in redressal if needed. Multiple opportunities are provided to the students to better their performance. Departments are instructed to contact students who have not appeared for internal assessment for whatsoever reason through the mail and/or other modes including taking assistance from the mentors of the concerned students.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

NEP 2020 emphasizes on outcome based education. In line with NEP 2020 the College initiated implementation of OBE last year (21-22) by preparing unit-wise course outcomes for various courses of UG and PG. as a result the faculties are now equipped to prepare Course Outcomes (COs), and CO- PO mapping.

This year the college implemented OBE further by preparing COs for various courses and developing framework for CO-PO mapping.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://barfiwalacollegesurat.ac.in/pos-cos-psus/ |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In alignment with our quality policy and Vision of NEP 2020, College has been making efforts for capability development in Outcome Based Education. The faculties with lots of inputs have prepared COs of various courses run at UG level. The IQAC has framed Program Outcomes (POs) for UG program and framework of POs- COs mapping and framework for POs-COs attainment under mentorship of Principal madam.

The performance of students in both continuous evaluation and end semester examination is made in framework of POs-COs attainment. With the insights and learning from this year experience of use of OBE framework , the HEI will evolve and refine the evaluation of PO-CO attainment.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

175

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://barfiwalacollegesurat.ac.in/igac-students-feed-back/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is in novice stage for developing eco-system for innovation and transfer of knowledge. The HEI has started lessons on entrepreneurship in course of business management and the faculties emphasis on the need to become entrepreneur in context of India's vision of self reliant India (atma Nirbhar Bharat). Various short training and workshops are arranges in HEI campus as well other institutions for getting awareness for culture of innovation. The students are encouraged to participate in SSIP workshop and training.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

5

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

6

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://barfiwalacollegesurat.ac.in/research-guides/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is regularly conducting the social outreach program to sensitize students for social issues and holistic development. College conducted number of activities including one week residential camp at village Mor, Olpad, Blood donation camp, river cleaning, joining cleanliness drive and so on as given in annual report. The College also has Art of Living Chapter of Shri Shri Ravishanker where many activities like yoga- meditation-quiz etc. are conducted for wholistic development of students. The college also has Vivekanand Kendra for imbibing values of Indian culture. The lessons from Gita for students and faculties are carried are in form of talks, quiz etc. through out the year. Thus along with academics, the HEI is committed to sensitize the students about the neighborhood and wholistic development.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5082

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is having sufficient infrastructure for teaching - learning (14 class rooms) , ICT facilities, Online platform from the, Library, computer lab, journals and magazines, dailies, facilities to send the study material to students through online platform of Microsoft teams, Whatsapp, Net, you tube links and so on to ensure smooth teaching and leaning in physical mode mainly and if required on online mode.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate infrastructure to conduct various cultural activities - both intra college and inter college and to participate in inter college activities like play, Garba, traditional folk dance, ligh classical music, solo singing, poetry writing, drawing, handicraft, mehendi and so on.

The college does not have in campus graound but has collaboration with other institutes/ university/ sister concerns for the outdoor sports. The indoor sports facilities are available in campus.

Every year, many of our students actively participate in both cultural and sports activities in large number.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.62

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software :- SOUL
- Nature of automation :- Partially
- Version :- 2.0
- Year of automation :- 2014

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.97773

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

57.38

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has three wi fi connections to cater to disffernt stakeholders and according to the requirements IT faciliites are proactively updated.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

68

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.9

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For all equipment like Xerox machine, Laptops, computers, water purifiers, coolers, intercom system, centralized mike system, CCTV system, Fire fighting system, electrical gadgets etc AMC is taken to ensure proper upkeep. For physical infrastructure namely building and furniture, water tank, solar plant the upkeep requirements are reviewed and during end term breaks are updated as per the requirements.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

