



Book-Post / U.P.C./ Regf A.D.

Sheth C. D. Barfiwala College of Commerce

(Affiliated to Veer Narmad South Gujarat University, Surat.)

Sahyog Society, Sumul dairy Road, Surat - 395 008, Ph : 0261 2537752

" Accredited B++ Grade by NAAC"(CGPA 2.77)

Ref. :

Date :

IQAC Minutes, Resolution and Action taken report 2022-23

Resolution No.	Agenda	Resolution	Action taken
IQAC Meeting : 15th June 2022			
Resolut ion 2	To finalize Academic calendar for year 22-23.	The academic and activities calendar prepared was discussed and it has been discussed to add more FDPs related to NEP 2020, Add on courses, and more activities in line with NEP 2020 under guidance and leadership of Principal madam. The academic and activities calendar to be finalized by Principal madam, and to be co-ordinaated by IQAC co-ordinator with Saptadhara Co-ordinator.	Done
Resolut ion 3	To form/ revise various committees for various co-curricular, extra-curricular, compliance activities and administrative work.	It has been resolved to form various committees for effective implementation of academic and activities calendar in decentralized manner under the leadership of Principal madam and to be to be co-ordinated by IQAC co-ordinator.	
Resolut ion 4	To appoint adhoc teaching staff and Physical Instructor to fill the deficit permanent	The College is in the phase where the experienced permanent faculties are getting retired due to superannuation / voluntary retirement. College being, Grant in aid College, governed by Department of Higher Education,	Done



	faculties.	<p>Government of Gujarat The recruitment of new permanent faculties is done by the said dept. and it takes longer time in appointment of new permanent faculties.</p> <p>To ensure the smooth teaching learning in college, the management extends full support to appoint adhoc staff for deficit of permanent faculties.</p> <p>The IQAC resolved to appoint adhoc teaching staff after working out the workload and requirement of adhoc staff and initiate the process to ensure timely appointment of the adhoc staff under leadership of Principal madam in close consultation with management.</p>	
Resolution 5	To approve AQAR for 2017-18 and 2018-19.	AQAR 17-18 and AQAR 18-19 were presented for discussion and after due deliberation were approved for submission by the members present.	Done
Resolution 6	To discuss about implementation of Outcome Based Education in College.	<p>NEP 2020 emphasizes on outcome based education. In line with NEP 2020 the College initiated implementation of OBE last year (21-22) by preparing unit-wise course outcomes for various courses of UG and PG. as a result the faculties are equipped to prepare Course Outcomes (COs), CO- PO mapping.</p> <p>After a detailed discussion it has been resolved to implement the OBE further to prepare COs for various courses and make CO-PO mapping during this year under the mentorship of Principal madam. The IQAC members resolved to work with full vigour to implement OBE .</p>	Done
Minutes of the Meeting of IQAC - 1st September 2022			
RESO	To approve	The college is committed to	Done



LUTIO N 2	installation of 10 KW solar plant in college campus with resource mobilization from Rotary Club of Surat Roundtown.	environmental policy and mitigate our carbon footprint by adopting to alternate energy, The Principal briefed about the commitment of donation by Rotary Club of Surat Roundtown for 10 KW solar plant for college campus. After due deliberation it was resolved to install 10 KW capacity solar plant in college campus.	
RESO LUTIO N 3	To approve start of BCA program in College in self- finance mode.	Considering the increasing demand for young graduated in IT field in digitalized world and to work on NEP 2020 mandate for colleges to expand from single faculty to multi faculty college, the IQAC in consultation with stakeholders considered options to start various programs and shortlisted the Bachelor of Computer (BCA) Program as most feasible option. After due discussion it is resolved to apply to Veer Narmad Gujarat University to start BCA Program in college from academic year 2023-24.	Done
RESO LUTIO N 4	To review the progress of academic work and activities as per academic and activities calendar.	Principal madam took the review of various academic activities and results declared so far. The low percentage results is matter of concern and therefore micro planning by faculties to improve results was given emphasis. It was resolved to make frequent mentoring sessions of students to understand the underlying reasons for the same and evolve strategies by faculties for effective teaching and learning. The members expressed satisfaction on the progress of academic and activities calendar in light of university supplementary exams and	Done



		expressed commitment to work for vibrant campus by arranging various activities over and above regular academic sessions.	
Minutes of the Meeting of IQAC -December 19th, 2022			
RESO LUTIO N 2	To approve AQAR 19-20 and AQAR 20-21	After presentation and discussion AQAR 19-20 and AQAR 20-21 were approved.	Done
RESO LUTIO N 3	To Decide about taking feedback from students, Parents, Alumini, Employers on syllabus and conduct student satisfaction survey during the year.	It has been resolved to take feedback on syllabus from various stakeholders and on the basis of it prepare action plan under the leadership of Principal madam. It has also been resolved to conduct students satisfaction survey. Special committee for feedback has been entrusted the work under direct supervision of IQAC co-ordinator.	Done
RESO LUTIO N 4	To decide about getting Energy audit done for college.	As a part of our commitment to environmental policy, Energy audit can ensure energy efficiency in college. After deliberation it has been resolved to get the energy audit done for College under the leadership of Principal madam.	Done
Minutes of the Meeting of IQAC - March 13th, 2023			
RESO LUTIO N 2	To approve AQAR 21-22.	AQAR 21-22 was presented for discussion and after due deliberation it was approved for submission by members present.	
RESO LUTIO N 3	To discuss the reports on various feedback about	The draft copy of feedback of various stakeholders –staff, students, parents, alumini, employers was put on table for discussion. The report has been studied in detail and it has been	



	syllabus and students satisfaction survey	resolved to make necessary further analysis and publish action taken report on various platforms and also put on College website. The committee with co-ordination of IQAC co-ordinator has been assigned the work. The students satisfaction survey report was put up and approved for further action.	
Resolution 4	To approve the framework of Program Outcomes (Pos) and Course Outcomes (COs) (POs-COs) mapping and framework for PO- CO attainment as per Outcome Based Education (OBE) for academic year 2022-23.	In alignment with our quality policy and Vision of NEP 2020, College has been making efforts for capability development in Outcome Based Education. The faculties with lots of inputs have prepared COs of various courses run at UG level. The IQAC has framed Program Outcomes (POs) for UG program and framework of POs- COs mapping and framework for POs-COs attainment under mentorship of Principal madam. After due discussion the framework for POs- COs mapping and framework for POs-COs attainment were approved by the members present. It was also further resolved to refine both the frameworks with gaining more insight and experience in future.	
Minutes of the Meeting of IQAC - April 25th, 2023			
RESOLUTION 2	To discuss and pass the annual report of activities for year 2022-23 with or without modifications	The annual report of various committees were presented by NSS program officers, Saptadhara Co-ordinator. Sports and other committee reports were presented. After deliberation the annual report was approved with minor modifications. It was also further decided to include activities to be undertaken till last day of vacation in annual report of year 22-23.	

Heena S Oza

**PRINCIPAL
SHETH C. D. BARFIWALA
COLLEGE OF COMMERCE, SURAT**

