

SHETH C.D. BARFIWALA COLLEGE OF COMMERCE, SURAT  
IQAC Minutes, Resolution and Action taken report 2016-17

IQAC Minutes, Resolution and Action taken report			
Resolution No.	Agenda	Resolution	Action taken
<b>IQAC Meeting : 20-06-16</b>			
No. 2	Utilization of Rs. 3,00,000 IQAC Grant by UGC.	It was resolved to utilize Rs. 3,00,000 IQAC Grant received from UGC to be utilized as per UGC 12 <sup>th</sup> Plan Guidelines.	Done
No. 3	To conduct Job fair by Career Guidance and Placement Cell.	It was resolved to conduct Job Fair for students periodically.	partially
No. 4	Training program for non-teaching staff.	It is resolved to conduct Training for non- teaching staff for two months, for two hours daily.	partially
No. 5	Internet Connection for Computer Lab.	It is resolved to arrange for Internet connectivity of computer Lab, in progress.	done
No. 6	To request for support for 10 projectors from MP Hon'ble Darshanaben Jardosh MP Grant.	As to augment the ICT facilities in classroom the college requires around 10 projectors. It has been resolved to approach Hon'ble MP Darshanaben Jardosh to seek support for 10 projectors from MP Grant.	done, but supported from other sources of Finance
<b>IQAC Meeting : 21<sup>st</sup> October 2016</b>			
No. 2	To felicitate faculties for accomplishing M.Phil/Ph.D. and NET/GSLET for encouraging research work.	It was resolved to honor the in-service faculties accomplishing M.Phil/ Ph.D. or passing NET/GSLET with certificate & Trophy in Annual function	done
No. 3	To determine whether to start English medium division in college.	After discussion the members present decided to put a hold on to start English medium division for B.Com. Program.	On hold /done
No. 4	To felicitate the best performing students in continuous evaluation in Annual function.	In order to encourage the students to do perform well in continuous internal evaluation, it has been resolved to honor merit number 1 to 3 in internal examination at B.Com. Program by giving Cash Prize in Annual function.	done
No. 5	To start competitive examination centre at college.	As many of the college students are preparing for competitive examination (GPSC, UPSC etc.) in order to facilitate such students with	not yet done

		preparation of competitive examination within college campus, it has been resolved to start competitive exam centre at college.	
IQAC Meeting : 25 <sup>th</sup> February, 2017			
No. 2	To purchase Laptop, Portable projector, Router etc. for Computer Lab.	After detailed discussion by members, it was resolved to purchase laptop, portable projector and router. It was resolved to send three quotations for the said equipments and get the approval of management for purchase of these equipments.	done
No. 3	Purchase of Computer for IQAC, Career guidance, NSS office.	To ensure smooth ICT based working of IQAC, Career guidance and NSS it has been resolved to Digitalize the work and purchase of computers. As per the policy laid down it has been decided to send the quotation for same to management for the approval.	done
No. 4	FDP for computer literacy for Teaching and non-teaching staff.	For capability building development for ICT based teaching-learning and office work, it has been resolved to conduct FDP on computer basics.	done
No. 5	Purchase of Books in Library.	To strengthen the Library resources further, it has been resolved to conduct faculty development program.	done
No. 6	To prepare budget for Academic year 2017-18.	It has been resolved to prepare by Finance Committee. Financial budget for Academic year 2017-18, and sent for sanction by the management.	approval on need basis.
No. 7	To start professional courses in the college.	To cater to the diverse need of employability of students it has been resolved to start professional course of Nursing and Fashion Designing for college students by entering necessary MoU for that.	initiated the process