895

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1674

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1674

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

24

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has well developed Students' Council constitution, policies, procedures and policies in place. The Students' council constitution is the reference point for all the related activities. The students' council consists of Principal as the Chairman of council, and is divided into seven committees namely (1) Students' union budget committee (2) Planning forum (3) College magazine committee (4) Gymkhana committee (5) cultural and social activities committee (6) excursion committee and (7) debate and elocution committee. The committee consists of Chairman, vice- chairman, secretary and members. The Chairman and vice- chairman is appointed by Principal from senior faculty members and secretary is a student representative who is elected or nominated by students representative. The members of the committees are both faculties and students representatives. The students representatives are nominated by selection/ election based on guidelines from affiliated University and UGC. In certain cases post of students representative is reserved for girl student. The students council is formed every year. The students

representative are from each division as per number of students strength in the class. Over and above three students are nominated by Principal who are having proven performance in the fields of arts / sports/ community services/ academic work. The General Secretary is elected from among the students representatives of various divisions who is the leaders of students. The students council provides the training platform to students for democratic process of election in real life and inculcate citizen values. It also provides training ground to nurture the youth leaders.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

| File Description | Documents |
|---|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College does has Alumni Association but yet to get registerd. The alumni of the College supoprt the college in various endeavours like joint organization of various programs like flg hoisting, blood donation, annual meet, career

counselling, job fair. They also actively contribute by giving the valuable feedback on syllabus and IQAC related matters. many of the Alumni contribute to the College by sponsonring fees for the needy students and providing network for various studets related activities.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution assigns total focus towards strengthening and fulfilling the vision - mission statements which concentrate guided efforts towards holistic development of students. The end result is to provide proactive knowledgable and skilled studetns ready for employment/ self employment and groomed to become good humman being to lead progrssive personal and societal life and contribute as goodcitizens who can positively impact National environment and issues.

For achieving this along with planned acedemic calender a variety of co-curricular, curricular and extra curricular activities are conducted through out the year.

The management is proactive in steering the organization to achieve the mission of the HEI.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is empowering people and achieve the efficient and effective working of the HEI.

The examples of the decentralization and participative management are 1. participative planning and implementation of for rolling 5 years perspective planning and the resource allocation by way of annual Budget for teaching- Learning, Academic maintenance, infrastructure maintenance, Capital expenditure, campus development, add on courses, library, Quality assurance and enhancement activities and : 2. Implementation of college academic and activities calendar through IQAC, various administrative committees, students Councils committees, and other statutory committees.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has evolved the perspective plan in alignment with 2nd cycle of NAAC to ensure continuous quality enhancement for HEI. The perspective plan goals are reviewed periodically and whenever required actions are initiated to effectively implement the plan.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://barfiwalacollegesurat.ac.in/strategic-plan/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The academic and administrative setup follows standard procedures of management and respective functions. The OS is fully in charge of all administrative activities and their smooth and efficient functioning. The management policies are implemented at all levels in the best interest of the primary stakeholders which are the students.

Appointment rules for teaching and non teaching staff follow strictly the government procedures and policies . Rules for service are as per norms of the VNSG University and the UGC.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://barfiwalacollegesurat.ac.in/organization/ |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non teaching: PF ,gratuity pension ,retirement pension, encashment of leave , leave travelling concession, maternity leave ,paternity leave ,various kinds of leaves.

Students: free- ship and Scholarship,

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, the performance Appraisal System exists for teaching and non teaching staff. The Teaching staff maintain daily diary of various acedemic, administrative and activities work undertaken by them.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial accounts of the College is maintained regularly. as per laid out norms. the accounts are audited quarterly by internal auditor and annually by independent chartered accountant. Also the Government audit is conducetd periodically.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has perspective plan for five years aligning with NAAC cycle. The institute has therefore strategy for resource utilization for capital expenditure for various physical, ICT related infrastructure, etc. to implement the well prepared perspective plan.

To enhance the infrastructure facilities the college has availed the external fundings from RUSA for infrastructure development. The external funding under CSR, MP grant and other avenues like alumni, charitable institutes are explored as and when opportunity arises. The CSR Fund is further to be explored for more resource mobilization.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since quality enhancement is a continuous process, the IQAC has

become an integral part of our college and is working towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution & also channelizing the efforts towards academic excellence. IQAC plays role in devising intervention strategies to remove deficiencies and enhance quality. In the pursuit to fulfill its aim, this year also IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Some of the contributions are - ISO 9001 : 2015 and ISO 14001 : 2015 certification, energy audit , extending green initiatives beyond campus, placement activities, career guidance, adoption of outcome based education framework, making the campus life vibrant with activities along with studies planning academic and activities calendar in advance and its periodical review, appointment of adhoc staff to make out for deficit permanent faculties and support staff, decentralization and empowerment of faculties by managing large magnitude of through various committees, mentoring of students, FDPs for capability development of faculties, submission of AQAR to get ready for 2nd cycle of NAAC accreditation amidst shrinking size of permanent staff and so on.

soft skill and life skill training for students, FDPs for capabilities development in Online teaching and learning, internal evaluation, feedback, developing and maintaining social distancing protocols for safer workplace in covid pandemic, special counselling for wellbeing of students during covid lockdown period, development of physical infrastructure, and so on.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, the IQAC regularly reviews the teaching/learning situation and the extent of efficacy of policy implementation. Internal and university exam results are reviewed and outcomes towards

improvement, if necessary, are worked upon. Students' Council activities and other such activities are also geared up and conducted with maximum output focused with the core values and policies of the institute.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://barfiwalacollegesurat.ac.in/150-9001/ , https://barfiwalacollegesurat.ac.in/150-400-certificate/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security

Gender Equity Promotion Programmes Gender equality is the one of the core challenges being faced by our institute.

A. Safety and Security Measures for Girl students and Female staff

- security guards are stationed at all strategic security points.
- CCTV Cameras have been installed and monitored 24 x 7. .
- Tobacco and smoking is strictly prohibited.
- Awareness programme on safety and security of girls are organized by Women Empowerment Cell / NSS/ Saptdhara.
- College has functional anti ragging and discipline committee and Grievances Redressal Cell.
- Sexual harassment prevention cell in place
- Separate ladies room and ladies toilets
- Women empowerment cell
- free ship by Government of Gujrat for Girl students
- various programs like self defence, yoga, skill development programs and Guest lectures arranged for Girls.

B. Counselling:

- During academic, co-curricular and extracurricular activities counselling of male and female students are done by faculty members.
- College has a functional cell against sexual harassment and girls counselling.
- This cell organise awareness program for girls against harassment.
- Awareness programme are organized on women rights, human rights, Gender equality and campaign against female infanticide.
- Awareness programme on pre marriage counselling, domestic violence, and sex education

C. Common Rooms:

Common room has been allocated for male and female to facilitate meeting, discussion.

In girls' common room drinking water and change room facility has been made available.

D. Other measures of sensitization:

During annual shibir organized by NSS in village, volunteers actively participate in the awareness programme of health, hygienic, child education, social customs.

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has Waste management policy which use 3Rs- Reuse-Recycle-Reduce. The waste is segregated into two categories at source. However the college generates more of dry solid waste which is being regularly disposed off as per municipality norms. The bio medical waste is not relevant for the college. the e-waste is sent for recycling to vendors. the paper waste arising out of examination related work is recycled and sent to paper factory for recycling.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| | |
|---|-------------------------------------|
| <p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p> | <p>C. Any 2 of the above</p> |
|---|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | No File Uploaded |

| | |
|--|-------------------------------------|
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> | <p>C. Any 2 of the above</p> |
|--|-------------------------------------|

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has uniform code of ethics and code of conduct for teachers, students, and other employee. Everyone must follow them irrespective of their diversities. The institution organized co-curricular, extracurricular and extension activities and provide inclusive environment for all stake holders with tolerance and harmony.

Measures for Equal Opportunities

- The institution strictly follows reservation policies laid out by Government for student's admissions.
- The institution provides equal educational opportunity to speech and hearing impaired students.
- The institution has constituted Anti-Ragging Committee, SC, ST and OBC cell.
- Students from low socio-economic spectrum are granted fee concessions in every academic session.
- Cultural and Regional College Day, Open Talent Show and An annual cultural fest conducted in the institution to provide a platform for the students to exhibit their innate cultural talents.
- International Yoga day is being celebrated every year
- Navaratri is celebrated by all students irrespective of faith /religion.
- The institution celebrates Independence Day and Republic day.

Socio Economic

- Through NSS, the institution organises various extension activities such as, Dengue awareness and Helmet awareness programme etc which helps to facilitate the students with the concept and practice of social responsibility.
- The institution has contributed for Flood relief fund and lends helping hands to the needy.

International commemorative days like International Women's day, International Yoga Day, Environment Day etc is conducted and marked by appropriate competitions.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitise the students about values, rights, duties and responsibilities of citizen and understands the need for embodying the principles of responsible citizenship for the nation's development. Various national festivals are celebrated in College, and programs like quiz, elecution and debate, guest lectures, lecture series are organized.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes National and International, commemorative days, events, and festivals with great zeal.

The following important events which are celebrated are:

1. International Yoga day is celebrated on 21st June every year wherein special yoga awareness programme is conducted by Yoga Club
2. 15th August Independence Day a grand event is celebrated every year by the institution with the unfurling of the flag.
3. NSS Day is celebrated on September 24th every year and students take pledge along with the Principal, NSS officers and faculty members.
4. 26th January Republic Day is celebrated every year to commemorate the adoption of the Constitution.
5. 125th years of Swami Vivekananda Chicago speech is celebrated and various competition like Swami Vivekananda quiz, Essay writing, Drawing and Recitation is conducted.
6. In addition, the institution celebrates the National and regional festivals and competitions, cultural events and lectures are also conducted on this occasion.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of Practice : Commitment to ensure smooth teaching - learning and students progression by resource mobilization for deficit Teaching and Non- Teaching staff.

Objectives of the practice : Smooth conduct of teaching - learning
The Context : 80 % of non teaching permanent post vacant and 50 % + teaching staff position vacant to be filled by GoG since years.
Practices : Appoint deficit teaching and non teaching staff on adhoc basis every year.

Evidence of success : successful implementation of academic and activities calendar.

Challenges : at the cost of infrastructural development and long term planning

Best Practice 2

Title of the Practice : Decentralization and participative Management through various Committees
Objective of practice : to achieve the mission in effective manner.

Context of the Practice : empowerment of stakeholders

Practices : Various academic, administrative, statutory committees to shoulder the responsibilities for various work with clear role and responsibilities

Evidence of success : HEI undertook 50 plus activities during

the year apart from teaching learning, continuous evaluation and end semester examination, and supplementary university examination conducted twice in a term.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://barfiwalacollegesurat.ac.in/best-practices/ |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college caters mainly to students coming from modest income group. Many of our students are first generation students entering the higher education field. Though many students who study through Gujarati medium are not having Gujarati as their mother tongue and have studied till standard 12 in their mother tongue like Marathi/ Urdu/ Uriya/ Hindi.

Thus we cater to heterogeneous groups of students enabling socio-cultural and financial inclusion. Our distinctiveness also comes with many challenges like time management of for 'earn while learn' students and their academic progression, effective written and oral communication in Gujarati medium of instructions, moderate self confidence, conducive home environment for studies, drop out due to more pressure of work / girl students marriage and so on.

Recognizing the needs of our students to perform better academically and in personality development, to elevate the standard of living and more progressive social ecosystem, we are committed to accommodate the needs of good academic progress of students and overall personality development of students by regular teaching learning and extension activities as well as extra curricular activities.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

The College aspires to evolve in Outcome Based Education for teaching and evaluation ; provide vibrant campus life to students ; more placement activities ; implementation of NEP 2020 in various aspects ; make capabilities development of faculties by FDPs, training to office staff for various office related aspects for smooth function through ERP.